

CITY HALL, CITY OF ARLINGTON, SOUTH DAKOTA
April 6, 2015

The City Council met as the Zoning Commission—Board of Adjustment. Present on Roll Call were Mayor Amiel Redfish and Council Members: Curt Lundquist, Terry Rowbotham, Garth Johnson, Todd Bunker, and Jared Steffensen. Absent: Keith Wendland.

Adam & Eva Hanson have submitted a special exception permit request to operate a home day care operation out of their home located at Ecklein's Tract 11A in the SE¼ of Section 1, Township 110 North, Range 53 West of the Fifth Principal Meridian—703 S Spruce Street. The Finance Office had made the required publication and mailings to property owners were sent. No responses were received.

Motion was made by Bunker, seconded by Johnson to approve the special exception request for the home day care. All in favor—Carried.

Motion to adjourn the Zoning Commission was made by Lundquist, seconded by Bunker. All in favor—Carried.

Sue Falconer, Finance Officer

Amiel Redfish, Mayor

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The City Council met in regular session in the Municipal Building—202 West Elm Street. Present on Roll Call were Mayor Amiel Redfish and Council Members: Curt Lundquist, Terry Rowbotham, Garth Johnson, Todd Bunker, Keith Wendland and Jared Steffensen. Absent: None.

Motion was made by Johnson, seconded by Bunker to approve the minutes of the March 2nd and 16th meetings. All in favor—Carried.

Bills on file were submitted for consideration and on Motion by Wendland, seconded by Lundquist, the Finance Officer was instructed to issue payment for same. All in favor on Roll Call Vote—Carried.

Bills approved as follows:

22243-22249	Salaries	General Fund	101	3414.25
		Water	602	1637.32
		Electric	603	2909.63
		Sewer	604	348.92
Auto Debit	Citizens State Bank	EFTPS—Mar 16 th WH-SS-Medicare		2708.40
22250	Electric Fund	City Utility Bills		4167.09
22251	Heartland Consumer Power Dist	Energy		40116.54
22252	Kingsbury County Auditor	County Law Enforcement Contract		5265.00
22253	Mediacom LLC	Internet-FO & Coop Shop		148.30
22254	Orbitcom Inc	Phone chges		167.50
22255	Prairie Ag Partners	Fuel		2647.00
22256	SD State Treasurer	Sales Tax		7539.85
22257	Western Area Power Adm	Energy		21911.03
22258	SD Municipal League	District 2 SDML Registration		130.00
22259-22271	Salaries	General Fund	101	7695.66
		Water	602	1033.92
		Electric	603	4337.04
		Sewer	604	886.77
22272	AFLAC	Payroll Deduction		172.53
22273	AT&T	Cell Phone Chges		92.48
Auto Debit	Citizens State Bank	EFTPS-Mar 31 st WH/SS/Medicare		4501.27
22274	East River Electric Coop	Energy		5614.15
22275	Governor's Office Economic Dev	Conference Registration—Amiel Redfish		125.00

22276	Northwestern	Service to Shop & Coop Shop Bldgs	318.28
22277	SD Municipal Street Maintenance	Spring Meeting Registration—Marshal Mix	50.00
22278	SD Retirement System	March Retirement	2843.96
22279	Sioux Valley Energy	Electricity @ Airport	46.00
22280	SD Supp Retirement	Supp Retirement/Steve Carlson	100.00
22281	The Health Pool of SD	April Health Insurance Premiums	3881.52
22282	Amazon Credit Plan	Books/Library	56.62
22283	A-Ox Welding Supply Co	Cylinder rent	12.40
22284	Arlington Hardware Hank	Keys/safety glasses/fasteners/car wash/extreme blue/ materials IBS water break/conduit/plumbers tape/ cable ties/batteries/drill bit	286.10
22285	Arlington Sun	Publications	550.57
22286	Bangor Township	Road maintenance	250.00
22287	Banner Associates Inc	City mapping update/investigate water loop @ school and revise Main Street estimate	10009.93
22288	Best Western Ramkota Inn	Motel reservation-SDML Electric Meeting- Jason Niemann	86.99
22289	Bunker Auto Inc	Ambulance fuel	71.30
22290	Ryan Carlson	Refund bal meter deposit	22.05
22291	Kim Christianson	App to RO bill	18.81
22292	Citizens State Bank	April Service Chge	20.00
22293	Cook's Wastepaper & Recycling	February garbage	5042.27
22294	Dakota Supply Group	Adapters/meter/transformers/hardware/tools/meter sockets/sleeves/pedestal/siren parts/load lugs/meter repairs/digipeater part	17522.14
22295	DeSmet Welding & Machine	Antenna	39.36
22296	Jennifer Dilley	Mileage—SDAA Conference	186.30
22297	Eighty-One Auto Clinic	Flush heater core-Dodge pickup/thermostat/van	235.68
22298	Electric Fund	Meter deposits app to RO bills	559.14
22299	Hawkins Inc	Corrosion inhibitor—water	2620.78
22300	Hydro-Klein LLC	Cleaned one block sewer line—Highland	715.20
22301	Infotech Solutions LLC	Monthly HR/maintenance/hosting/equipment	518.69
22302	Interstate All Battery Center	Batteries/Fire Dept	109.38
22303	Kingbrook Rural Water System	March Water & Lease	6866.88
22304	Hazel Kjellsen	Refund Meter Deposit	30.00
22305	Larsen Overhead Door	Overhead door/window/installation/12 openers— Coop Shop Bldg	4937.63
22306	Lowes	Grinder/tools/hearing protection w-radio/materials to install meters	470.14
22307	M & T Fire & Safety	Res-Q-Me tool/battery helmet mount for flashlight/ safety glasses	149.00
22308	Madsen Sewer Drain	Jet out culverts	366.00
22309	Susan Marx	Refund meter deposit	100.00
22310	Mayo Clinic Health Letter	5 Steps-High Blood Pressure Book/library	37.65
22311	Mid-American Research	Jackhammer cncr patch/grease	105.03
22312	Milbank Winwater Works	Meter adapters	177.33
22313	National Tower Controls	Down payment free-standing tower kit	1829.06
22314	Nelson Drug Inc	Markers/ruler/envelopes	8.65
22315	Darlene Nelson	Larry Pierce meter deposit	100.00
22316	Office Peeps Inc	Staples/legal paper/service agreement-copier	67.20
22317	Omni-Pro Software	30 wireless water meter receivers	4350.00
22318	PCC Ambulance Billing Service	Amb billing—Feb 2015	368.56
22319	Plagman's Food Center	Salt/cleaning supplies/paper products	39.53
22320	Prairie Ag Partners	Tire-bucket truck/materials for water break/repairs/ grinder stand	729.04

22321	SD Assn of Rural Water Systems	Water Technology Expo Registration— Steve Carlson	40.00
22322	SDML Worker's Comp Fund	Audit billing	15.00
22323	SDWWA	Seminar Registration—Marshal Mix	70.00
22324	Stryker Medical	Bal due on Stair-Pro Chair	2241.00
22325	Stuart Irby Co	Transformers	16890.00
22326	Two Way Radio	Radios/programmed fire dept radios/radio battery- Fire dept	1922.45
22327	US Post Office	Postage Stamps	98.00
22328	Jesse Vincent Construction	Repair water leak/Water & Sewer Connection @ Jesse Steffensen house	1974.49
22329	Wesco Distribution Inc	Wire/splices/connectors/lugs/markers/LED lights/ electrical equipment letter labels/tape/light/cable sealing kit/aluminum pole	27075.50
22330	Winsor Township	Annual road maintenance—gravel-blading-culverts- mowing & spraying	2293.00
Auto Debit	Rural Development	Water Improvement Loan	1343.00
Auto Debit	Rural Development	Wastewater Improvement Loan	2859.00

Motion was made by Rowbotham, seconded by Lundquist to adopt Resolution #2505 as follows:

RESOLUTION #2505

BE IT RESOLVED, that \$8500.00 be transferred from the Electric Fund to the Water Fund for payment of the wireless water meters and materials for automated meter reading that was above and beyond the funds that are currently available in the Water Fund. All in favor—Carried.

Motion was made by Johnson, seconded by Wendland to approve adding Dylan Carlson as a member of the Arlington Fire Dept. All in favor—Carried.

Jason Niemann was unable to attend the meeting, however; he furnished the council with a listing of materials that has arrived for this summer's projects. Also, furnished agreements that needed to be approved for work to be done by DGR Engineering. A couple of representatives from East River were here to advise that they will be rebuilding the transmission line into Arlington probably this fall. Jason & Sue will be attending Heartland's Annual Meeting in Madison later this week.

The council reviewed the proposals that were received from DGR Engineering for a 10-year Plan for work to be done on the system and also to complete a rate study now that the city's usage and demand have changed due to the Global operations moving to Madison. The estimated cost for the 10-year plan agreement is \$6200 and the estimated cost for the rate study is \$17,700. The problem with the time frame on their proposal for the rate study is to be completed in October, 2015 and the budget figures are needed prior to that time.

Motion was made by Bunker, seconded by Lundquist to authorize the Mayor to re-sign the 10-year plan agreement (originally signed in November 2014) and sign the rate study agreement if the completion date is revised. All in favor—Carried.

Motion was made by Lundquist, seconded by Steffensen to approve the Employee Overtime and Police Reports. All in favor—Carried.

Now was the time as published to open the quotes for the new lawn mower for the city cemetery. Only three quotes were received—all from Scott Erstad, Badger Oil. The quotes are as follows:

Bad Boy CZT 48" 25 hp	\$2854.00
Bad Boy CZT 54" 25 hp	\$2954.00
Bad Boy Outlaw 54" 26 hp	\$3854.00

All three of the quotes have a trade in allowance of \$2720 included in the final price.

Motion was made by Johnson, seconded by Bunker to approve the purchase of the Bad Boy Outlaw 54" 26 hp mower at the cost of \$3854.00. All in favor—Carried.

Motion was made by Lundquist, seconded by Bunker to accept to recommendation from the Zoning Commission and approve the request for the home daycare operation for Adam & Eva Hanson at Ecklein's Tract 11A in the SE¼ of Section 1, Township 110 North, Range 53 West of the Fifth Principal Meridian—703 S Spruce Street. All in favor—Carried.

Motion was made by Steffensen, seconded by Wendland to authorize Mayor Amiel Redfish to sign the agreement for the CA 015A PCN 05CW South Main Street Community Access Grant with the Department of Transportation. All in favor—Carried.

Regene Lohan received a proposal from Hydro Klean to Jet/Vac and Camera the sewer lines in Arlington. The proposal has the town divided up into three phases. The estimated cost to do approximately 7333 ft in 2015 would be \$13,492.72. Motion was made by Bunker, seconded by Rowbotham to approve doing the first phase in 2015 and future years will be approved on an annual basis. All in favor—Carried. The Finance Officer had received a letter from the Continental Western Insurance Company advising that they would no longer cover sewer back up claims. Tim Holzer advised that the company did not realize that we had implemented a maintenance program last year and plan on doing an area of town on an annual basis. Tim notified the company, but a letter acknowledging that they were aware of the program has not yet been received.

Jason Uphoff gave his monthly ACDC report to the council. There have not been any decisions made at this time on the businesses that are concerning re-locating to the area. Jason advised that he is working on a couple of grant applications and has several meetings to attend this month.

Motion was made by Wendland, seconded by Steffensen to offer the following lifeguard positions contingent that they receive their certification or renew their certificates prior to the pool opening for the season: Elizabeth Donovan, Jade Gallagher, Tyson Toucedo and Stephan Henderson @ \$11.00/hr; Remington Bickett @ \$11.25/hr and Mercedes Johnson @ \$11.50/hr. The lifeguards will be reimbursed for their certificate expenses at the end of the pool season upon presenting a receipt from the instructing facility. All in favor—Carried. The hiring of a pool manager was tabled until April 20th.

Martin Murphy was in attendance at the meeting, and it was decided to officially open the rubble site for the season on Saturday, April 11th. The site will be open the same hours as last year. The Finance Officer advised that the Spring City Clean Up Day has been set for Thursday, May 7th.

The Finance Officer advised that the Annual Drinking Water Report has been submitted to the state and that copies of the report are available at the finance office upon request.

Motion was made by Lundquist, seconded by Bunker to enter into executive session at 8:25 P.M. for personnel matters and possible litigation. All in favor—Carried.

Motion was made by Wendland, seconded by Bunker to come out of executive session at 8:40 P.M. All in favor—Carried.

At the March council meeting the position for the airport mower was offered to Kenneth Niemann @ \$10.00/hour. He came back to the finance office and said that he was hoping for \$12.00/hr.

Jerome Jacobsen had applied for the position and therefore, the council offered him the position for \$10.00/hour and also he did not have a stipulation as to the days and hours that he would be available to work on the mowing. Motion was made by Steffensen, seconded by Lundquist to offer the airport mowing position to Jerome Jacobsen @ \$10.00/hr. All in favor—Carried.

Motion was made by Wendland, seconded by Johnson to table payment of the bill that was previously approved to Winsor Township for road maintenance until April 20th—All in favor—Carried. The cost of the work on this 1½ miles of road has doubled in the last two years and the council would like an itemized bill for the work that was done the past year. The council will instruct Gene Lohan to contact someone on the township board.

Motion to adjourn was made by Steffensen, seconded by Rowbotham. All in favor—Carried.

Sue Falconer, Finance Officer

Amiel Redfish, Mayor

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