

CITY HALL, CITY OF ARLINGTON, SOUTH DAKOTA

May 2, 2016

The City Council met as the Zoning Commission—Board of Adjustment. Present on Roll Call were Mayor Amiel Redfish and Council Members: Curt Lundquist, Terry Rowbotham, Garth Johnson, Todd Bunker, Keith Wendland and Jared Steffensen. Absent: None.

Ken Crabtree has submitted a variance permit request to build an addition on to their home located at the NE'y 8' Lot 4 & SW 50' Lot 3, Block 29, County Auditor's Plat of Outlot NE 1-110-53—110 South 5th Street . The new structure would be approximately 7 feet from the side property line. The Finance Office had made the required publication and mailings to property owners were sent. No responses were received.

Motion was made by Bunker, seconded by Steffensen to approve the variance request for the addition to the residence. All in favor—Carried.

Motion to adjourn the Zoning Commission was made by Wendland, seconded by Johnson. All in favor—Carried.

Sue Falconer, Finance Officer

Amiel Redfish, Mayor

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May 2, 2016

The City Council met in regular session in the Municipal Building—202 West Elm Street. Present on Roll Call were Mayor Amiel Redfish and Council Members: Curt Lundquist, Terry Rowbotham, Garth Johnson, Todd Bunker, Keith Wendland and Jared Steffensen. Absent: None.

Motion was made by Bunker, seconded by Wendland to approve the minutes of the April 4th meeting. All in favor—Carried.

Bills on file were submitted for consideration and on Motion by Bunker, seconded by Lundquist, the Finance Officer was instructed to issue payment for same. All in favor on Roll Call Vote—Carried.

Bills approved as follows:

23619	Bobcat of Brookings	2016 DCT Trailer	5500.00
23620-23626	Salaries	General Fund	101
		Water	602
		Electric	603
		Sewer	604
			5543.02
			793.34
			3256.64
			685.66

23627	Birch Communications	Phone Chges	181.51
Auto Debit	Citizens State Bank	EFTPS—April 15 th WH-SS-Medicare	3276.38
23628	East River Electric Power	Energy	2654.95
23629	Electric Fund	City Utility Bills	2410.33
23630	Heartland Consumer Power Dist	Energy	21206.26
23631	Kingsbury County Auditor	County Law Enforcement Contract	5655.00
23632	Mediacom LLC	Internet-FO & Coop Shop	148.30
23633	SD State Treasurer	Sales Tax	6180.34
23634	Western Area Power Adm	Energy	21679.02
23635-23658	Salaries	General Fund	101 10674.19
		Water	602 1500.54
		Electric	603 3380.15
		Sewer	604 1171.73
23659	AFLAC	Payroll Deduction	172.53
23660	AT&T	Cell Phone Chges	31.14
Auto Debit	Citizens State Bank	EFTPS-Apr 29 th WH/SS/Medicare	5204.38
23661	Northwestern	Service to Shop & Coop Shop Bldgs	139.98
23662	SD Retirement System	April Retirement	3079.76
23663	Sioux Valley Energy	Electricity @ Airport	56.00
23664	SD Supp Retirement	Supp Retirement/Steve Carlson	100.00
23665	The Health Pool of SD	May Health Insurance Premiums	4746.35
23666	Amazon Credit Plan	Books/Library	47.70
23667	A-Ox Welding Supply Co	Cylinder rent	77.44
23668	Arlington Hardware Hank	Yard bags/coupler/nipples/sea foam/starting fluid/ rubber guides/insulation/batteries/door openers/rule tape/primer/blades/markingspray/saw band	511.44
23669	Arlington Sun	Publications	163.20
23670	Banner Associates Inc	Substation expansion/water system modeling/general engineering services	4379.38
23671	Best Western Ramkota Inn	Motel reservation-SDML Electric Meeting- Jason Niemann	87.99
23672	Bierschbach Equipment & Supply	Dip stick for pump	19.23
23673	Lindsey Bischoff	Refund bal meter deposit	72.49
23674	Bunker Auto Inc	Repairs	50.98
23675	Citizens State Bank	May Service Chge	20.00

23676	Clark Equipment Co	Bobcat Compact Excavator w/attachments	68059.60
23677	Cook's Wastepaper & Recycling	March garbage	4983.14
23678	Crossroads Hotel	Motel room—Chad Mohr-Wastewater Class	129.88
23679	Dakota Supply Group	AMI materials/old shop electric materials/tool for old shop electric/cutter w/wire stripping tool	1826.55
23680	Dept of Revenue	Water testing	15.00
23681	DGR Engineering	Substation design & bidding/distribution voltage conversion/street lighting & project financing	39015.00
23682	Jennifer Dilley	Mileage—EMS Training/Mitchell	98.28
23683	Division of Motor Vehicles	Title & License Plates—2016 trailer	16.20
23684	Electric Fund	Meter deposits app to RO bills	437.96
23685	Jaclyn Ford	Refund bal meter deposit	23.86
23686	Frontier Precision Inc	Kenai tablet/hand strap/office docking station	3531.68
23687	Global Polymer Industries	Refund meter deposits	250.00
23688	Infotech Solutions LLC	Monthly HR/maintenance/hosting	300.00
23689	Jays AutoBody	Repair fiberglass—JD Tractor	688.00
23690	Kingbrook Rural Water System	April Water & Lease	7508.58
23691	Lake Norden Ambulance District	City's portion of EMT course—2 students	1200.00
23692	Larsen Overhead Door	Commercial liftmaster operator/install/remotes-old shop	1004.70
23693	Lowes	Hand cart w/bag—AMI/security cameras—Pool	350.53
23694	M & T Fire & Safety	Generator parts/streamlight helmet mount/NST Adapter cap/kocheck plug	96.02
23695	McLeod's Printing	2-part receipt books	187.17
23696	Nelson Drug Inc	Tape	3.63
23697	Office Peeps Inc	Service agreement/copier	50.77
23698	PCC Ambulance Billing Service	Amb billing--March 2016	230.01
23699	Prairie Ag Partners	Battery & labor-amb/street sweeper repairs/sea foam/oil/brake fluid/ball socket/blue stem grass seed/service ambulance/channel/u-joints & studs	1386.40
23700	Amiel Redfish	Reimbursement for personal auto use	109.08
23701	Resco	50 Gal water heaters	2130.00

23702	RFD Newspapers Inc	Publications	133.19
23703	Runnings Supply Inc	Orbital polisher/turtle wax/foam bonnets	45.44
23704	SD Govt Finance Officers	School Registration—Sue Falconer	75.00
23705	SD Human Resource Assn	School Registration—Sue Falconer	50.00
23706	Schuneman Equipment	JD tractor repairs	22.14
23707	Snap on Tools	Tools/shop	222.25
23708	SD One Call	Locates Jan – March	23.24
23709	Spilde Electric	Checking 3 phase power	216.24
23710	Tei Landmark Audio	Books on tape-Library	80.75
23711	Kayla Thompson	Refund bal meter deposits	15.69
23712	Topkote Inc	Crack Sealing	15531.21
23713	Utility Boring Inc	Roose reel trailer	3800.00
23714	Visa	Credit Card charges—Redfish/Mohr	93.16
23715	Warnke Electric	Install Security Cameras/Pool	488.78
23716	Wesco Distribution Inc	Marking stick/primary conductor grounds for electric project/LED street lites	4171.70
Auto Debit	Rural Development	Water Improvement Loan	1343.00
Auto Debit	Rural Development	Wastewater Improvement Loan	2859.00

Motion was made by Wendland, seconded by Johnson to adopt Resolution #2523 as follows:

RESOLUTION #2523

BE IT RESOLVED, that \$15,531.21 be transferred from the Second Penny Fund to the General Fund for payment of the crack sealing bill to Topkote. All in favor—Carried.

There being no further old business, Motion was made by Johnson, seconded by Steffensen to adjourn the old council. All in favor—Carried.

Sue Falconer, Finance Officer

Amiel Redfish, Mayor

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The City Council was called to order with the following new members who answered Roll Call—Mayor Amiel Redfish and Council Members: Curt Lundquist, Terry Rowbotham, Garth Johnson, Todd Bunker, Keith Wendland and Jared Steffensen. Absent: None

Mayor Redfish appointed Keith Wendland to a one-year term of office for Ward 3. Motion was made by Lundquist, seconded by Bunker to approve this council seat appointment. All in favor—Carried.

Council Members Amiel Redfish, Curt Lundquist, Terry Rowbotham, Keith Wendland and Jared Steffensen took their oaths of office to begin serving a new term of office as administered by Todd Wilkinson.

Additions to Agenda: Review Health Insurance Quote

The council reviewed the variance request from Ken Crabtree. Motion was made by Rowbotham, seconded by Bunker to approve the variance as recommended by the Zoning Commission and also approve the building permit request for the 20 X 24 addition and 12 X 18 deck to the current residence. All in favor—Carried.

The council reviewed the building permit submitted by Ronald Brown for a chain link fence for his property located at Lot 1, Block 1, County Auditor’s Plat—105 East Oak Street to keep dogs off his property, privacy and security. As presented it does not follow the zoning ordinance; however, Terry Rowbotham volunteered to meet with the applicant and explain how the fence would need to be installed and if the height of the fence and move it back to be within the pins it was permissible. Motion was made by Rowbotham, seconded by Steffensen to approve the building permit if these changes to the plan are made when installing the fence. All in favor—Carried.

The bid opening for the substation transformers was held as advertised on April 14, 2016. Two bids were received: CG Power Systems USA Inc, Washington, MO submitted a base price of \$648,600.00 for both units with a total evaluated price of \$774,216.00 and Wesco Distribution Inc, Sioux City, IA submitted a base price of \$717,670.00 for both units with a total evaluated price of \$878,590.00. DGR Engineering gave their recommendation to award the substation transformer bid to CG Power Systems USA Inc. Motion was made by Bunker, seconded by Rowbotham to award the bid to CG Power Systems USA Inc. All in favor—Carried.

The bid opening for the street light materials was held as advertised on April 15, 2016. Only one bid was received from Wesco Distribution Inc, Sioux City, IA in the amount of \$30,883.00. Due to the fact that this bid was lower than the engineer’s estimate—Motion was made by Lundquist, seconded by Wendland to award this bid to Wesco Distribution Inc for \$30,883.00. All in favor—Carried.

The City will be checking to see the number of additional street lights that will be needed if the street is bid out in the Industrial Park and they will also be ordered under this bid.

DGR Engineering had asked for quotes to do soil borings at the site for the new substation. They received 3 quotes:

Braun Intertec	\$5895.00
GeoTek	\$4300.00
American Engineering Testing.	\$3325.00

DGR recommends that the City accept the quote from American Engineering Testing, Sioux Falls, SD in the amount of

\$3325.00. Motion was made by Steffensen, seconded by Bunker to accept the quote of \$3325.00 from American Engineering Testing. All in favor—Carried.

As advertised, the bids for the South Main Street Project were opened earlier in the day and Banner Associates took them to check for any errors. Five bids were received:

J & J Earthworks Inc, Milbank, SD	\$657,351.00
Bowes Construction Inc, Brookings, SD	\$684,550.44
Prunty Construction, Brookings, SD	\$719,267.85
Halme Inc, Bryant, SD	\$741,393.40
First Rate Excavate, Inc, Sioux Falls, SD	\$829,074.50

Motion was made by Rowbotham, seconded by Lundquist to award the bid to J & J Earthworks, Inc in the amount of \$657,351.00 as recommended by Scott Mohror, Banner Associates contingent upon DOT concurrence in the award of the project. All in favor—Carried.

Now was the time for the hearing of the Special One (1) day Malt Beverage application and Special Liquor application as advertised on April 14, 2016.

Edgar L. Herrick Post #42 American Legion—Lot 3, Block 3, Original Plat, City of Arlington, SD
Special One (1) Day-Malt Beverage License and Special One (1) Day Liquor On-Sale License for May 21, 2016.

Motion was made by Johnson, seconded by Wendland to approve these special licenses for May 21st. All in favor—Carried.

This was the time and place for the hearing of applications for On and Off Sale Retailer Malt Beverage Licenses for 2016-2017 as advertised by law. Applications on file were submitted to the City Council and on Motion by Rowbotham seconded by Steffensen the following applications were approved with all voting Aye on Roll Call Vote—Carried.

City of Arlington—Handi-Mart—Replat of OL Z; RR Lot 2, FPG Lots A & B, Original RR Lots

Package (On-Off Sale) Malt Beverage

Bunker Auto Inc—Lot 1, Ecklein's Second Addition to the City of Arlington-

Package (Off-Sale) Malt Beverage

Michael Fuhr, L & M Service—SE 65' Lot 1 and All Lots 2, 3, 4 & 105, Block 5,

Keep's 1st Addition to the City of Arlington

Package (On Sale) Malt Beverage

City of Arlington—Dakota Ram DBA 1481 Grille—North 200 ft. of the South

417.64 ft of Lot B of Lots B & C Addition to the

City of Arlington, located in Lot 1 of Ecklein's

Second Addition to the City of Arlington and

located in Lot H1 in the SE ¼ of Section 1,

Township 110 North, Range 53 West of the 5th

P.M.—Retail (On-Off Sale) Malt Beverage

City of Arlington-- Frontier Logic LLC—DBA Cardinal Tap—Lots 18&19, Block 4, Original Plat
to the City of Arlington—(On-Off Sale) Malt Beverage

Ordinance #549 received the second reading and on Motion by Lundquist, seconded by Bunker same was approved with
all Voting Aye—Carried.

ORDINANCE #549

CHAPTER II-3 Electricity

SECTION 1. CONTROL. The sale and distribution of electrical current or electrical energy within the city of Arlington shall be exclusively under the supervision and control of the city of Arlington.

SECTION 2. INSTALLATION. All electrical wiring and the installation of electrical machinery or apparatus in the city of Arlington shall be installed and constructed according to the Code of the National Board of Fire Underwriters as the same may be revised from time to time. Any electrical wiring, machinery or apparatus which does not conform to such requirements or which may, in any manner, be deemed unsafe by the superintendent in charge of the electrical distribution system may be disconnected by him and the same shall not be reconnected until it shall have been inspected by him and shall conform to such code.

SECTION 3. ONE USER. No more than one user of electrical energy for any purpose whatsoever shall be supplied from any one meter.

SECTION 4. APPLICATION. Any person desiring to be connected with the electricity shall make applications therefore to the City Finance Officer and shall pay an immediate deposit of \$150.00. The superintendent in charge of the electrical distribution systems shall thereupon connect such premises with electricity and shall install the meter therein, which meter shall at all times be available for reading and inspection by the City of Arlington and which meter shall remain the sole property of the City.

SECTION 5. RATES. The current rate schedules as set by city ordinance shall apply for electricity metered for residential, residential-commercial, commercial and large power demand users.

SECTION 6. PAYMENT. Monthly statements or billings will be furnished each customer the first of each month for utility bills; said bills shall be payable no later than the 20th day of said month. In the event said charges are not paid the statement or billing shall be deemed delinquent. All delinquent billings shall have added to the next month's billing a late charge of \$25.00 per month. Every customer who is more than two months delinquent shall be subject to discontinuance of service. In such event the customer shall be given notice and opportunity to be heard before the town board as to why the service should not be disconnected. Notice shall be in writing and shall be mailed by first class mail, postage prepaid, to the customer, at his last known address. The notice shall be mailed at least four days prior to the date set for hearing. After said hearing, the utility board shall have the power to (a) disconnect the service; (b) continue the service subject to any terms or conditions which may be imposed by the board regarding payment of the delinquencies.

SECTION 7. RESPONSIBILITY. The city of Arlington shall in no manner whatsoever be liable to any user or to any person for current failures.

SECTION 8. DELINQUENT PAYMENT. The minimum of \$100.00 will be accepted as payment on a delinquent bill or if such delinquent bill is less than \$100.00, the full amount must be paid.

SECTION 9. DELINQUENT BILLS. The owner of the property, which is served by municipal utilities from the city, shall, as well as the lessee or occupant for the property, be liable to the city for the utility bills, which may be recovered in an action against such owner, lessee, or occupant or against any or all of them, jointly or severally. The provisions contained shall equally apply to the owner of the property as they do to the consumer/lessee or occupant.

Finance Officer

Mayor

First Reading: April 4, 2016

Second Reading: May 2, 2016

Approved: May 2, 2016

Motion was made by Bunker, seconded by Lundquist to approve the Employee Overtime, Police and Library Reports. All in favor—Carried.

Motion was made by Wendland, seconded by Steffensen to approve the full listing of volunteers from the fire department and ambulance for insurance purposes: Fire Dept: Brad Bunker, Gerry Bunker, Nick Casstevens, Steve Dilley, Eric Erstad, Jared

Erstad, Chris Eversgerd, Levi Griffin, Jim Heuer, Tim Holzer, Wayne Hopkins, Rich Kopfmann, Rob Repp, Todd Smidt, Mark Turner, Raymond Bickett, Dylan Carlson, Mike Klingenberg, Rick Lozano, Jason Niemann, Robert Knadle, Kevin Groon, Kristen Norgaard, Joey Sheeley and Durk Thompson. Arlington Ambulance Squad: Eric Erstad, Pat Honer, Rich Kopfmann, Jay DeVries, Savannah Jenson, Christy Virchow, Jennifer Dilley, Laurie Bunker, Mandi DeVries, Scottie Hojer, Rhonda Thull, Bonnie Nelson, Shane Waikel, Sara Sheeley and Rita Honer. All in favor—Carried.

The council reviewed the Revenue/Expense, Cash and Utility Reports. It was noted that the water loss this month was approximately 4% however, Marshal advised the council that there were a few meter readings that were discovered to have been entered into the computer incorrectly—so the actual water loss would be even less.

The Finance Office just received the renewal quote for the health insurance for the city employees. The renewal shows a 9% increase on the rates. Motion was made by Wendland, seconded by Lundquist to approve renewing the health insurance coverage with the SD Health Pool. All in favor—Carried.

Jason Uphoff, ACDC, gave his monthly report which mainly dealt with securing funding etc for MBA and infrastructure improvements planned for the Industrial Park.

Mayor Redfish stated that nominations were open for President of the Council. Johnson nominated Terry Rowbotham, seconded by Wendland. Bunker made a motion to cast a unanimous vote for Terry Rowbotham, seconded by Johnson. All in favor—Carried.

Nominations were opened for Vice-President of the Council. Bunker nominated Curt Lundquist, seconded by Steffensen. Wendland made a motion to cast a unanimous vote for Curt Lundquist, seconded by Bunker. All in favor—Carried.

Mayor Redfish made the following appointments at this time:

HEALTH DEPT	-----	-Redfish, Jensen, Buchholz
CITY FOREMAN	-----	-Marshal Mix
POLICE	-----	Kingsbury County Sheriff
NEWSPAPER	-----	Arlington Sun
OFFICIAL DEPOSITORY	-----	-Citizens State Bank
CITY ATTORNEY	-----	Todd Wilkinson
FINANCE OFFICER	-----	Sue Falconer
CITY ENGINEER	-----	-Banner Associates Inc

Mayor Redfish made the following Committee Appointments:

AUDIT & FINANCE	-----	Wendland & Johnson
ELECTRIC	-----	Rowbotham & Lundquist
EMERGENCY SERVICES	-----	Steffensen & Johnson
PARKS & RECREATION	-----	-Wendland & Steffensen
STREETS	-----	Rowbotham & Bunker
WATER & SEWER	-----	Lundquist & Bunker

Motion was made by Lundquist, seconded by Wendland to approve the above listed appointments. All in favor—Carried.
Due to schedule conflict, the date for the June council meeting was set for Thursday, June 2nd.

Motion was made by Wendland, seconded by Steffensen to enter into executive session at 9:30 P.M. for personnel matters, contract issues and possible litigation. All in favor—Carried.

Motion was made by Wendland, seconded by Lundquist to come out of executive session at 10:15 P.M. All in favor—Carried.

Motion was made by Wendland, seconded by Lundquist to purchase a used trenching machine that has around 500 hours on it for a purchase price of approximately \$32,000 due to the fact that Milt Barber, Utility Boring Inc is now working in Sioux Falls and no longer available to work with the city on our projects like in the past. All in favor—Carried.

Motion to adjourn was made by Johnson, seconded by Steffensen. All in favor—Carried.

Sue Falconer, Finance Officer

Amiel Redfish, Mayor

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