

CITY HALL, CITY OF ARLINGTON, SOUTH DAKOTA

September 4, 2018

The City Council met as the Zoning Commission. There was no business. Meeting adjourned.

The City Council met in regular session in the Municipal Building. Present on Roll Call were Mayor Amiel Redfish and Council Members: Curt Lundquist, Terry Rowbotham, Garth Johnson, Jesse Steffensen and Rob Achterberg. Absent: Cory Falconer.

Additional Item: Building permit for a deck.

Motion was made by Lundquist, seconded by Achterberg to approve the minutes of the August 6th, 13th, and 27th meetings. All in favor—Carried.

Bills on file were submitted for consideration and on Motion by Lundquist, seconded by Johnson, the Finance Officer was instructed to issue payment for same. All in favor on Roll Call Vote—Carried.

Bills approved as follows:

26615-26636	Salaries	General Fund	101	15885.23
		Water	602	378.13
		Electric	603	2548.90
		Sewer	604	671.26
26637	Birch Communications	Phone Chges		232.02
Auto Debit	Citizens State Bank	EFTPS— Aug 15th WH-SS-Medicare		6523.38
26638	East River Electric Power Coop	Energy		3494.30
26639	Electric Fund	City Utility Bills		5511.16
26640	Heartland Consumer Power Dist	Energy		37965.06
26641	Kingsbury County Auditor	County Law Enforcement Contract		5655.00
26642	Mediacom LLC	Internet		234.20
26643	SD State Treasurer	Sales Tax		6286.12
26644	Western Area Power Adm	Energy		13482.30
26645-26660	Salaries	General Fund	101	11043.44
		Water	602	908.85
		Electric	603	3043.31
		Sewer	604	1367.14
26661	AFLAC	Payroll Deductions		281.23

26662	AT&T	Cell Phone Chges	109.19
Auto Debit	Citizens State Bank	EFTPS— Aug 31 st WH-SS-Medicare	5595.08
26663	Northwestern	Service to Shop & Coop Shop Bldgs	20.00
26664	PLIC-SBD Grand Island	Short Term Disability	221.23
26665	SD Retirement System	Aug Retirement	3188.70
26666	Sioux Valley Energy	Electricity @ Airport	80.00
26667	SD Supp Retirement	Supp Retirement/Steve	100.00
26668	The Health Pool of SD	Sept Health Insurance Premiums	4436.16
26669	Visa	Meter Reading	7.44
26670	Amazon Credit Plan	Books/Library	191.29
26671	A-Ox Welding Supply Co	Cylinder Rent	138.59
26672	Arlington Sun	Publications	136.40
26673	Badger Oil Inc	PTO switch/belt—mower	77.20
26674	Michaela Baker	Reimbursement for lifeguard cert	90.00
26675	Banner Associates	Engineering-Street Project	1929.00
26676	Bobcat of Brookings	Auger & bit rent—install playground equip	90.00
26677	Brookings City Landfill	Refrigerators	96.00
26678	Brookings Health System	Hepatitis B Vaccine—Kevin Groon	106.74
26679	Center Point Large Print	Books/Library	554.25
26680	Kjersten Christensen	Refund bal meter deposit	40.61
26681	Citizens State Bank	Sept Service Chge	20.00
26682	Cook's Wastepaper & Recycling	July Garbage/Roll Off for Arlington Days	4936.00
26683	Core & Main	Lid lifters/water mains	154.48
26684	Jason Dabbe	Refund bal meter deposit	101.45
26685	Dakota Pump & Control Co	Checked spare pump for lagoons—no good/Service Call to Lagoons—pulled pump-replaced impeller, wear ring-sealing diaphragm on Pump #1	2847.33
26686	Dept of Revenue	Water testing	15.00

26687	Braxton Donley	Reimbursement for lifeguard cert	90.00
26688	Darcy Dykhouse	Refund bal meter deposit	67.74
26689	Eighty-One Auto Clinic	Spark plug/air filter/fuel treatment/oil filters/oil/tire repair/fuel filter/labor	179.61
26690	Electric Fund	Meter deposits app to RO bills	840.20
26691	Gale	Books/Library	141.83
26692	Dylan Geary	Reimbursement for lifeguard cert	225.00
26693	General Wood Supply	Materials for Electric Dept/lath/repairs for ball park/ concrete-install disc golf/materials to remodel shower/materials/ramp @ cemetery/traffic paint/ paint for handicapped parking/asphalt Chemicals—	
patch pool	4149.29 26694 Hawkins 3343.81		
26695	Infotech Solutions LLC	Monthly maintenance/backup/hosting	299.00
26696	Kingbrook Rural Water System	August Water & Lease	12279.83
26697	Lowes	Batteries/tools/lite bulbs/electric materials/concrete to install playground equipment	565.71
26698	Corey Lundquist	Reimbursement for Jael's lifeguard cert	225.00
26699	Lyle Signs Inc	Street signs & hdwe	312.60
26700	McMaster's Construction	Gravel	909.99
26701	Milbank Winwater Works	Water meters	1705.00
26702	Rachel Miller	Reimbursement—lifeguard cert	185.00
26703	Office Peeps Inc	Service agreement-copier/paper towels/calculator/ copy paper	275.82
26704	PCC Ambulance Billing Service	Ambulance billings July 2018	206.02
26705	Pipe Masters	Jetted culverts/cleaned-camera storm drain	2158.00
26706	Plagman's Food Center	Paper products/batteries/bottled water	109.18
26707	Prairie Ag Partners	4-tires/tie rod/labor/bucket truck repairs/gas cap/ chalk-ball field/tire repair/JD tractor repairs/fuel	

		pump/power steering-brake fluids/fuel line	1212.49
26708	Resco	24 meters	5964.00
26709	Runnings Supply	Antifreeze/gloves/grease gun/batteries/sprayers/ clothing allowance-Marshal & Chad	674.57
26710	Schein Inc	Emesis clean sacks/gel glucose/cold packs/oxygen carry kit-ambulance	165.91
26711	Lynsey Stevens	Reimbursement for lifeguard cert	185.00
26712	Topkote	Chip seal 47,609 sq yds	18894.44
26713	Two Way Radio	Battery—fire dept	84.99
26714	US Post Office	Postage Stamps	450.00
26715	United Healthcare Ins Co-AARP	Overpayment—Ferne Liebsch/ambulance	20.27
26716	Warnke Electric	Electrical for fire hall wall/install explosion proof piping—gas pump	2055.10
26717	Wesco Distribution	Street lite poles & bases	7980.00
Auto Debit	Rural Development	Water Improvement Loan	1343.00
Auto Debit	Rural Development	Wastewater Improvement Loan	2859.00

Motion was made by Rowbotham, seconded by Steffensen to adopt Resolution #2565 as follows:

RESOLUTION #2565

BE IT RESOLVED, that \$25,000.00 be transferred from the Electric Fund to the General Fund for operating expenses per the budget.

BE IT FURTHER RESOLVED, that \$49,804.43 be transferred from the 2nd Penny Fund to the General Fund for gravel and for seal coating expenses. All in favor—Carried.

Motion was made by Achterberg, seconded by Rowbotham to approve that the City make payment to Glacial Lakes in the amount of \$3025.00 for the Visitors Guide and the Regional Guide with a portion of the advertising expense be reimbursed from various businesses in town. All in favor—Carried.

Now was the time for Public Comments: None.

Beth Niemeyer, Banner Associates, met with the council to give an update on the Street Project and present a proposal received from Bowes for an extension on the project. Motion was made by Rowbotham, seconded by Johnson to approve the extension request from Bowes for the completion of the project. All in favor—Carried. The council instructed Beth to check to see if

Bowes then would do the added curb and gutter around the park and also put asphalt alongside of the Municipal Building—which was to have been included in the project.

Representatives from the Fire Dept along with Jacob Christensen from the Kingbrook Pro Pheasants group met with the council to discuss the use of the Fire Hall.

The Kingbrook Pro Pheasants would like to rent the Municipal Building from the City for their Kingbrook Pro Pheasant Banquet to be held on October 20th and the Fire Dept will be making application for a special events license for beer and alcohol for the event if granted.

Tim Holzer had been in contact with the insurance company and they do not have a problem with the event being held in the building or obtaining special events licenses for the banquet.

Motion was made by Steffensen, seconded by Lundquist to allow the Kingbrook Pro Pheasants Banquet to be held in the Municipal Building for a donation to the City for the use of the building. All in favor—Carried.

Elaine Blachford, Kingsbury County Treasurer sent a request for the city council to abate the 2018 taxes payable in 2019 back to the senior/disabled tax freeze amount. The individual missed the deadline, but completed the assessment freeze application and qualified.

Motion was made by Lundquist, seconded by Rowbotham to approve this tax freeze. All in favor—Carried.

The following building permit applications were received for approval:

Jack Bunker—Shed replacement at S2NW 1-110-53 S 160' Lot 6, Block 10, County Auditor's Plat—409 S Willow Street; HRC—Spec House with attached garage at Lot 4, Block 7 of C in Johnson's Addn—103 East Hickory Street; Viola Keller—Deck replacement at Lot 2, Swedlund's Addition 1-110-53 Leiske's 4th Addition—402 South 6th Street. Motion was made by Johnson, seconded by Steffensen to approve the above listed building permit applications as they were submitted. All in favor—Carried.

Mark & Diane Krimbill submitted a building permit application for a shop house they are hoping to get built so that they can live in it while they build a house on the property at a later date. This structure will be built at S2NW 1-110-53 Lots 3 & 4, Block 13, County Auditor's Plat—708 S 3rd Street. Motion was made by Johnson, seconded by Steffensen to approve this building permit. All in favor—Carried.

Gerry Bunker had inquired at the finance office as to whether or not a building permit would be required for the wall project at Dr. Larry Green's building on Main Street. Todd Wilkinson and the council felt that they should apply for a building permit and also check with Steve Ust to get his opinion on the work that is proposed for the project.

Building Permits that had been approved earlier were revisited to make sure that what was done is what was applied for on the applications. One structure had been moved ahead of the location that was shown on the application and therefore, it was determined that he would need to make a revised application for council approval. On the other application to move in a building—a council member thought that he had proposed to place the garage on a cement slab—that was not stated on the application. Marshal was instructed to check to make sure that the building was located within the proper setbacks.

Motion was made by Johnson, seconded by Achterberg to approve the burning permit for the School for Homecoming on September 24th. All in favor—Carried.

Electric Report—Matt Asmussen has withdrawn his resignation and ads for Electric Supt have been pulled.

ACDC Report—Marshal is trying to organize a special meeting for the council, ACDC members, and Casey Crabtree to discuss options available in promoting the Industrial Park lots.

The Finance Office received notification from Kingbrook Rural Water that effective January 1, 2019 the bulk water rates will be increased from \$3.25 to \$3.45 per 1000 gallons of water. This is a 20 cent increase. The City is currently charging their customers \$5.05 per 1000 gallons of water.

Motion was made by Lundquist, seconded by Johnson to have the first reading of the water rate ordinance to increase the rate to \$5.30 per 1000 gallons of water effective with the January 2019 readings. All in favor—Carried.

Motion was made by Achterberg, seconded by Steffensen to approve the Employee Overtime and Police Report. All in favor—Carried.

Motion was made by Steffensen, seconded by Lundquist to approve the re-appointment of Joe Jensen to the HRC Board for a period of 5-years. All in favor—Carried.

The council reviewed the Revenue/Expense, Cash and Utility Reports.

The annual Appropriation Ordinance #565 for 2019 received the second reading and on Motion by Achterberg, seconded by Rowbotham same was adopted with all voting Aye—Carried.

ANNUAL APPROPRIATION ORDINANCE

NO. 565

An Ordinance appropriating funds for the necessary expenditures and liabilities of the City of Arlington, Kingsbury County, South Dakota, for the fiscal year of 2019; transferring funds from the earnings of the City owned utilities for the payment of a portion of such expenditures and liabilities, and levying a tax for the balance and declaring an emergency:

BE IT ORDAINED BY THE CITY OF ARLINGTON, KINGSBURY COUNTY, SOUTH DAKOTA.

SECTION 1. It is hereby deemed necessary and therefore is hereby appropriated for the objects and purposes of the City of Arlington, Kingsbury County, South Dakota, during the fiscal year of 2019 follows:

101 GENERAL FUND – EXPENDITURES

411 Mayor & Council	\$	78,205
413 Elections		770
414 Finance Office		113,400
415 Attorney		7,500
416 Insurance		1,000
419 General Government Building		12,737
421 Police		68,060
422 Fire Department		27,125
431 Highway & Streets		523,675
432 Storm Drainage		35,140
435 Airport		7,870
436 Solid Waste		78,435
437 Cemetery		35,685
441 West Nile		6,460
446 Ambulance		47,725

451 Swimming Pool	77,780
452 Parks	30,310
453 Baseball	10,650
455 Library	21,185
456 Bata Services	1,000
465 Development Corporation	15,000
TOTAL TAX SUPPORTED FUNDS EXPENDITURES	\$ 1,199,712
212 2 ND PENNY SALES TAX	328,000
500 CAPITAL PROJECT FUNDS	
502 Fire Equipment	
504 Street Equipment	<u>10,000</u>
TOTAL CAPITAL PROJECT FUNDS	\$ 10,000
600 SELF-SUPPORTED FUNDS-EXPENDITURES	
602 Water Fund	205,450
603 Electric Fund	1,163,000
604 Sanitary Sewer Fund	136,362
TOTAL SELF-SUPPORTED FUNDS	\$ 1,504,812
TOTAL 2019 APPROPRIATION	\$ 3,042,534

SECTION 2. The following is a summary by fund of the appropriation amounts and the means of financing them.

TAX-SUPPORTED FUNDS

101 GENERAL FUND

3111 Taxes	\$ 271,000
3112-3119 Other Taxes	2,900
3130 General Sales & Use Tax	245,000
Miscellaneous Revenue	272,851
Transfer from Electric Fund	281,285
Retain Cash	126,676

	\$ 1,199,712
212 2 ND PENNY SALES TAX	328,000
500 CAPITAL PROJECT FUNDS	
502 Fire Equipment	
504 Street Equipment (10,000)	
Transfer from Electric	10,000
TOTAL REVENUE-CAPITAL PROJECT FUNDS	\$ 10,000
600 SELF-SUPPORTED FUNDS	
602 Water Fund	
3610 Interest Earned	\$ 50
3810 Disconnect/Reconnect Fees	750
3811 Metered Sales	203,500
3813 Bulk Sales	250
3814 Sales of Supplies	100
3816 Frozen Meters	500
3819 Other	300
603 Electric Fund	
3610 Interest Earned	1,000
3821 Metered Sales	1,404,000
3823 Sales of Supplies	500
3824 Pole Rental	245
3826 Disconnect/Reconnect Fees	300
3827 Penalties	16,250
3829 Electric Other	22,000
Less Transfers	281,285
604 Sanitary Sewer	
3610 Interest	1,875

3831 Sewer Charges 142,500

Less Addt'l Loan Payment 8,013

TOTAL APPROPRIATION REVENUE—2019 \$ 3,042,534

SECTION 3. All Ordinances or parts of Ordinances in conflict herewith are hereby repealed.

Passed First Reading August 6, 2018

Passed Second Reading September 4, 2018

Passed and Approved September 4, 2018

Amiel Redfish, Mayor

ATTEST:

Sue Falconer, Finance Officer

The SDML Fall Conference will be held in October in Pierre—

Fall City Cleanup day has been scheduled with Cook's for Thursday, October 11th.

Motion was made by Johnson, seconded by Achterberg to approve the 2018 disbursement of \$10,000 to ACDC. All in favor--Carried

The Finance Officer advised the council that work has begun with Banner Associates and First District for funding thru a grant program for a storm shelter to be placed at the ball park and will be working on a separate grant application for the concession stand.

Motion was made by Rowbotham, seconded by Johnson to enter into executive session at 8:30 P.M. for personnel matters and possible litigation. All in favor—Carried.

Motion was made by Lundquist, seconded by Achterberg to come out of executive session at 9:15 P.M. All in favor—Carried. No further action taken.

Motion to adjourn was made by Steffensen, seconded by Johnson. All in favor—Carried.

Sue Falconer, Finance Officer

Amiel Redfish, Mayor

The City of Arlington is an equal opportunity provider and employer.