

CITY HALL, CITY OF ARLINGTON, SOUTH DAKOTA

January 7, 2019

The City Council met as the Zoning Commission. There was no business. Meeting adjourned.

The City Council met in regular session in the Municipal Building. Present on Roll Call were Mayor Amiel Redfish and Council Members: Curt Lundquist, Terry Rowbotham, Garth Johnson, Jesse Steffensen, Rob Achterberg and Cory Falconer. Absent: None.

Motion was made by Lundquist, seconded by Achterberg to approve the minutes of the December 3<sup>rd</sup>, 17<sup>th</sup>, and 26<sup>th</sup> meetings. All in favor—Carried.

Bills on file were submitted for consideration and on Motion by Rowbotham, seconded by Falconer, the Finance Officer was instructed to issue payment for same. All in favor on Roll Call Vote—Carried.

Bills approved as follows:

27066	AT&T	Cell Phone Chges	109.36
27067	Amazon Credit Plan	Books	58.37
27068	Badger Oil Inc	Move & relocate furnace—Fire Hall	800.00
27069	Banyon Data Systems Inc	2019 Annual Support	2680.00
27070	Board of Operator Cert	Renew Water & Wastewater Certificates	66.00
27071	Craig Christeson	Refund bal meter deposit	94.55
27072	Citizens State Bank	Jan Service Chge	20.00
27073	Cook's Wastepaper & Recycling	November garbage	4922.17
27074	Demco	Library supplies	35.70
27075	DGR Engineering	Rate updates	204.00
27076	Electric Fund	Meter deposits app to RO bills	1042.99
27077	General Wood Supply	Fire hall door repairs/scott rags/box rags	37.68
27078	Brittany Horter	Refund bal meter deposit	129.62
27079	Kingbrook Rural Water System	December Water & Lease	7872.83
27080	Macs Hardware	Hitch pin clip/cotter pin asst	74.94
27081	Minnesota Municipal Utilities	2019 Associate member dues	375.00
27082	Omni-Pro Software	Substation Scada software license/support	2800.00

27083	Petty Cash	Postage	65.12
27084	Rapid City, Pierre, Eastern RR	Annual power line crossing fee	100.00
27085	Ron's Saw Sales	18" Stihl chainsaw/oil/chains/bars	615.94
27086	SD Assn of Code Enforcement	2019 Annual dues	40.00
27087	SD Building Officials Assn	2019 Annual dues	50.00
27088	SD City Management Assn	2019 Annual dues	75.00
27089	SD Govt Finance Officers Assn	2019 Annual dues	40.00
27090	SD Human Resource Assn	2019 Annual dues	25.00
27091	SD Municipal Airport Mgmt	2019 Annual dues	25.00
27092	SD Municipal Electric Assn	2019 Annual dues	756.00
27093	SD Municipal League	2019 Annual dues	1083.50
27094	SD Municipal Street Assn	2019 Annual dues	35.00
27095	Nick Sanet	Refund bal meter deposit	53.78
27096	Nick Schaeffer	Refund bal meter deposit	78.04
27097	Schein Inc	Mega mover transport chair	136.54
27098	SD DENR	Annual wastewater fee	950.00
27099	SDML Worker's Comp Fund	2019 renewal premiums	10423.00
27100	SDWWA	Renew memberships Marshal/Chad/Steve	30.00
27101	Two Way Radio	20 Amp switching power supply-Fire Dept	364.23
27102	Siman Zhao	Refund bal meter deposit	101.02
Auto Debit	Rural Development	Water Improvement Loan	1343.00
Auto Debit	Rural Development	Wastewater Improvement Loan	2859.00

Scott Mohror and Beth Niemeyer, Banner Associates, met with the council to discuss the street project and engineering agreement. Scott advised that he was unsure as to what direction the council wanted him to proceed with the contractor. After some discussion—the decision was made to have Scott set up a meeting with Banner, Bowes and the Street Committee to discuss how to proceed.

Todd Kays, First District Assn of Local Government, met with the council in order to complete a 5-year review of the Pre-Mitigation Plan that had been done in 2014. Some items from the previous plan have been taken care of and there were a few items that were added to the plan at various levels of priority.

Motion was made by Johnson, seconded by Steffensen to enter into executive session at 7:57 PM with the officers of the Arlington Volunteer Dept in attendance. All in favor—Carried.

Motion was made by Lundquist, seconded by Achterberg to come out of executive session at 8:44 PM. All in favor—Carried.

Motion was made by Achterberg, seconded by Lundquist to approve to following resignations from the Arlington Volunteer Fire Dept—Steve Dilley, Jennifer Dilley and Brad Bunker. Eric Erstad will take over the duties of the Fire Chief, Rob Repp as First Assistant Chief. All in favor—Carried.

Jay DeVries met with the council to give them an update on the purchase of a new ambulance. The squad will be looking at a 2018 demo model the end of the week. Jay also informed the council that Trevor Keating had passed the EMT certification test and needs to be added to the service as an EMT.

Motion was made by Steffensen, seconded by Johnson to approve Trevor Keating to serve as an EMT on the Arlington Ambulance Service. All in favor—Carried.

Now was the time for Public Comments: None

Electric Report—Marshal Mix advised a few new load management controls have been ordered and will be installed in conjunction with the AMI meters. There will be an error message that will show up when the meters are read if the load management is not operating correctly.

ACDC Report—No report and there will not be a meeting in January.

Motion was made by Achterberg, seconded by Falconer to approve the Police Report. All in favor—Carried.

The council revisited the charges for building permits as after some review—they felt that there needed to be some revisions as to how the charges for the different permits are calculated. Todd Wilkinson will come up with an application that would charge on the basis of square footage, type of structure, and whether or not the space is finished or unfinished for the council to review.

The council reviewed the Revenue/Expense, Cash and Utility Reports.

A complaint was made to the finance office of a truck traveling on Willow Street and then going to South 6<sup>th</sup> Street—which is not a truck route. Big chunks of dirt/mud were left on the street and thrown up into the yard along S 6<sup>th</sup> Street. There is no action that can be taken unless the truck was traveling on South 6<sup>th</sup> Street loaded.

Motion was made by Achterberg, seconded by Lundquist to have the Finance Officer send out renewal leases to the Chamber of Commerce, Pheasant Motel, Handi Mart and Arlington Inn for their billboards at the Municipal Airport with the annual fee of \$150.00/year; the fee being waived for the Chamber of Commerce. All in favor—Carried.

The finance office has received notification from PCC that the ambulance rates for 2019 for Medicare and Medicaid are below what Arlington Ambulance is charging. Todd Wilkinson advised that there should still be a cost of living increase on the rates. Motion was made by Achterberg, seconded by Rowbotham to increase the ambulance rates by 3%. All in favor—Carried.

At the December 26, 2018 meeting--motion was made by Falconer, seconded by Steffensen to adopt Resolution #2574 as follows:

RESOLUTION #2574

BE IT RESOLVED, that all salary increases will be retroactive to January 1, 2019. Salaried positions will be based on a 44 Hr week. All other seasonal salary rates will be addressed at the time that the individuals are hired. All in favor— Carried.

As per SDCL6-1-10 all salaries for all officers and employees shall be published the first meeting of the fiscal year and are as follows:

The following receive \$275 per quarter—

Cory Falconer	Terry Rowbotham
Garth Johnson	Curt Lundquist
Jesse Steffensen	Rob Achterberg

Council Members and the Mayor receive \$20.00 for each meeting, which is not the regular monthly meeting.

The following receive monthly salaries—

Amiel Redfish	333.33	Marshal Mix	5100.33	
Sue Falconer	4623.67	Steven Carlson	3683.33	
Asmussen Mix	Jodie Henry 6413.33 12.25/Hr	Lonnie Johnson 19.25/Hr	Matt 13.65/Hr	Sharleen
Cheryl Anderson	13.50/Hr	Jay DeVries	500/Yr	
Sara Sheeley	250/Yr	Eric Erstad	500/Yr	
Tim Holzer	125/Yr	Martin Murphy	12.90/Hr	
Joey Sheeley	125/Yr	Virginia Walker	11.25/Hr	
Steve Monteith	13.65/Hr	David Wingle	13.15/Hr	
Chad Mohr	3683.33	Les Rowen	12.65/Hr	
		Gene Wiehr	12.65/Hr	

The council is considering some type of a pay-out for booked sick leave at retirement of an employee; however; more research is being done before any decision is made.

City Election will be held April 9, 2019 and petitions can be circulated starting January 25<sup>th</sup>. There is one council position open in each of the three wards in this year's election.

Municipal Government Day Banquet at the Legislature will be held in Pierre on Tuesday, February 5<sup>th</sup>. Registrations must be submitted by January 22<sup>nd</sup>. At least 4 are planning to attend.

Various other areas of discussion included, snow gates/snow removal, sirens and lights on the water tower.

Motion to adjourn was made by Lundquist, seconded by Rowbotham. All in favor—Carried.

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Sue Falconer, Finance Officer

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Amiel Redfish, Mayor

The City of Arlington is an equal opportunity provider and employer.