

CITY HALL, CITY OF ARLINGTON, SOUTH DAKOTA
November 1, 2021

The City Council met in regular session in the Municipal Building. Present on Roll Call were Mayor Curt Lundquist and Council Members: Terry Mutziger, Terry Rowbotham, Garth Johnson, Cory Falconer, and Rob Achterberg. Absent: Jesse Steffensen.

A Public Hearing was held on the Water and Wastewater Funding Applications. Representatives from both Banner & Associates and 1st District presented information to the Council on the Application process and what it entails. Discussion was held. The Council advised Banner and 1st District to apply for phase 1 only at this time.

Motion was made by Achterberg, seconded by Johnson to adopt Resolution #2623 as follows:

RESOLUTION NO. 2623

RESOLUTION AUTHORIZING AN APPLICATION FOR FINANCIAL ASSISTANCE, AUTHORIZING THE EXECUTION AND SUBMITTAL OF THE APPLICATION, AND DESIGNATING AN AUTHORIZED REPRESENTATIVE TO CERTIFY AND SIGN PAYMENT REQUESTS.

WHEREAS, the City of Arlington (the "City") has determined it is necessary to proceed with improvements to its Water System, including but not limited to replacing mains and line looping improvements (the "Project"); and

WHEREAS, the City has determined that financial assistance will be necessary to undertake the Project and an application for financial assistance to the South Dakota Board of Water and Natural Resources (the "Board") will be prepared; and

WHEREAS it is necessary to designate an authorized representative to execute and submit the Application on behalf of the City and to certify and sign payment requests in the event financial assistance is awarded for the Project,

NOW THEREFORE BE IT RESOLVED by the City as follows:

1. The City hereby approves the submission of an Application for financial assistance in an amount not to exceed \$3,000,000 to the South Dakota Board of Water and Natural Resources for the Project.
2. The Mayor is hereby authorized to execute the Application and submit it to the South Dakota Board of Water and Natural Resources, and to execute and deliver such other documents and perform all acts necessary to effectuate the Application for financial assistance.
3. The Mayor is hereby designated as the authorized representative of the City to do all things on its behalf to certify and sign payment requests in the event financial assistance is awarded for the Project.

Adopted at Arlington, South Dakota, this 1st day of November 2021.

APPROVED:

Mayor
City of Arlington

(Seal)

Attest: _____
City Finance Officer

Motion was made by Achterberg, seconded by Falconer to adopt Resolution #2624 as follows:

RESOLUTION NO. 2624

RESOLUTION AUTHORIZING AN APPLICATION FOR FINANCIAL ASSISTANCE, AUTHORIZING THE EXECUTION AND SUBMITTAL OF THE APPLICATION, AND DESIGNATING AN AUTHORIZED REPRESENTATIVE TO CERTIFY AND SIGN PAYMENT REQUESTS.

WHEREAS, the City of Arlington (the “City”) has determined it is necessary to proceed with improvements to its Wastewater System, including but not limited to replacing mains improvements (the “Project”); and

WHEREAS, the City has determined that financial assistance will be necessary to undertake the Project and an application for financial assistance to the South Dakota Board of Water and Natural Resources (the “Board”) will be prepared; and

WHEREAS it is necessary to designate an authorized representative to execute and submit the Application on behalf of the City and to certify and sign payment requests in the event financial assistance is awarded for the Project,

NOW THEREFORE BE IT RESOLVED by the City as follows:

1. The City hereby approves the submission of an Application for financial assistance in an amount not to exceed \$11,000,000 to the South Dakota Board of Water and Natural Resources for the Project.
2. The Mayor is hereby authorized to execute the Application and submit it to the South Dakota Board of Water and Natural Resources, and to execute and deliver such other documents and perform all acts necessary to effectuate the Application for financial assistance.
3. The Mayor is hereby designated as the authorized representative of the City to do all things on its behalf to certify and sign payment requests in the event financial assistance is awarded for the Project.

Adopted at Arlington, South Dakota, this 1st day of November 2021.

APPROVED:

Mayor
City of Arlington

(Seal)

Attest: _____
City Finance Officer

Motion to adjourn the meeting was made by Rowbotham, Seconded by Mutziger. All in favor—Carried.

The City Council met as the Zoning Commission—Board of Adjustment. Present on Roll Call were Mayor Curt Lundquist and Council Members: Terry Mutziger, Terry Rowbotham, Garth Johnson, Cory Falconer, and Rob Achterberg. Absent: Jesse Steffensen.

Annette Miller submitted a special exception request to open a daycare at the following property: Lot 10, Block 1, Ecklein's 1st Addn (311 S. Main Street). Discussion was held and as there were not enough signatures or neighbors in attendance that were in support of the request (7 in support/11 were not in support), it did not pass, and therefore the Zoning Commission could take no action.

Motion was made by Johnson, seconded by Mutziger to enter into executive session at 7:20 P.M. for possible litigation. All in favor—Carried.

Motion was made by Falconer, seconded by Mutziger to come out of executive session at 7:28 P.M. All in favor—Carried. No further action was taken.

Stephanie Damm, Finance Officer

Curt Lundquist, Mayor

The City of Arlington is an equal opportunity provider and employer.

The City Council reconvened the regular session in the Municipal Building.

Motion was made by Falconer, seconded by Mutziger to approve the minutes of the October 4th meeting. All in favor—Carried.

Beth Niemeyer, Banner Associates, met with the council to present change order (\$102,512.10 for the west end of the street and dirt) and pay request (\$53,522.99) for the S 3rd Street Project.

Motion was made by Mutziger, seconded by Achterberg, to approve the change order. All in favor—Carried.

Motion was made by Falconer, seconded by Achterberg, to approve the pay request. All in favor—Carried.

Bills on file were submitted for consideration and on Motion by Falconer, seconded by Mutziger, the Finance Officer was instructed to issue payment for same. All in favor on Roll Call Vote—Carried. Bills approved as follows:

30185-30193	Salaries	General Fund	101	\$6,623.24
		Water	602	\$303.01
		Electric	603	\$3,034.55
		Sewer	604	\$281.21
Auto Debit	Citizens State Bank	EFTPS - Oct 15 WH-SS-MEDI		\$3,237.16
30194	East River Electric Power	Energy		\$3,200.68
30195	Electric Fund	City Utility Bills		\$2,963.95
30196	Heartland Consumer Power	Energy		\$16,795.90
30197	Kingsbury County Auditor	County Contract Law		\$5,655.00
30198	SD State Treasurer	Sales Tax		\$4,563.89
30199	Valley Fibercom	Internet		\$171.37
30200	Western Area Power	Energy		\$14,204.99
30201	Prairie Ag Partners	Fuel		\$3,177.40
30202-30225	Salaries	General Fund	101	\$14,791.01
		Water	602	\$1,504.06
		Electric	603	\$3,576.04
		Sewer	604	\$921.92
Auto Debit	Citizens State Bank	EFTPS - Oct 30 WH-SS-MEDI		\$6,566.82
30226	A T & T	Cell Phones		\$108.22

30227	Citizens State Bank	Suc Vac Payment	\$13,806.68
30228	Colonial Life	Payroll Deductions	\$107.33
30229	Northwestern	Service to Shop and COOP Shop	\$20.00
30230	PLIC-SBD Grand Island	Short Term Disability	\$231.38
30231	S D Retirement System	September Retirement	\$3,382.14
30232	Sioux Valley Energy	Energy	\$98.00
30233	The Health Pool of SD	Health Insurance	\$6,615.97
30234	VISA--Cor Trust Bank	Parts for the sweeper	\$363.53
30235	Merchants Capital Resources	Annual Pmt - Fire Rescue Unit	\$23,741.00
30236	Abrahamson, Evelyn	Refund Balance Meter Deposit	\$307.33
30237	Amazon Credit Plan	Books	\$38.06
30238	A-Ox Welding Supply Co	Cylinder Rent	\$83.31
30239	Arlington Sun	Publication	\$282.47
30240	Bacon, Tom	Mileage to Lineman Class	\$112.00
30241	Banner Associates, Inc.	Engineering - 3rd St. Project	\$10,295.10
30242	Biggers, Earl	Refund Balance Meter Deposit	\$112.83
30243	Brodart Company	Library Supplies	\$50.05
30244	Citizens State Bank	November Service Charge	\$20.00
30245	Colonial Research Chem Corp	Black Cat and Citra Burst Wipes	\$365.70
30246	Consumer Reports	Renewal/Library/15 issues	\$27.69
30247	Cook's Wastepaper & Recycling	September Garbage	\$5,580.60
30248	Core & Main	Restocking Water Dept. Supplies	\$3,883.81
30249	Damm, Stephanie	Mileage and lunch	\$62.85
30250	Denison, Joe	Ambulance Training - 2021	\$825.00
30251	Eighty-One Auto	Battery for Van/trimmer string/oil	\$247.55
30252	Electric Fund	Meter Deposits applied to bills	\$426.30
30253	Foster, Robert	Refund Balance Meter Deposit	\$150.00
30254	Galloway, Dan & Sarah	Refund Balance Meter Deposit	\$89.11
30255	Gross, Cade	Refund Balance Meter Deposit	\$110.19
30256	Gutierrez, Maria Jose	Refund Balance Meter Deposit	\$96.79
30257	Handi Mart	Fuel for Ambulance & Fire Trucks	\$538.42
30258	Infotech Solutions	Backup/Cloud/Firewall	\$874.00
30259	Interstate All Battery Center	AAA Batteries	\$9.80
30260	Kingbrook Rural Water	October Water & Lease Pmts	\$9,066.48
30261	Locators & Supplies Inc	Reflective Coats for Employees	\$770.01
30262	Lowes	Shop Supplies - Frog tape, rollers, Pool Supplies	\$445.24
30263	Maynards Food Center	Paper towels & cleaning supplies	\$50.77
30264	McClintock, Charles	Refund Balance Meter Deposit	\$107.96
30265	Motorola Solutions	Fire Department Radios	\$10,653.92
30266	Norms Greenhouse & Nursery	Trees for the park and cemetery	\$1,452.75
30267	Office of Energy Assistance	Refund Balance Meter Deposit	\$145.46
30268	Office Peeps	Service Agreement - Copier/garbage bags	\$237.20
30269	PCC Ambulance Billing Service	August Ambulance Billing	\$625.95

30270	Prairie Ag Partners	Gas/2 4 D/Tire repairs/Oil	\$1,768.50
30271	Schein Inc	Mega Mover & Slings for Ambulance	\$497.86
30272	SD Assn of Rural Water Systems	Conference in Pierre	\$250.00
30273	Severson, Jackie	Refund Balance Meter Deposit	\$6.82
30274	Snap On Tools	Tools	\$561.50
30275	US Post Office	Postcard Stamps	\$400.00
30276	Wesco Distribution Inc	Gel Lucalox	\$122.04
30277	Wingle, Dave	Clothing Allowance	\$102.20
30278	Bowes Construction Inc	3rd Street Project	\$53,522.99
Auto Debit	Citizens State Bank	Water Improvement Loan	\$1,343.00
Auto Debit	Citizens State Bank	Wastewater Improvement Loan	\$2,958.00

Motion was made by Johnson, seconded by Falconer to adopt Resolution #2625 as follows:

RESOLUTION #2625

BE IT RESOLVED, that \$47,294.24 be transferred from the 2nd Penny Fund to the General Fund for 5th payment request for the 3rd Street Project. All in favor—Carried.

Now was the time for the hearing of the Special One (1) day Liquor & Malt Beverage permit application as advertised on October 21, 2021.

American Legion Post #42—Lots 9-10, Block 3, Original Plat, City of Arlington, SD
Special One (1) Day-Liquor & Malt Beverage License for December 10, 2021.

Motion was made by Falconer, seconded by Johnson to approve this special license. All in favor—Carried

Now was the time for the public hearing for the issuance of the 2022 Liquor Licenses. Motion was made by Falconer, seconded by Achterberg to approve issuing 2022 licenses to the Handi-Mart, Kings Lanes, Dakota Ram/1481 Grille and Frontier Logic-Cardinal Tap. All in favor—Carried.

Time for Public Comments—None.

Electric Report – One of the Maxwell Park Electric Pedestal’s was backed into. We have ordered a new one and their insurance should pay for this.

No ACDC Report.

No building permit applications were received this month.

First reading of Ordinance #586, amending Ordinance #288 & #378 regarding snow removal parking violations, was approved by motion of Falconer, seconded by Johnson. All in favor—Carried

First reading of Ordinance #587, amending Ordinance #288 & #378 to add section F, was approved by motion of Mutziger, seconded by Johnson. All in favor—Carried.

Motion was made by Falconer, seconded by Johnson to approve the Employee Overtime and Police Report. All in favor—Carried.

The council reviewed the Revenue/Expense, Cash and Utility Reports.

First reading of Supplemental Ordinance #588, amending Ordinance #577 in the amount of \$319,400.00 was approved by motion of Mutziger, seconded by Rowbotham. All in favor—Carried.

Discussion was held on the Datto Replacement and the Council’s decision was to move forward with the purchase.

The finance office sent the amended Badger Utility Agreement to the town of Badger, but have not received a reply to date.

The finance office also received the renewal premiums for the employee health insurance and the decision needs to be made prior to December 1st. The Council decided to have a special meeting to discuss. Tentatively set for Nov. 22nd.

Motion was made by Falconer, seconded by Mutziger to approve Ben Elliott to prepare the 2021 Audit for \$5900 as well as the 2021 Annual report for \$1100. All in favor—Carried.

In other business, Johnson noted the west side of the Municipal Building/Fire Hall needs to be painted, the roof over the shop offices needs to be looked at, and the Clinic roof needs repair.

Motion was made by Johnson, seconded by Achterberg to enter into executive session at 8:35 P.M. for a personnel matter. All in favor—Carried.

Motion was made by Johnson seconded by Achterberg to come out of executive session at 8:52 P.M. All in favor—Carried.

Motion was made by Johnson, seconded by Achterberg to increase Stephanie Damm's salary by \$.50 an hour as the 6-month probationary period is over. All in favor—Carried.

Motion to adjourn was made by Mutziger, seconded by Achterberg. All in favor—Carried.

Stephanie Damm, Finance Officer

Curt Lundquist, Mayor

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