

CITY HALL, CITY OF ARLINGTON, SOUTH DAKOTA
December 5, 2022

The City Council met as the Zoning Commission—Board of Adjustment. Present on Roll Call were Mayor Curt Lundquist and Council Members: Beth Sundberg, Cory Falconer, Garth Johnson, Terry Mutziger, and Rob Achterberg. Absent: Terry Rowbotham.

Darin & Rachel Janes submitted a special exception request to utilize their 36' x 48' building for sale of retail goods and furnishings at the following property: Outlot 2, except lot A & Lot H SESW 36-111-53 County Auditor Outlots (45326 US Hwy 14). Motion was made by Johnson, seconded by Falconer to approve special exception request. All in favor—Motion Carried.

Ashley Griffin/Marshal Mix (as owner) submitted a special exception request to have an in-home daycare at the following property: Lot 9, Block 2, Lieske's 1st Addn. (410 4th St. S.). Motion was made by Johnson, seconded by Falconer to approve special exception request. All in favor—Motion Carried.

Motion to adjourn the Zoning Commission was made by Achterberg, seconded by Falconer. All in favor—Carried.

The City Council met in regular session in the Municipal Building. Present on Roll Call were Mayor Curt Lundquist and Council Members: Terry Mutziger, Garth Johnson, Beth Sundberg, Cory Falconer, and Rob Achterberg. Absent: Terry Rowbotham

Additions to the agenda: the Fire Dept. requested us to purchase radios for the new system upgrade and the fire dept. would re-imburse the city with grant money they receive. The council had no problem with this.

Motion was made by Falconer, seconded by Achterberg to approve the minutes of the November 7th meeting. All in favor—Carried.

Bills on file were submitted for consideration and on Motion by Mutziger, seconded by Falconer, the Finance Officer was instructed to issue payment for same. All in favor on Roll Call Vote—Carried.

Bills approved as follows:

31339-31345	Salaries	General Fund	101	\$7,197.81
			602	\$364.27
			603	\$3,700.15
			604	\$258.44
31346	EAST RIVER ELECTRIC POWER COOP	Energy		\$3,333.96
31347	ELECTRIC FUND	City Utility Bill		\$3,018.30
31348	HEARTLAND ENERGY	Energy		\$22,419.79
31349	KINGSBURY COUNTY AUDITOR	County Contract Law		\$5,655.00
31350	VALLEY FIBERCOM	Phone/Internet		\$207.40
31351	WESTERN AREA POWER ADM	Energy		\$13,909.54
31352	PRAIRIE AG PARTNERS	Fuel-Gas		\$4,810.17
31353-31365	Salaries	General Fund	101	\$12,038.23
			602	\$826.59
			603	\$4,475.49
			604	\$675.28
31366	A T & T	Cell Phone/lpad		\$47.25
31367	COLONIAL LIFE	Payroll Deduction		\$47.88
31368	NORTHWESTERN	Service to City Shop		\$71.30
31369	PETTY CASH	stamps		\$6.01
31370	PLIC-SBD GRAND ISLAND	Short Term Disability		\$169.57
31371	S D RETIREMENT SYSTEM	November Retirement		\$3,049.40
31372	SIOUX VALLEY ENERGY	Electricity - Airport		\$103.00
31373	THE HEALTH POOL OF SD	Health Insurance		\$5,355.67
31374	VISA--COR TRUST BANK	shop supplies/seat covers		\$546.21
31375	AMAZON CREDIT PLAN	Books		\$7.41
31376	A-OX WELDING SUPPLY CO INC	Cylinder Rent for Fire Dept and Amb.		\$250.09
31377	ARLINGTON SUN	Publications		\$348.65
31378	BOBCAT OF BROOKINGS	Filters & Grapple Fork		\$9,943.81
31379	BROOKINGS CITY LANDFILL	cleanup		\$655.20
31380	Century Business Products	Service Agreement		\$30.60
31381	CITIZENS STATE BANK	December Service Charge		\$20.00
31382	COOK S WASTE PAPER & RECYCLING	Fall Cleanup		\$5,917.34
31383	CORE & MAIN	Storm WTIB 20' Dual Wall		\$23,444.68
31384	Dakota Recycling	Freezer - cleanup		\$105.00
31385	DEPT OF REVENUE	Water Testing		\$15.00
31386	DITCH WITCH OF SOUTH DAKOTA	Filters and elements for trencher & vac		\$512.05
31387	ELECTRIC FUND	Meter Deposits applied to bills		\$229.38

31388	EVERIST INC, L G	Icing Sand	\$142.03
31389	GRAYBAR ELECTRIC COMPANY INC	Toggle	\$9.94
31390	HANDI MART	Fuel - Ambulance	\$592.29
31391	HEIMAN	Fire Truck Repairs	\$10,252.86
31392	HYDRO-KLEAN, LLC	Clean Plugged Line - OT	\$1,340.00
31393	INTERSTATE ALL BATTERY CENTER	LTCORE - 31-MHD - Yellow Dump Truck	\$430.48
31394	JAYS AUTOBODY	Adjust R&R Door	\$132.50
31395	Johnson, Debbie	Meter Deposit Balance Refund	\$25.84
31396	KINGBROOK RURAL WATER SYSTEM	November Water and Lease Pmts	\$9,989.82
31397	LOWES	Couplings	\$336.84
31398	LYLE SIGNS, INC	Street Signs	\$201.60
31399	MACKSTEEL WAREHOUSE	Steel Plate for Storm Drain	\$454.06
31400	MACS INC	shovel handle, cotter pins, tensile	\$92.95
31401	OFFICE PEEPS INC	Pencil Lead & Paper	\$55.86
31402	PRAIRIE AG PARTNERS	Filters, sweeper parts, antifreeze, HJB, tires	\$3,648.46
31403	Raztech LLC	October 2022 IT	\$1,660.00
31404	RESCO	Meter, switch, and battery	\$1,539.64
31405	ROWEN, LES	Clothing Allowance	\$82.90
31406	SCHEIN INC	Sodium Chloride, stretcher sheets, defib ped	\$315.62
31407	SD ASSN OF RURAL WATER SYSTEMS	Conference in Pierre	\$275.00
31408	VANNOY, RACHAEL	Meter Deposit Balance Refund	\$44.78
31409	WESCO DISTRIBUTION INC	GRND SLV's & Meter Sockets	\$4,247.70
31410	WILKINSON & SCHUMACHER	Legal Fees 5/27/2022 - 11/30/2022	\$4,379.15
Auto Debit	RURAL DEVELOPMENT	Water Improvement Loan	\$1,343.00
Auto Debit	RURAL DEVELOPMENT	Water/Wastewater Loan	\$2,958.00

Based on the recommendations from the Zoning Commission—Motion was made by Johnson, seconded by Achterberg to approve the special exception request made by Darin & Rachel Janes. All in favor—Carried.

Based on the recommendations from the Zoning Commission—Motion was made by Mutziger, seconded by Achterberg to approve the special exception request made by Ashley Griffin (Marshal Mix as owner). All in favor—Carried.

Time for Public Comments—None.

Approved Building Permits for the following were reviewed: American Legion Post 42 – 10 x 20 shed at 102 S. Main St.- Lot 9&10 of Block 3, Original Plat, Arlington, SD. TK Properties LLC/ Trifon & Katie Theodosopoulos – 12,000 sq. ft. building for the purpose of Cultivating Medical Cannabis at 827 Industrial Ave. – Block 8 in Industrial Park in the City of Arlington.

Electric Report – Wilkinson is working on an electric car charging policy.

ACDC Report – Marshal has received a few inquiries regarding businesses wanting to be in Arlington.

The first reading of the Medical Cannabis License Fee amendment was discussed. A \$5,000 non-refundable application fee will be required for all classes that will roll into the first year's license fee if approved by the state. The annual license fee going forward after that will be \$5,000 for each class. Motion was made by Johnson, seconded by Falconer to approve first reading. All in favor—Carried.

Second reading of Ordinance #604, Amending the Electric Rate to take effect with the January meter readings was approved by motion of Mutziger, seconded by Achterberg. All in favor—Carried

ORDINANCE #604

An Ordinance Amending Section 12-1-5 to read as follows:

12-1-5 RATES:

The following rate schedule shall apply for electricity metered for residential, small commercial, large commercial, and industrial power demand users as follows:

- o Schedule "A" Residential – Applicable to residential customers for all domestic uses in single-family dwellings and individually metered apartments within the service territory of the City of Arlington Electric Utility, including use of motors of not more than 5 horsepower individual capacity.
Monthly Minimum \$25.00 per Meter; plus \$0.084 for the first 1200 kWh; \$0.070 over 1200 kWh; plus \$0.02 debt service charge for all kWh, plus sales tax.
- o Schedule "B" Small Commercial – Applicable to any commercial, industrial, city, or farm load within the service territory of the City of Arlington Electric Utility, for all purposes, where the energy usage with a monthly average (in a consecutive twelve month period) does not exceed 5,000 kWh and the demand is less than 25kW.
Monthly Minimum \$37.50 per Meter; plus \$0.107 per kWh; plus \$0.0415 debt service charge, plus sales tax.
- o Schedule "C" Large Commercial – Applicable to any commercial, industrial, city, or farm load within the City of Arlington Electric Utility service territory, for all purposes, where the peak demand is between 25-99

kW for any month. Once the peak demand is 25kW or greater, the pay schedule is as follows for 12 months (during the 12 month period, demand will be paid at 50% of the highest rate or the actual demand – whichever is the highest):
Monthly Minimum \$43.75 per Meter; plus \$0.040 per kWh; plus \$12.755 for all demand kW; plus \$6.15 debt service charge on all demand kW, plus sales tax.

- Schedule “D” Industrial – Applicable to any commercial, industrial, city, or farm load within the City of Arlington Electric Utility service territory, for all purposes, where the peak demand in any one month of a twelve month period is more than 100 kW.
Monthly Minimum \$43.75 per Meter; plus \$0.040 per kWh; plus \$9.505 for all demand kW; plus \$3.60 debt service charge on all demand kW; plus sales tax.
- Schedule “E” Street Lighting – Applicable to all streetlighting for which single-phase 120 or 240 volt service is provided by the City of Arlington Electric Utility service territory.
Monthly Minimum \$10.00 per Meter; plus \$0.078 per kWh; plus \$0.016 debt service charge on all kWh.

Dated this 5th day of December, 2022.

CITY OF ARLINGTON, SOUTH DAKOTA

Mayor

ATTEST:

City Finance Officer

Passed First Reading: 11/07/2022
Passed Second Reading: 12/05/2022
Passed and Approved: 12/05/2022

It was moved by City Council Member Johnson and seconded by City Council Member Achterberg that the following Resolution be passed and adopted:

RESOLUTION NO. 2640

WHEREAS, the City of Arlington (“the City”) operates a municipal electric utility, and
WHEREAS, as a municipal electric utility a Qualifying Facility may make a request for the City to make an interconnection available for co-generation and small power production, and
WHEREAS, policies are required to be put in place to ensure that Qualifying Facilities are able to interconnect to the City’s distribution system

NOW THEREFORE BE IT RESOLVED the City adopts interconnection process and requirement as articulated in the City’s Interconnection Process and Requirement Policy.

On Roll Call, all voting “aye”, Proposed Resolution declared passed and adopted.

CITY OF ARLINGTON

Mayor

ATTEST:

Finance Officer

Rowbotham now in attendance.

Motion was made by Falconer, seconded by Sundberg to go out for bids on the Birch Street project (including 100’ of Hickory St.) as well as the sewer project at the same time, to possibly help mobilization costs. All in favor—Carried.

Garth Johnson had presented a plat map to the finance office for the city council to approve.

Motion was made by Rowbotham, seconded by Mutziger to approve Resolution #2641 as stated below. Mutziger, Rowbotham, Sundberg, Achterberg, and Falconer all voting aye; Johnson abstained—Carried.

RESOLUTION #2641

BE IT RESOLVED BY THE CITY OF ARLINGTON, SOUTH DAKOTA

Whereas Garth Johnson, owner of the hereinafter described real property, has submitted to the governing board a proposed plat of the following described real estate situated in the City of Arlington in the State of South Dakota to-wit: PLAT OF LOT 2A in LOT A, SUBDIVISION OF BLOCK 1, ECKLEIN'S SECOND ADDITION,, in the City of Arlington, according to County Auditor's Plat of Lots in Arlington, Kingsbury County, South Dakota. All the Board of the City Council of said City having examined the proposed plat and is appearing that all municipal taxes and special assessments, if any, upon said plat and survey have been executed according to the law. NOW, THEREFORE, BE IT RESOLVED THAT SAID PLAT AND SURVEY BE AND ARE HEREBY IN ALL THINGS ACCEPTED AND APPROVED.
 PASSED AND APPROVED THIS 5TH DAY OF DECEMBER 2022.

ATTEST:

 City Finance Officer

 Mayor

Motion was made by Rowbotham, seconded by Falconer to approve the Employee Overtime and Police Report. All in favor—Carried.

The council reviewed the Revenue/Expense, Cash and Utility Reports.

Second reading of a Supplemental Ordinance, amending Ordinance #583 (with changes being made to government buildings, fire department, parks, ambulance, swimming pool, cemetery, airport, garbage, meter and water from the first reading) in the amount of \$324,750.00 was approved by motion of Mutziger, seconded by Falconer. All in favor—Carried.

ORDINANCE #605

AN ORDINANCE SUPPLEMENTING THE ANNUAL APPROPRIATION ORDINANCE #577 PROVIDING REVENUE FOR INDESPENSABLE FUNCTIONS OF CITY GOVERNMENT

BE IT ORDAINED BY THE CITY OF ARLINGTON, KINGSBURY COUNTY, SOUTH DAKOTA:

SECTION 1. It is hereby deemed necessary that there is hereby appropriated for the objects and purposes herein specified to pay the necessary expenses and liabilities of the government of the City of Arlington, Kingsbury County, South Dakota, with unencumbered surplus funds from city owned utilities during the fiscal year 2022 as follows:

101	GENERAL FUND	
419	GOVT BUILDINGS	\$ 43,000.00
422	FIRE DEPT	\$ 34,000.00
452	PARKS	\$ 25,500.00
453	BASEBALL	\$ 130,000.00
446	AMBULANCE	\$ 18,500.00
451	SWIMMING POOL	\$ 25,600.00
437	CEMETERY	\$ 7,500.00
435	AIRPORT	\$ 50.00
436	SOLID WASTE/GARBAGE	\$ 12,600.00
101	GENERAL FUND	<u>\$ 296,750.00</u>
712	METER	\$ 13,000.00
602	WATER	\$ 15,000.00
	TOTAL SUPPLEMENT	<u>\$ 324,750.00</u>

SECTION 2. WHEREAS, this Ordinance is deemed necessary for the immediate preservation of the public peace, health, or safety and support of the Municipal Government and its existing public institutions; an emergency is hereby declared and said Ordinance shall be effective upon passage and publication thereof.

SECTION 3. All Ordinances or parts of Ordinances in conflict are hereby repealed.

Passed first reading: November 7, 2022
 Passed second reading: December 5, 2022

Passed and approved: December 5, 2022

ATTEST:

Stephanie Damm, Finance Officer

Curt Lundquist, Mayor

The finance officer was advised to contact the attorney's office for a fine schedule for the next regular monthly meeting.

The Finance Officer presented the following amounts to the council to be written off in 2021:

Ambulance Accounts: 2018--\$965.18; 2019--\$4,908.25; 2020--\$2,491.02; 2021--\$15,383.72; 2022--\$30,033.61. Motion was made by Falconer, seconded by Mutziger to approve these write offs. All in favor—Carried.

Additional Items: The end of year meeting was set for Jan. 27th at 7 P.M. and the next monthly Council meeting was set for Jan 3rd at 7 P.M. Johnson and Sundberg will meet with the staff for wage discussion and bring back to the Council for discussion and approval. Motion was made by Achterberg, seconded by Mutziger to approve hiring Avid Hawk as a new website provider. The Finance Officer advised the Council that a new computer is needed at the library. We will either take the money out of the library savings account, or get a new computer for the office and give the library the office computer. The finance officer was asked to get a bit more information about the flooring quote (how many days will it take?, can it be done on a weekend?). That answer will determine how much of the office will be moved out, or if we will have them work around the furniture. Mix spoke about the East Hickory ROW and it was decided to get it marked first and then seed to grass and maintained by the city. He also mentioned making a "path" on our utility easement from south of Terry St. to the lift station so it can be checked – this will also need to be marked. We have placed an order for a new mower for next year.

Motion to adjourn was made by Mutziger, seconded by Achterberg. All in favor—Carried.

Stephanie Damm, Finance Officer

Curt Lundquist, Mayor

The City of Arlington is an equal opportunity provider and employer.