

CITY HALL, CITY OF ARLINGTON, SOUTH DAKOTA
January 3, 2022

The City Council met as the Zoning Commission. There was no business. Meeting adjourned.

The City Council met in regular session in the Municipal Building. Present on Roll Call were Mayor Curt Lundquist and Council Members: Terry Mutziger, Terry Rowbotham, Garth Johnson, Rob Achterberg, and Cory Falconer. Absent: Jesse Steffensen.

Additions to the Agenda: Approve Gary Kaufman to the HRC Board and open and approve quotes for adding insulation for municipal building.

Motion was made by Falconer, seconded by Achterberg to approve the minutes of the December 6th & 27th meetings. All in favor—Carried.

Bills on file were submitted for consideration and on Motion by Falconer, seconded by Mutziger, the Finance Officer was instructed to issue payment for same. All in favor on Roll Call Vote—Carried.
Bills approved as follows:

30430	BANYON DATA SYSTEMS INC	Computer Support	\$2,780.00
030431	CITIZENS STATE BANK	January Service Charge	\$20.00
030432	COOK S WASTEPAPER & RECYCLING	December Garbage	\$5,578.49
030433	DANR-FISCALMANAGEMENT DIV	Annual Fees	\$950.00
030434	ELECTRIC FUND	City Utility Bills	\$383.86
030435	HOFLAND, JUSTIN	Meter Deposit Balance Refund	\$89.82
030436	KINGBROOK RURAL WATER SYSTEM	Water Purchased and Loan Pmt	\$8,970.23
030437	LOWES	Shop Supplies & Cedar Chips	\$226.65
030438	OMNI-PRO SOFTWARE	AMI Software & SCADA Support Fee 2022	\$15,080.00
030439	RAPID CITY, PIERRE & EASTERN R	Annual Power Line Crossing Fee	\$100.00
030440	RUNNINGS SUPPLY INC	Clothing, Ice Melt, Head Light	\$97.92
030441	S D ASSN OF CODE ENFORCEMENT	Annual Dues	\$40.00
030442	S D BUILDING OFFICIALS ASSN	Annual Dues	\$50.00
030443	S D CITY MANAGEMENT ASSN	Annual Dues	\$75.00
030444	S D GOVT FINANCE OFFICERS ASSN	Annual Dues	\$40.00
030445	S D HUMAN RESOURCE ASSN	Annual Dues	\$25.00
030446	S D MUNICIPAL AIRPORT MGMT	Annual Dues	\$25.00
030447	S D MUNICIPAL ELECTRIC ASSN	Annual Dues	\$729.00
030448	S D MUNICIPAL LEAGUE	Annual Dues	\$1,232.51
030449	S D MUNICIPAL STR MAINTENANCE	Annual Dues	\$35.00
030450	SDML WORKERS COMP FUND	Workmens Comp	\$7,165.00
030451	SPS WORKS	Animal (Dog) Tags	\$85.75
030452	UPSIDE VENTURES LLC	Meter Deposit Balance Refund	\$76.32
Auto Debit	RURAL DEVELOPMENT	Water Improvement Loan	\$1,343.00
Auto Debit	RURAL DEVELOPMENT	Water/Wastewater Loan	\$2,958.00

Time for Public Comments—None

This being the date and time advertised, motion was made by Rowbotham, seconded by Lundquist to renew the three year Off-Sale operating agreement with Frontier Logic, LLC (The Cardinal Tap) that will be set to expire in January 2025; and to renew the five year On-sale operating agreement with Frontier Logic, LLC (The Cardinal Tap) and Gene Schmidt and LeeAnne Schmidt (Kings Lanes) that will be set to expire in January 2027. All in favor—Carried.

Beth Neimeyer from Banner spoke in regards to the Birch Street utility project – the cost has gone from approx. \$192,000 to \$230,000. There may be some matching funds from the state that we can utilize to help with this project. We will find that out and then advertise for bids if the decision is made to proceed.

The Council met with Diane Krimbill regarding their house plans. Due to COVID and an accident, their plans have been delayed to get their house built. They are now waiting on one bid. They will be updating the Council at the March meeting to let them know if they will be building in 2022. A new permit will be needed.

Motion was made by Johnson, seconded by Achterberg to appoint Gary Kaufman to replace Joe Jensen on the HRC Board. All in favor—Carried.

Annette Miller requested the Council to amend the in-home daycare ordinance to remove the portion needing neighboring (written) approval.

Motion was made by Rowbotham seconded by Mutziger to enter into executive session at 7:24 P.M. for possible litigation. All in favor—Carried.

Motion was made by Achterberg, seconded by Johnson to come out of executive session at 7:36 P.M. All in favor—Carried. No action taken at this time.

Motion was made by Johnson, seconded by Rowbotham to approve the first reading of the Garbage Rate Increase of 27 cents to change the charge to the residents from \$15.00 to \$15.27. This increase is based upon a request from Cook's Wastepaper & Recycling due to their increase in cost of doing business. All in favor—Carried.

Electric Report—None

ACDC Report—None

Motion was made by Rowbotham, seconded by Mutziger to approve the Police Report. All in favor—Carried.

Quotes for installing insulation in the Municipal Building were opened with RYCO having the lowest of \$6300.00 (DeCurtins \$7234.71; Thury \$7250.00). Upon motion of Falconer, second by Rowbotham, RYCO was granted the bid. All in favor—Carried.

The council reviewed the Revenue/Expense, Cash and Utility Report.

Motion was made by Johnson, seconded by Achterberg to have the Finance Officer send out renewal leases to the Chamber of Commerce, Pheasant Motel, Handi Mart and Dakota Ram—1481 Grille for their billboards at the Municipal Airport with the annual fee of \$150.00/year; the fee being waived for the Chamber of Commerce. All in favor—Carried.

The finance office has received notification from PCC for the ambulance rates for 2022. Motion was made by Johnson, seconded by Rowbotham to increase the ambulance rates by 5.9% (cost of living). All in favor—Carried.

Motion was made by Falconer, seconded by Mutziger to approve the First Reading of the new Wards. All in favor—Carried.

City Election will be held April 12, 2022 and petitions can be circulated starting January 28th. There are two council positions open in Ward 1, and one council position in each Ward 2 and Ward 3. The mayor position is also open.

Motion was made by Achterberg seconded by Falconer to enter into executive session at 8:22 P.M. for personnel matters. All in favor—Carried.

Motion was made by Johnson, seconded by Rowbotham to come out of executive session at 8:50 P.M. All in favor—Carried.

After council discussion— Motion was made by Johnson, seconded by Mutziger to increase the starting wage for newly hired part-time city employees to \$14/hr. (this does not include seasonal employees) All full-time employees are being given a \$1 raise and part-time are being given a \$2 raise. Chad Mohr is being given an additional 50 cents to bring his wages up to pay scale. This increase will be retroactive to January 1, 2022. Salaried positions are based on a 44-hour week. All in favor—Carried.

As per SDCL6-1-10 all salaries for all officers and employees shall be published the first meeting of the fiscal year and are as follows: The following receive \$275 per quarter—Cory Falconer, Terry Rowbotham, Garth Johnson, Jesse Steffensen, Rob Achterberg, Terry Mutziger. Council Members and the Mayor receive \$20.00 for each meeting, which is not the regular monthly meeting. Marshal Mix, Chad Mohr, Thomas Bacon, Stephanie Damm, and Sue Falconer receive a monthly allowance of \$45.00 for using their personal cell phones to conduct city business. The following payroll changes were in effect 1/1/2022—Curt Lundquist \$333.33/month; Marshal Mix \$5710.47/month; Sue Falconer \$5338.67/month; Stephanie Damm \$4719.00/month; Chad Mohr \$4757.13/month; Thomas Bacon \$7855.47/month; Jodie Henry \$21.75/Hr; Lonnie Johnson \$16.40/Hr; Angela Koch \$14.00/Hr; Cheryl Anderson \$16.24/Hr; Larry Stamer \$14.75/Hr; David Wingle \$15.90/Hr; Les Rowen \$15.40/Hr; Martin Murphy \$15.68/Hr; Jay DeVries \$500/Yr; Trevor Keating \$500/Yr; Sara Sheeley \$250/Yr; Brady Schliesman \$125/Yr; Amanda Doren \$125/Yr

Motion to adjourn was made by Johnson, seconded by Mutziger. All in favor—Carried.

Stephanie Damm, Finance Officer

Curt Lundquist, Mayor

The City of Arlington is an equal opportunity provider and employer.