

CITY HALL, CITY OF ARLINGTON, SOUTH DAKOTA
July 5, 2023

The City Council met in regular session in the Municipal Building—202 West Elm Street. Present on Roll Call were Mayor Curt Lundquist and Council Members: Terry Mutziger, Terry Rowbotham, Garth Johnson, Beth Sundberg, Cory Falconer, and Rob Achterberg Absent: None

Additions/corrections to the agenda were: the date of the minutes should be June 5th, not 6th; and the addition of the smaller water loan pay-off.

Motion was made by Falconer, seconded by Sundberg to approve the minutes of the June 5th and June 14th meetings. All in favor - Carried.

Bills on file were submitted for consideration and on Motion by Rowbotham, seconded by Achterberg, the Finance Officer was instructed to issue payment for same. All in favor on Roll Call Vote—Carried.

Bills approved as follows:

Payroll, 101=\$13822.40, 602=\$328.87, 603=\$3572.77, 604=\$557.22; A T & T,\$94.5,Cell phone/lpad; COLONIAL LIFE,\$106.53,Payroll Deduction; NORTHWESTERN,\$20,Service to COOP Shop; PLIC-SBD GRAND ISLAND,\$180.34,Short Term Disability; S D RETIREMENT SYSTEM,\$3250.06,June Retirement; SIOUX VALLEY ENERGY,\$89,Electricity - Airport; THE HEALTH POOL OF SD,\$4528.9,Insurance Premiums; VISA--COR TRUST BANK,\$7593.33,JD 4700 Repair; ARLINGTON SCHOOL DIST NO 38-\$1,892.71,35% Annual Electric - Library; ARLINGTON SUN,\$662.48,Publishing; AVID HAWK, LLC,\$45,Monthly Website Service; BADGER OIL INC,\$120,Mower Blades; BANNER ASSOCIATES, INC,\$11606.40,Design & Bidding; BOBCAT OF BROOKINGS,\$5133.74,seal & o-ring for mini exc.; BOUND TREE MEDICAL, LLC,\$651.52,Neb canisters, dressings, etc.; BROOKINGS CITY LANDFILL,\$983.02,Cleanup; BUNKER AUTO INC,\$59.21,diesel fuel; Century Business Products,\$53.18,Service Agreement 5/19/23-06/18/23; CHRISTENSEN, GAYLENE,\$150,Meter Deposit Balance Refund; CITIZENS STATE BANK,\$20,July Service Charge; COOK S WASTEPAPER & RECYCLING,\$7726.11,June Garbage; DAKOTA FLUID POWER, INC.,\$1263.73,Cylinder Repair; DAMM, STEPHANIE,\$30.61,meal re-imburement FO School; EIGHTY-ONE AUTO CLINIC,\$25.47,mower filter; ELECTRIC FUND,\$150,Meter Deposits applied to Bills; ELLIOTT, BENJAMIN,\$1475,2021 Final Audit Payment; EVERIST INC, L G,\$1062.69,crushed quartzite; FLOWERS BY BETSY,\$41.97,city gift for FO school; HANDI MART,\$236.55,Ambulance Fuel; HAWKINS INC,\$5818.87,Pool Chemicals; JAYS AUTOBODY,\$94.97,Repair 1980 GMC Pick up mirror; KINGBROOK RURAL WATER SYSTEM,\$20869.18,June Water and Lease Pmts; LARSEN OVERHEAD DOOR,\$275.4,Old Shop Door circuit board; LOWES,\$588.9,Street paint & supplies; LUNDQUIST, JAEL,\$337.94,Lifeguard Swimsuits; MC MASTERS CONSTRUCTION,\$3472,Gravel for Hickory, Spruce, & Adams St.; NELSON DRUG, INC,\$26.14,Pool supplies & sharpie; NELSON, AMANDA,\$150,Meter Deposit Balance Refund; NORTHWEST PIPE FITTINGS, INC,\$718.2,Milwaukee M18 4 tool kit & 2-tool combo kit; NT HOMES,\$2500,Locate waterline & curb stop - Cottonwood St.; PCC AMBULANCE BILLING SERVICE,\$736.43,Ambulance Billing 3/1-3/31-23 & 5/1-5/31/23; PRAIRIE AG PARTNERS,\$4646.56,15# propane; RAMKOTA HOTEL,\$345,HR & FO School - Stephanie; RICHAZ REPAIR,\$17894.81,Repair 2001 Pierce Fire Truck; SCHEIN INC,\$723.29,Ambulance supplies; U S POST OFFICE,\$669,stamps; W W TIRE SERVICE INC,\$470,2 tires for john deere; WATER & ENVIRONMENTAL ENGINEER,\$276,Lagoon Testing; WESCO DISTRIBUTION INC,\$11782,Meter sockets & 2 37.5 KVA pads; WILKINSON & SCHUMACHER,\$4722.60,Legal Fees Dec 5, 2022-June 6, 2023; Payroll, 101=\$21296.17, 602=\$1063.99, 603=\$4430.23, 604=\$793.39; RURAL DEVELOPMENT, \$1,343.00, water loan; RURAL DEVELOPMENT, \$2,958.00, wastewater loan

Motion was made by Mutziger, seconded by Johnson to adopt resolution 2652 as follows:

Resolution #2652

BE IT RESOLVED, that \$3,063.21 be transferred from the CP Fire Dept. Fund and \$14,831.60 from the Township Fire Trust Fund to the General Fund for the Richarz Repair bill (fire truck); and \$9000.00 from the Sewer Fund to the General Fund for the Banner bill for the sewer project. All in favor - Carried.

Motion was made by Achterberg, seconded by Falconer to approve the payoff of the smaller Kingbrook Rural Water Loan with the additional sewer and water funds that were discussed at last month's meeting and moved from the restricted accounts to unrestricted. That amount is \$40259.30. All in favor - Carried.

Robert Knadle spoke to the Council about thistles in the neighboring lots. As there is a city ordinance regarding weeds, the Council or Mayor will speak with the school (FFA Advisor) to request thistle spraying and/or mowing.

Betsy Lingbeck approached one of the City workers requesting an additional billboard. Marshal will get the size limits, distance between each and pricing.

A resident asked about curb & gutter on Hopkins Drive and since that street needs some work, the Council put it on the list for projects to be completed.

The Finance Officer was advised to provide the City Attorney with the property owners on either side of the portion of Birch Street for curb and gutter assessment.

Discussion was held regarding the Medical Clinic and auto doors as a resident talked to a Council member about the sidewalk (which has been re-done) and how difficult it was to get their aging parent in the building. As the Clinic itself did not request the auto doors, we will not be pursuing at this time.

Motion was made by Falconer, seconded by Johnson to approve the second reading of Ordinance #612, changing section 1 of ordinance #548 (monument heights) to read as stated below. All in favor—Carried.

Ordinance No. 612

An ORDINANCE AMENDING **SECTION 1** OF ORDINANCE #548 – REGULATIONS OF THE ARLINGTON MUNICIPAL CEMEMTERY

AN ORDINANCE AMENDING ORDINANCE NO. 528 PRESCRIBING DEFINITIONS, RULES AND REGULATIONS PERTAINING TO THE ARLINGTON MUNICIPAL CEMETERY, ARLINGTON, SOUTH DAKOTA

BE IT ORDAINED BY THE CITY COUNCIL OF ARLINGTON, SOUTH DAKOTA, that the following rules and regulations be enacted.

Section 1. Monuments

No Double Monuments shall exceed sixty inches in length, twelve inches in width and forty-two inches in height excluding the base (cement pad). Monuments shall not be used except where two or four gravesites are owned by the same family. No Single Monument shall exceed forty-eight in length, six inches in width and forty-two inches in height excluding the base (cement pad). Monuments shall be of concrete, or stone (granite or marble.) Servicemen's medal markers are accepted.

Foundations for Monuments: The foundation of a monument shall consist of an excavation approximately the size of the foundation of the monument. The bottom of the excavation shall be approximately 6 inches deep, be tamped, and leveled. Gravel can be tamped and added as needed. Once level, pour wet concrete footing, approximately 3 inches thick. Level wet concrete and place foundation over wet concrete footings.

Foundation needs to be made from either granite or a pre-stressed concrete foundation constructed of concrete and rebar. Set monument base or small monument on foundation. A setting compound must be applied between the base and the foundation. Wedge lead will be placed under the base's bottom and tablet's bottom comers before the setting compound is applied. Finish by installing the tablet and make sure the entire unit is level. Must be 6 inch pre-cut or 3 inch pre-stress (preferred). The gravel needed is what is used to level the foundation. Subject to city approval prior to placement authorization.

Foundations of Monuments incorporating flower urns shall be constructed same as above except that the foundation may be eighteen inches wider than the monument base. The additional six inches of width must be on the grave side of the monument.

Location of Lots and Mausoleums: Monuments shall be placed on the center line of the graves with the east edge of the base on the east boundary of the lot. All monuments must be tagged and the monument company is responsible to maintain all stones which they place in the cemetery going forward. Extra area can be required for flowers if the city chooses.

Passed First Reading: June 5, 2023

Passed Second Reading: July 5, 2023

Passed and approved July 5, 2023

CITY OF ARLINGTON, SOUTH DAKOTA

Curt Lundquist- Mayor

ATTEST:

Stephanie Damm- Finance Officer

Mausoleum, columbarium, and double deep lots were mentioned, but will be discussed at a later meeting.

Motion was made by Achterberg, seconded by Falconer to approve the first reading to change the monument heights at the cemetery from 36" to 42" and allow benches. All in favor—Carried.

Upon motion made by Achterberg, seconded by Falconer, the city will be going out to bid on garbage collection. Wilkinson will provide the Finance Officer the documents for such. All in favor—Carried.

Electric Report – On Friday, June 30, there was an outage on the north side of town from approximately 1am to 12/12:30pm. Our electrician, as well as two from Volga, worked on the issue and they rerouted the electricity as they found the area the fault is in. We will need to have someone come in to see if they can pinpoint the exact issue as they will need to do some boring.

ACDC: The financials were reviewed and the Annual Meeting is to be held July 11th.

Motion was made by Achterberg, seconded by Sundberg to approve the Employee Overtime and Police Report. All in favor—Carried.

The council reviewed the Revenue/Expense, Cash and Utility Reports. Water loss was discussed and a possible additional meter will be purchased (depending on price) to concur with the readings we are receiving. Marshal was advised to contact Kingbrook Rural Water first, to request the person in charge of leak detection check see if they can find anything.

Wage corrections from June 5 meeting minutes: Natalie Burns \$14.25; not \$15.05 and Elizabeth Rowen \$12.80; not \$12..

Motion was made by Achterberg, seconded by Rowbotham to enter into executive session at 8:29 P.M. for personnel matters and legal matters. All in favor—Carried.

The Mayor called the meeting out of executive session at 9:32 P.M. with no further action being taken.

Motion to adjourn was made by Achterberg, seconded by Falconer. All in favor—Carried.

Stephanie Damm, Finance Officer

Curt Lundquist, Mayor

The City of Arlington is an equal opportunity provider and employer.