

CITY HALL, CITY OF ARLINGTON, SOUTH DAKOTA  
February 2, 2015

The City Council met as the Zoning Commission. There was no business. Meeting adjourned.

The City Council met in regular session in the Municipal Building. Present on Roll Call were Mayor Amiel Redfish and Council Members: Curt Lundquist, Terry Rowbotham, Garth Johnson, Todd Bunker, Keith Wendland and Jared Steffensen. Absent: None.

Motion was made by Rowbotham, seconded by Bunker to approve the minutes of the January 5<sup>th</sup> meeting. All in favor—Carried.

Bills on file were submitted for consideration and on Motion by Bunker, seconded by Johnson, the Finance Officer was instructed to issue payment for same. All in favor on Roll Call Vote—Carried.

Bills approved as follows:

22074-22080	Salaries	General Fund	101	3067.26
		Water	602	2050.60
		Electric	603	2390.40
		Sewer	604	312.51
Auto Debit	Citizens State Bank	EFTPS—Jan 15 <sup>th</sup> WH-SS-Medicare	2455.91	
22081	Electric Fund	City Utility Bills		4086.41
22082	Heartland Consumer Power Dist	Energy		50368.55
22083	Kingsbury county Auditor	County Law Enforcement Contract		5265.00
22084	Mediacom LLC	Internet		148.30
22085	Orbitcom Inc	Phone Chges		167.96
22086	SD State Treasurer	Sales Tax		8458.10
22087	Servall	Supplies		180.08
22088	Sioux Valley Energy	Electricity @ airport		16.00
22089	Western Area Power Adm	Energy		22426.18
22090	SD Municipal Electric Assn	Conference Registration-Jason		65.00
22091-22109	Salaries	General Fund	101	7424.29
		Water	602	2380.81
		Electric	603	3660.90

		Sewer	604	1097.65
22110	AFLAC	Payroll Deductions		172.53
22111	AT&T	Cell Phone Chges		143.36
Auto Debit	Citizens State Bank	EFTPS—Jan 30 <sup>th</sup> WH-SS-Medicare	4371.81	
22112	East River Electric Power Co	Energy		6211.05
22113	Northwestern	Service to Shop & Coop Shop Bldgs		425.06
22114	SD Retirement System	Jan Retirement		2635.54
22115	Sioux Valley Energy	Electricity @ airport		51.00
22116	SD Supp Retirement	Supp Retirement/Steve Carlson		100.00
22117	The Health Pool of SD	February Health Insurance Premiums		3881.52
22118	Ace Industrial Supply	Cordless Work Light		171.90
22119	Arlington Hardware Hank	Fasteners/painting supplies/antifreeze/brake fluid/ folding stool/extension cords/sander repairs/quick link/step ladder/batteries/electric supplies/Christmas lights/materials to install meters/tools/utility pump impeller kit		682.49
22120	Arlington Sun	Publications		183.30
22121	Avera Queen of Peace Health	Remote drug testing—Jason Niemann		88.90
22122	Badger Oil Inc	Pulse furnaces & filters		170.00
22123	Banner Associates, Inc	Design—Paving Street Project		2400.00
22124	Brookings Economic Dev Corp	2015 Membership		5000.00
22125	Bunker Auto Inc	Bucket truck repairs/fuel-ambulance		127.96
22126	Citizens State Bank	Feb Service Chge		20.00
22127	Cook's Wastepaper & Recycling	December Garbage		4974.96
22128	Dakota Supply Group	Electric wire cutter/laptop bag/tools-credit	2100.90	
22129	Electric Fund	Meter deposits app to RO bills		336.91
22130	First Dist Assn/Local Govt	2015 annual support	1023.46	
22131	Focus on Healthy Aging	Subscription		20.00
22132	Glacial Lakes & Prairies Tourism	2015 Membership Dues		150.00
22133	Graybar Electric Company	Surge protected power outlets/Lithonia lites		705.42
22134	Handi Mart	Fuel—Fire Dept		244.10

22135	Hillyard	Rugs—Mun Bldg	438.00
22136	Infotech Solutions LLC	Monthly Maintenance/Upgrades-Jason	802.98
22137	Interstate All Battery Center	Used battery-Ford Ranger/Battery-FD	95.95
22138	JH Larson Company	Tool-installing meters	9.73
22139	Kingbrook Rural Water System	January Water & Lease	8413.98
22140	Lowe's	Wire-installing water meters/light & electric materials—Gene's Office	445.87
22141	Lyle Signs Inc	Buckle up stickers/street signs & poles	359.88
22142	M & T Fire & Safety	Solar gray frame & lens	10.00
22143	McLeod's Printing	Laser Checks	227.00
22144	MMUA	Associate Member dues/annual safety training chges for monthly classes	8750.00
22145	Nelson Drug	Markers/tape/pencils/batteries	12.50
22146	Northwest Pipe Fittings Inc	Materials to install meters	22.68
22147	Office Peeps Inc	Copy paper/income tax forms/service agreement for Copier—finance office/adding machine paper	138.34
22148	Omni-Pro Software	78 meter modules & adapters	8527.00
22149	PCC Ambulance Billing Service	Ambulance billing for December	253.14
22150	Prairie Ag Partners	Oxygen/magnets/dump truck repairs/bushings for bucket truck	340.49
22151	Amiel Redfish	Mileage to Pierre—Tourism meetings	195.50
22152	Resco	Vacuum relief valves—water heaters	61.95
22153	South Dakota One Call	Locates Oct – Dec 2014	49.95
22154	Steffensen Construction	Refund bal meter deposits	113.09
22155	Titan Access Account	Window assy—backhoe	460.80
22156	Two Way Radio	Standard charger—fire dept	114.99
22157	US Post Office	Postage Stamps	417.80
22158	Wesco Distribution Inc	Photo eyes—street lites	120.00
Auto Debit	Rural Development	Water Improvement Loan	1343.00
Auto Debit	Rural Development	Wastewater Improvement Loan	2859.00

Motion was made by Lundquist, seconded by Rowbotham to adopt Resolution #2503 as follows:

### RESOLUTION #2503

BE IT RESOLVED, that \$9,000.00 be transferred from the Electric Fund to the Water Fund for payment of the water meters and materials to install them that was above and beyond the funds that are currently available in the Water Fund. All in favor—Carried.

Charles Johnson met with the council regarding the utility bill for the spec house that he is building. He asked to have the water turned on for the convenience of obtaining approximately 40-50 gallons of water for construction needs. He did not realize that would trigger the addition of monthly bills for the sewer and garbage as well. He advised that he did not even receive a garbage tote for that location.

Todd Wilkinson advised that if he chooses not to have the water disconnected—the sewer charge will also remain in force. However, that the city could make an exception for new construction and not charge for garbage service until such time as the tote is requested. Motion was made by Lundquist, seconded by Steffensen to remove the garbage charge for the spec house location in view of the new construction. All in favor with Garth Johnson absent from the vote—Carried.

Shirley Henry had been at the finance office earlier and asked that the current condition of the sewer main in their area be discussed at the council meeting. Gene Lohan advised that he had Mark Madsen clean that main last week. No one else in that neighborhood is having any problems, however; the council instructed Gene to add that location on to the project that Hydro-Klean is scheduled to jet and camera this summer to see just exactly what type of problem exists before any other action is taken.

Motion was made by Rowbotham, seconded by Lundquist to approve the Employee Overtime, Library and Police Reports. All in favor—Carried.

Motion was made by Johnson, seconded by Steffensen to approve having the Finance Officer advertise for summer help for the Pool Staff-Painter/laborer on city crew/Mower for the City Airport. All in favor—Carried.

Scott Mohror, Banner Associates, met with the council to present the information for the asphalt bid for the street project that was started last summer. Motion was made by Johnson, seconded by Rowbotham to approve advertising for asphalt bids to be opened at the Municipal Building on February 26<sup>th</sup> to be awarded at the March 2<sup>nd</sup> council meeting. All in favor—Carried.

Gene Lohan presented the areas that he was proposing for crack sealing and seal coating for 2015. Motion was made by Lundquist, seconded by Wendland to approve advertising for bids/quotes to be opened at the March 2<sup>nd</sup> council meeting. All in favor—Carried.

The council reviewed the Revenue-Expense, Cash and Utility Reports. It was noted that the water loss had increased some over last month; however, there are issues with some of the new meters that were installed.

The council reviewed the electric report that had been prepared by Jason Niemann.

Jason Uphoff, ACDC, gave his monthly report to the council. There have been a couple of contacts made regarding businesses interested in re-locating somewhere and they are trying to be steered to the Arlington area. A comment that was made during the meeting was that the ACDC really needs to get a certified plumber for our town as those in Brookings are already busy enough in that town and it is tough to get them to come over to Arlington.

The council reviewed the State of South Dakota Financial and Maintenance Agreement between the Dept of Transportation and City of Arlington which had been received at the finance office from the DOT.

Motion was made by Lundquist, seconded by Steffensen to authorize the Mayor to sign the agreements for the 2017 Kingsbury County Signing and Delineation project. All in favor—Carried.

Keith Wendland now absent.

A letter had been received from the Director of Equalization, Tammy Anderson, advising of the dates that the local board of equalization needs to meet, the requirements for meeting with that board and the changes that the City of Arlington will see on the valuations. All commercial lots, and all residential lots and homes will be increased by 10%. She further advised in the letter that the sales support this decision to increase the values. Also, a big contributor to the increase is the repeal of the 150% rule. This rule made the county kick out all sales that sold over 150% of the current assessed value. Now all those sales are used. The local board will meet on March 16<sup>th</sup>.

Motion was made by Lundquist, seconded by Steffensen to approve the first reading of the revised ordinance for traffic violations within the city limits. All in favor—Carried.

The council was advised that the SDML District 2 meeting will be held on March 25<sup>th</sup> in Madison, SD and the finance officer will be getting the registration count at the March 2<sup>nd</sup> council meeting.

Motion was made by Johnson, seconded by Bunker to enter into executive session at 9:10 P.M. for personnel matters. All in favor—Carried.

Motion was made by Steffensen, seconded by Rowbotham to come out of executive session at 9:35 P.M. All in favor—Carried. No other action taken.

Motion to adjourn was made by Johnson, seconded by Lundquist. All in favor—Carried.

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Sue Falconer, Finance Officer

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Amiel Redfish, Mayor

The City of Arlington is an equal opportunity provider and employer.