

CITY HALL, CITY OF ARLINGTON, SOUTH DAKOTA
March 2, 2015

The City Council met as the Zoning Commission. There was no business. Meeting adjourned.

The City Council met in regular session in the Municipal Building. Present on Roll Call were Mayor Amiel Redfish and Council Members: Curt Lundquist, Terry Rowbotham, Garth Johnson, Todd Bunker, and Keith Wendland. Absent: Jared Steffensen

Motion was made by Johnson, seconded by Bunker to approve the minutes of the February 2nd meeting. All in favor—Carried.

Bills on file were submitted for consideration and on Motion by Bunker, seconded by Lundquist, the Finance Officer was instructed to issue payment for same. All in favor on Roll Call Vote—Carried.

Bills approved as follows:

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| 22159-22165 | Salaries | General Fund | 101 | 2820.44 |
| | | Water | 602 | 2780.04 |
| | | Electric | 603 | 3589.74 |
| | | Sewer | 604 | 489.96 |
| 22166 | Arlington Sun | Renewal Library | | 49.98 |
| Auto Debit | Citizens State Bank | EFTPS—Feb 17 th WH-SS-Medicare | 3009.46 | |
| 22167 | Electric Fund | City Utility Bills | | 4381.98 |
| 22168 | Heartland Consumer Power Dist | Energy | | 38332.11 |
| 22169 | Kingsbury County Auditor | County Law Enforcement Contract | | 5265.00 |
| 22170 | Mediacom LLC | Internet | | 148.30 |
| 22171 | Orbitcom Inc | Phone Chges | | 168.15 |
| 22172 | SD State Treasurer | Sales Tax | | 8123.66 |
| 22173 | State of South Dakota | Notary Public Bond | | 30.00 |
| 22174 | US Post Office | Box Rent—Library | | 50.00 |
| 22175 | Western Area Power Adm | Energy | | 24035.07 |
| 22176 | Dakota Ram-1481 Grille | Meal Meeting Expense | | 366.74 |
| 22177-22188 | Salaries | General Fund | 101 | 5920.77 |
| | | Water | 602 | 1946.76 |
| | | Electric | 603 | 3606.30 |
| | | Sewer | 604 | 851.05 |

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| 22189 | AFLAC | Payroll Deductions | 172.53 | |
| Auto Debit | Citizens State Bank | EFTPS—Feb 27 th WH-SS-Medicare | 4024.03 | |
| 22190 | East River Electric Power Co | Energy | 5496.65 | |
| 22191 | Northwestern | Service to Shop & Coop Shop Bldgs | 261.29 | |
| 22192 | SD Retirement System | Feb Retirement | 2888.46 | |
| 22193 | Sioux Valley Energy | Electricity @ Airport | 46.00 | |
| 22194 | SD Supp Retirement | Supp Retirement/Steve Carlson | 100.00 | |
| 22195 | The Health Pool of SD | March Health Insurance Premiums | 3881.52 | |
| 22196 | AT&T | Cell Phone chgs | 121.19 | |
| 22197 | Amazon Credit Plan | Books/Library | 148.28 | |
| 22198 | A-Ox Welding Supply Co | Cylinder Rent | 119.44 | |
| 22199 | Arlington Hardware Hank | Janitor supplies/key sets/painting supplies/gloves/ corner braces/batteries/wire/hardware-street signs/ cable/plumbing supplies/materials to install meters/ tools/dust masks/tape/outlets/WW supplies | 648.10 | |
| 22200 | Arlington Insurance Agency | Notary Public Bond | 50.00 | |
| 22201 | Arlington Sun | Publications | 373.73 | |
| 22202 | Banner Associates | Engineering-paving street project/storm drain Study | 10027.21 | |
| 22203 | Brookings Health System | Flu shots | 100.00 | |
| 22204 | Bunker Auto Inc | Bulb/install glass-backhoe/fuel/oil change- tire repair | | 468.98 |
| 22205 | Citizens State Bank | March Service Chge | 20.00 | |
| 22206 | Cook's Wastepaper & Recycling | January Garbage | 4917.67 | |
| 22207 | Dakota Supply Group | Digipeater cabinets & parts/AMI GE meter parts/ AMI cable/electric meters/metering tool/splice connectors | 4348.77 | |
| 22208 | Days Inn-Pierre | Motel rooms/tourism conference | 135.98 | |
| 22209 | Demco | Book pockets/cards | 73.84 | |
| 22210 | Dept of Revenue | Water testing | 30.00 | |
| 22211 | Eighty-One Auto Clinic | Wiper blades | 25.18 | |
| 22212 | Electric Fund | Meter deposit app to RO bill | 76.44 | |
| 22213 | Ben Elliott | 2014 Annual Report Preparation | 650.00 | |

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| 22214 | Emergency Medical Product | Personal Access Bags—Ambulance | 74.70 |
| 22215 | Graybar Electric Company | Lights-shop break room | 130.78 |
| 22216 | Hasz Powerline LLC | Circuit verification—meter tests | 214.29 |
| 22217 | Hillyard | Shipping chges | 22.25 |
| 22218 | Infotech Solutions LLC | January work log & maintenance, etc | 1149.48 |
| 22219 | Interstate All Battery Center | Batteries-Fire Dept | 91.90 |
| 22200 | Interstate Power Systems | Circuit board repair/gauges | 1802.33 |
| 22221 | Kingbrook Rural Water System | Feb Water & Lease | 7080.18 |
| 22222 | Klassy Electric Inc | Installed load mgmt. receivers | 411.53 |
| 22223 | Lowes | Tools/tote/vacuum/cleaning supplies/wire/materials to install meters | 246.75 |
| 22224 | Madsen Sewer Drain | Jet culvert-Johnson’s Addn/Clean sewer main @ Alvin Henry’s | 287.00 |
| 22225 | Mid-American Research | Ice melt/hand sanitizer | 349.21 |
| 22226 | Milbank Winwater Works | Water meters/rubber meter gaskets/curb boxes/ Hersey remotes | 9658.07 |
| 22227 | Office Peeps Inc | Paper towels-restrooms/copy paper/disconnect cards/ service agreements-copiers/markers | 208.15 |
| 22228 | Omni-Pro Software | Load mgmt. software license thru 02-2016/digipeater units & mobile digipeater/wireless gateway AMR load controls | 29702.00 |
| 22229 | PCC Ambulance Billing Service | Ambulance billing January 2015 | 217.22 |
| 22230 | Petty Cash | Postage | 52.83 |
| 22231 | Plagman’s Food Center | Janitor supplies/safety meeting | 37.76 |
| 22232 | Tyler Poe | Refund bal meter deposit | 73.56 |
| 22233 | Prairie Ag Partners | Welding cylinder/repairs/batting cage-PC | 583.72 |
| 22234 | Amiel Redfish | Fuel & meals reimbursement—Govt Day | 55.55 |
| 22235 | Resco | Water heater elements & relief valves | 385.05 |
| 22236 | Shaun Riedesel | Refund meter deposit & credit bal-acct | 142.40 |
| 22237 | Runnings Supply Inc | 8” wheel brush/rubber boots | 56.47 |
| 22238 | Titan Machinery | Bulbs-payloader/plow edges | 615.42 |
| 22239 | Michael Todd & co | Blade & hdwe/skid loader | 375.28 |
| 22240 | Trav’s Outfitter Inc | FR electric clothing | 729.00 |

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| 22241 | Two Way Radio | Reprogram sirens/paging encode | 4281.23 |
| 22242 | Wesco Distribution Inc | Street poles/anchors/power foundations/transformer parts/lock/digipeater brackets/cable clean wipes/splice cleaner | 24569.81 |
| Auto Debit | Rural Development | Water Improvement Loan | 1343.00 |
| Auto Debit | Rural Development | Wastewater Improvement Loan | 2859.00 |

Motion was made by Rowbotham, seconded by Bunker to adopt Resolution #2504 as follows:

RESOLUTION #2504

BE IT RESOLVED, that \$25,000.00 be transferred from the Electric Fund to the Water Fund for payment of the water meters and materials for automated meter reading that was above and beyond the funds that are currently available in the Water Fund. All in favor—Carried.

Jason Niemann furnished the finance office with a short electric report along with three quotes for equipment to present to the council. The council decided to table making any decision on purchasing any of this equipment at this time.

Motion was made by Johnson, seconded by Lundquist to approve the Employee Overtime and Police Reports. All in favor—Carried.

Weston Blasius, Beth Niemeyer and Scott Mohror from Banner Associates were in attendance at the council meeting. Weston reviewed the preliminary engineering report for the Arlington Drainage Study. The study included eight (8) possible alternatives which would provide some relief to various areas with drainage problems. Most of these options have a high price tag on them and at this time there is no money in the city budget to fund these repairs. There were some questions that came up from the council members and Weston advised that he would do some checking to see what benefits if any the addition options would give to the drainage problems.

Beth Niemeyer gave the council the results of the bid opening from February 26th for the Asphalt Paving of portions of South 4th Street, South 5th Street and Ash Street. Two bids were received:

- 1) Bowes Construction Inc, Brookings, SD \$150,443.00
- 2) McLaughlin & Schulz, Inc, Watertown, SD \$221,719.90

The bids were tabulated after the bid opening and the bids were in order as presented. Banner therefore gave their recommendation to accept the bid from Bowes Construction, Inc in the amount of \$150,443.00. Motion was made by Lundquist seconded by Bunker to award the asphalt bid to Bowes Construction per the recommendation. All in favor—Carried.

Now was the time as advertised to open the seal coating bids. There were three companies that submitted bids for the

project to seal coat approximately 28,000 sq yards of street:

Bituminous Paving Inc, Ortonville, MN--\$1.76/sq yd

The Road Guy, Yankton, SD--\$1.32/sq yd

Topkote Inc, Yankton, SD--\$1.1975/sq yd

Next, the Council reviewed the quotes that had been received for the crack sealing project for 18,000 linear feet. There were three companies that submitted quotes for this project:

Highway Improvement Inc, Sioux Falls, SD--\$.82/l.f.

The Road Guy, Yankton, SD--\$.80/l.f.

Topkote Inc, Yankton, SD--\$.66/l.f.

Motion was made by Lundquist, seconded by Wendland to accept the bid as received from Topkote Inc to do 28,000 sq yds more or less of seal coating at the cost of \$1.1975/sq yd. And to accept the quote as submitted by Topkote Inc to do 18,000 linear feet (more or less) of crack sealing at a cost of \$.66/linear ft. All in favor—Carried.

Now was the time for the hearing of the Special One (1) day Malt Beverage and Special Liquor application as advertised on February 18, 2015.

Edgar L. Herrick Post #42 American Legion—Lot 3, Block 3, Original Plat, City of Arlington, SD
Special One (1) Day-Malt Beverage License and Special One (1) Day Liquor On-Sale License for March 14, 2015 for St Patrick's Party and March 21, 2015 for a Chamber of Commerce fund raiser.

Motion was made by Johnson, seconded by Wendland to approve these special licenses for the Legion for these events. All in favor—Carried.

The Finance Officer had mailed invitations to representatives from the area townships asking them to meet with the city council and fire dept officers. No phone responses were received. Only one township representative attended the meeting. The funding recap from 2014 for the fire dept was reviewed. The only issues discussed were 1) how soon the fire dept would need to replace a truck and the time frame is within the next five years and 2) what action should be taken by the fire dept for the collection of the charges for fire calls that no payment is being received from the insurance companies. The dept could try to bill the insurance companies directly or take the unpaid charges to small claims court.

Gerry Bunker did advise the council that he and Marshal Mix had met with an ISO representative and came him an update on the equipment, improved water mains and replaced hydrants. The City still needs to have a flow test done this spring. The hope is that the ISO rating can be lowered and in turn the insurance rates for property in town would see a reduction in premium from the insurance companies.

Gerry also advised that a grant application has once again been submitted for funding to replace breathing apparatus equipment for the dept. Much of the equipment is outdated and needs to be replaced.

Gene Lohan advised that in the cycle to replace lawn mowers—it is the year to replace the mower that is used at the city cemetery. The finance officer was instructed to advertise for quotes to be opened at the April council meeting using the same specs

as the previous purchase for a 52 inch lawn mower.

The council reviewed the Revenue/Expense, Cash & Utility Reports. It was noted that the water loss was only about half of the previous month and that another water leak had been discovered so hopefully next month will show more improvement.

Motion was made by Wendland, seconded by Rowbotham to approve the 2014 Annual Report as prepared by Ben Elliott. All in favor—Carried.

Jason Uphoff, ACDC, gave the council a brief update on businesses that have showed interest in moving their operations to the area. Rembrandt Foods is considering a site between Lake Preston and Arlington and Midwestern Bio had a meeting on February 9th for further discussion on a possible expansion to Arlington.

Motion was made by Wendland, seconded by Bunker to adopt Ordinance #539 as follows with all voting aye—Carried.

NOTICE OF ADOPTION OF AN ORDINANCE
IN REVISION OF CHAPTER IV-1 TRAFFIC REGULATIONS OF
THE CITY OF ARLINGTON, SOUTH DAKOTA

NOTICE IS HEREBY GIVEN that on the 2nd day of March, 2015, the City Council of the City of Arlington, South Dakota, passed and adopted Ordinance No 539, the same being an Ordinance in revision of the existing Ordinances of the City of Arlington, South Dakota in accordance with SDCL 9-19-16 and 9-19-17.

Dated this 2nd day of March, 2015.

Finance Officer

The Town of Badger has asked for assistance from the City of Arlington on their electrical system. Prior to any further work being done; an agreement must be signed by both the City of Arlington and the Town of Badger agreeing on the terms for the work to be done. Motion was made by Bunker, seconded by Wendland to proceed with having this agreement signed. All in favor—Carried.

Gene Lohan advised the council that the overhead door on the west end of the Coop Shop needs to be replaced and that he had gotten some prices from Ryan Larsen. Ryan has worked on the current door several times and he stated that the door is shot and there isn't much else that he can do. Also, Gene had gotten some estimates for materials and/or labor to make improvements to the Municipal Building—such as paint, siding, rain gutters, etc. No decisions were made at this time.

The Finance Officer brought the following items to the council: 1) The City had received a request for funding from the Civil Air Patrol—the council is denying the request as there are too many local needs; 2) There will not be a city election. 3) The

Local Board of Equalization will meet on Monday, March 16th. 4) The District SDML Meeting will be held in Madison on March 25th and registrations have to be made by March 11th. 4) Sections 1 & 2 of a Sample Personnel Policy from the SDML were given to the council members to review prior to the next regular council meeting and changes will be made to fit the operations of the City of Arlington.

Motion was made by Johnson, seconded by Lundquist to enter into executive session at 9:22 P.M. for personnel matters and possible litigation. All in favor—Carried.

Motion was made by Wendland, seconded by Lundquist to come out of executive session at 10:20 P.M. All in favor—Carried. No other action taken.

Motion to adjourn was made by Rowbotham, seconded by Johnson. All in favor—Carried.

Sue Falconer, Finance Officer

Amiel Redfish, Mayor

The City of Arlington is an equal opportunity provider and employer.