

CITY HALL, CITY OF ARLINGTON, SOUTH DAKOTA
May 4, 2015

The City Council met as the Zoning Commission. There was no business. Meeting adjourned.

The City Council met in regular session in the Municipal Building. Present on Roll Call were Council Members: Curt Lundquist, Terry Rowbotham, Todd Bunker, Keith Wendland and Jared Steffensen. Absent: Mayor Redfish and Garth Johnson.

Motion was made by Lundquist, seconded by Bunker to approve the minutes of the April 6th, 10th, and 20th meetings. All in favor—Carried.

Bills on file were submitted for consideration and on Motion by Bunker, seconded by Wendland, the Finance Officer was instructed to issue payment for same. All in favor on Roll Call Vote—Carried.

Bills approved as follows:

22331-22337	Salaries	General Fund	101	4559.30
		Water	602	1296.05
		Electric	603	3428.54
		Sewer	604	467.05
Auto Debit	Citizens State Bank	EFTPS—Apr 15 th WH-SS-Medicare	3064.73	
22338	Electric Fund	City Utility Bills		2637.93
22339	Heartland Consumer Power Dist	Energy		25719.34
22340	Kingsbury County Auditor	County Law Enforcement Contract		5265.00
22341	Mediacom LLC	Internet		148.30
22342	Orbitcom Inc	Phone Chges		168.43
22343	SD State Treasurer	Sales Tax		7175.80
22344	Western Area Power Adm	Energy		21679.02
22345-22378	Salaries	General Fund	101	14351.60
		Water	602	1218.04
		Electric	603	3401.50
		Sewer	604	1208.74
22379	AFLAC	Payroll Deductions		172.53
22380	AT&T	Cell Phone Chges		91.52
Auto Debit	Citizens State Bank	EFTPS—Apr 30 th WH-SS-Medicare	5591.24	
22381	East River Electric Power Co	Energy		4817.50

22382	Northwestern		Service to Shop & Coop Shop Bldgs	25.54	
22383	SD Retirement System		Apr Retirement	2914.54	
22384	Sioux Valley Energy		Electricity @ Airport	73.00	
22385	SD Supp Retirement		Supp Retirement/Steve Carlson	100.00	
22386	The Health Pool of SD		May Health Insurance Premiums	3881.52	
22387	Amazon Credit Plan		Books/Library	85.67	
22388	A-Ox Welding Supply Co		Cylinder Rent	296.00	
22389	Arlington Hardware Hank		Painting supplies/cartridge filter/cleaning supplies/ plugs/particulate respirator/conduit/gloves/batteries/ chain/rake/tools/towels/storage containers/rain gauge/water meter supplies	291.60	
22390	Arlington Insurance Agency		Surety Bond	556.50	
22391	Arlington Sun		Publications	667.90	
22392	Badger Oil Inc		Hood latches-fire truck/tube heater/Reznor-city shop/ 2015 Bad Boy Mower	9187.77	
22393	Banner Associates		Drainage issue study/city utility mapping	765.94	
22394	Brodart Company		Library supplies	25.55	
22395	Bunker Auto Inc		Fuel	180.85	
22396	Campbell Supply		Spout	9.99	
22397	Citizens State Bank		May Service Chge	20.00	
22398	Cook's Wastepaper & Recycling		March Garbage	4978.00	
22399	Dakota Pump & Control		Replaced seals on pump @ lagoons	1285.72	
22400	Dakota Supply Group		Wire/meter sockets/harness/LED fixtures/pedestals/ power outlets/sockets breakers	5601.23	
22401	Demco		Book pockets/Library	73.65	
22402	Dept of Revenue		Water		
testing		15.00	22403	Eighty-One Auto Clinic	Plug/oil filter-weed
eaters/cemetery	36.63				
22404	Electric Fund		Meter deposits app to RO bills	916.94	
22405	Harry's Septic & Sewer Service		Camera work sewer line and to find manhole and layout of sewer main & Handi Mart	684.25	
22406	Hawkins Inc		Chemicals for Pool	3968.86	
22407	Infotech Solutions LLC		Monthly maintenance/backup/hosting/hrs	828.00	

22408	JH Larson Co	PVC pipe fittings & cleaner/meter pipe	462.75	
22409	Mick Jensen	Refund bal meter deposit	36.84	
22410	Johnsonville Spray Foam	Grind stumps @ park/spray foam –new door	438.82	
22411	Kingbrook Rural Water System	April Water & Lease	7242.18	
22412	Marilyn Lobbins	Refund balance meter deposits	280.39	
22413	Locators & Supplies Inc	4” transmitter clamp	373.79	
22414	Lowes	Spray liquid tape/duct seal		26.58
22415	M & T Fire Safety	Bunker gear, etc—Jason Niemann	2204.71	
22416	Madsen Sewer Drain	Jet ice out between lagoon ponds	116.00	
22417	Mid-American Research	Patrol Dry/moly lubricant/gloves/penetrating hi-tack clear lube	357.21	
22418	Marshal Mix	Reimbursement gas & meals/street meeting	82.58	
22419	Office Peeps Inc	Service agreement—copier	42.01	
22420	PCC Ambulance Billing Service	Ambulance billings March 2015	346.39	
22421	Petty Cash	Postage	51.68	
22422	Plagman’s Food Center	Safety meeting expense	23.99	
22423	Prairie Ag Partners	Fuel/bucket truck repairs/replaced radiator-Yellow Dump truck/labor on Payloader & Tanker Truck	4290.98	
22424	Amiel Redfish	Mileage-GEOD meeting	92.00	
22425	Rons Saw Shop Two	Chain saw repairs		174.43
22426	Runnings Supply Inc	Tools, battery pack	131.33	
22427	SD Govt Finance Officers Assn	School Registration	75.00	
22428	SD Human Resource Assn	School Registration	50.00	
22429	Michael Schmoll	Refund bal meter deposit	15.83	
22430	South Dakota One Call	Locates Jan-March	5.55	
22431	Stuart Irby Co	Fiberglass Quick Patch	165.00	
22432	Tanknology Inc	Line testing & repairs—gas pumps	755.60	
22433	Titan Machinery	Laser/tripod/bar	1299.63	
22434	Travs Outfitter Inc	Long & Short sleeved shirts—city workers	761.00	
22435	Two Way Radio	Labor—battery ambulance radio	122.49	
22436	US Post Office	Postage Stamps	170.00	
22437	Utility Boring Inc	Trench secondary installation/street lite repair/clean		

		out cabinet/Lift station cabinet/dig up pedestal @	
		Kneip Implement Bldg	1590.82
22438	Wesco Distribution Inc	Labels/electric tape/ground sleeves	3534.45
Auto Debit	Rural Development	Water Improvement Loan	1343.00
Auto Debit	Rural Development	Wastewater Improvement Loan	2859.00

The Finance Officer advised that Chad Mohr accepted the city worker position and began working on May 4th.

There being no further old business, Motion was made by Steffensen, seconded by Lundquist to adjourn the old council. All in favor—Carried.

Sue Falconer, Finance Officer

Terry Rowbotham, Council President

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CITY HALL, CITY OF ARLINGTON, SOUTH DAKOTA

May 4, 2015

The City Council was called to order with the following new members who answered Roll Call— Council Members: Curt Lundquist, Terry Rowbotham, Garth Johnson, Todd Bunker, Keith Wendland and Jared Steffensen. Absent: Mayor Redfish.

President Rowbotham appointed Jared Steffensen to a one-year term of office for Ward 3. Motion was made by Johnson, seconded by Lundquist to approve this council seat appointment. All in favor—Carried.

Council Members Todd Bunker, Garth Johnson and Jared Steffensen took their oaths of office to begin serving a new term of office as administered by Todd Wilkinson.

Laura Carlson had presented a request for funding for league dues in the amount of \$500 for the 10 & Under Softball Team to participate in a Madison League. There will be no local games. The council instructed the finance officer to advise her that equipment for this team will be paid for out of the budget, however; there are no funds available for a team to play their games out of town.

The council reviewed the building permit application that was presented by Garth Johnson for a 100' X 60' X 16' red iron building to be used as a shop for Johnsonville Spray Foam to be built at B2 of Lot 1, Johnson's Addition to the City of Arlington. Motion was made by Lundquist, seconded by Bunker to approve this permit with All in favor with Johnson absent from the vote—Carried.

The council reviewed the building permit application that was submitted by Mike Klingenberg to install a fence in their back yard. Motion was made by Bunker, seconded by Johnson to approve this fence to be installed at Lot 4, Block 1, Ecklein's 1st Addition, 306 Park Drive. All in favor—Carried.

Motion was made by Lundquist, seconded by Wendland to approve the Employee Overtime and Library Reports—there was no police report. All in favor—Carried.

Motion was made by Wendland, seconded by Steffensen to remove Tony Gorrell from the Fire Dept roster. All in favor—Carried.

Motion was made by Lundquist, seconded by Steffensen to approve the full listing of volunteers from the fire department and ambulance for insurance purposes: Fire Dept: Brad Bunker, Gerry Bunker, Nick Casstevens, Craig Christeson, Steve Dilley, Cody Doren, Eric Erstad, Jared Erstad, Chris Eversgerd, Levi Griffin, Jim Heuer, Tim Holzer, Wayne Hopkins, Randy Jencks, Nate Josephsen, Rich Kopfmann, Donnie Plagman, Rob Repp, Todd Smidt, Mark Turner, Raymond Bickett, Dylan Carlson, Jake Scheel, Mike Klingenberg, Rick Lozano, Jason Niemann and Durk Thompson. Arlington Ambulance Squad: Eric Erstad, Pat Honer, Rich Kopfmann, Jay DeVries, Cody Doren, Savannah Jenson, Christy Virchow, Jennifer Dilley, Laurie Bunker and Rita Honer. All in favor—Carried.

The council reviewed the Revenue/Expense, Cash and Utility Reports. It was noted that the water loss this month was significantly less than it has been for several months.

Jason Uphoff, ACDC, advised the council of the events that he had attended the past month and contacts that he continues to make with various business prospects.

Jason Niemann advised the council in his written monthly electric report that he has completed the mapping of the electric system. There are 8 pad mount transformers that need to be replaced this summer as they are leaking oil.

Todd Wilkinson went through the traffic violation ordinance that was passed earlier and discussed the fines that would be appropriate to charge. Motion was made by Johnson, seconded by Bunker to map the states fines and most offenses will be \$54.00 with the more major fines be set at \$108.00 each to be reviewed in accordance with the state every July 1st by the attorney's office.

Motion was made by Johnson, seconded by Steffensen to approve Sue Falconer to attend the Human Resources and Finance Officers Schools in Pierre in June. All in favor—Carried.

Terry Rowbotham stated that nominations were open for President of the Council. Todd Bunker nominated Terry Rowbotham, seconded by Lundquist. There being no further nominations, a unanimous vote was cast for Terry Rowbotham. All in favor—Carried.

Nominations were opened for Vice-President of the Council. Todd Bunker nominated Curt Lundquist, seconded by Steffensen. There being no further nominations, a unanimous vote was cast for Curt Lundquist. All in favor—Carried.

President Rowbotham made the following appointments at this time:

- HEALTH DEPT -----Redfish, Jensen, Froehlich
- CITY FOREMAN ----- Regene Lohan/Marshal Mix 7-1
- POLICE ----- Kingsbury County Sheriff
- NEWSPAPER ----- Arlington Sun
- OFFICIAL DEPOSITORY -----Citizens State Bank
- CITY ATTORNEY ----- Todd Wilkinson
- FINANCE OFFICER ----- Sue Falconer
- CITY ENGINEER -----Banner Associates Inc

President Rowbotham made the following Committee Appointments:

- AUDIT & FINANCE ----- Wendland & Johnson
- ELECTRIC ----- Rowbotham & Lundquist
- EMERGENCY SERVICES ----- Steffensen & Johnson
- PARKS & RECREATION -----Wendland & Steffensen
- STREETS ----- Rowbotham & Bunker
- WATER & SEWER ----- Lundquist & Bunker

Motion was made by Johnson, seconded by Wendland to approve the above listed appointments. All in favor—Carried.

There was a discussion as to the improvements that need to be done to the municipal building including such things as paint/gutters/water fountain/bushes, etc. Garth Johnson and Todd Bunker will serve on a committee to get some specs and figures put together.

Tim Holzer explained that the insurance company had advised earlier that they would no longer be willing to furnish sewer back up coverage on the city's policy as they did not know that the city had begun a maintenance program. After being advised that this has been implemented—the company wanted to know if the City was interested in adding the coverage on the renewal policy.

Motion was made by Bunker, seconded by Wendland to instruct the company to include the coverage on the renewal policy. All in favor—Carried.

Spring clean-up day will be held on Thursday, May 7th. Also, there was a discussion as to when to hold the surplus action sale. Motion was made by Bunker, seconded by Steffensen to schedule the sale date for Saturday, June 6th. All in favor—Carried.

Due to the absence of the Mayor at this meeting—there were some items that were tabled. A special meeting will be scheduled for later in the month after the Mayor has returned to town.

Motion was made by Steffensen, seconded by Bunker to enter into executive session at 9:10 P.M. for personnel matters and possible litigation. All in favor—Carried.

Motion was made by Wendland, seconded by Lundquist to come out of executive session at 9:30 P.M. All in favor—Carried. No other action taken.

Motion to adjourn was made by Wendland, seconded by Steffensen. All in favor—Carried.

Sue Falconer, Finance Officer

Terry Rowbotham, President

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