

CITY HALL, CITY OF ARLINGTON, SOUTH DAKOTA
June 1, 2015

The City Council met as the Zoning Commission—Board of Adjustment. Present on Roll Call were Mayor Amiel Redfish and Council Members: Curt Lundquist, Terry Rowbotham, Garth Johnson, Todd Bunker, Keith Wendland and Jared Steffensen. Absent: None.

Wes Brown—Top Lot Processors submitted a special exception permit request to move his current operations along with an expansion to the Industrial Park at OL 4 SE 36-111-53, 702 North Industrial Ave. The Finance Office had made the required publication and mailings to property owners were sent. A letter was received back from David Osbeck. There were four property owners in attendance. There was some discussion but no real problems were voiced.

Motion was made by Steffensen, seconded by Lundquist to approve the special exception request for the Top Lot Processors operation. All in favor—Carried.

Motion to adjourn the Zoning Commission was made by Wendland, seconded by Steffensen. All in favor—Carried.

Sue Falconer, Finance Officer

Amiel Redfish, Mayor

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June 1, 2015

The City Council met in regular session in the Municipal Building—202 West Elm Street. Present on Roll Call were Mayor Amiel Redfish and Council Members: Curt Lundquist, Terry Rowbotham, Garth Johnson, Todd Bunker, Keith Wendland and Jared Steffensen. Absent: None.

Regene Lohan asked to have a discussion regarding monuments at the cemetery and cleaning and televising sewer lines be added to the agenda.

Motion was made by Bunker, seconded by Steffensen to approve the minutes of the May 4th & 20th meetings. All in favor—Carried.

Bills on file were submitted for consideration and on Motion by Steffensen, seconded by Bunker, the Finance Officer was instructed to issue payment for same. All in favor on Roll Call Vote—Carried.

Bills approved as follows:

22439-22449	Salaries	General Fund	101	7023.63
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		Water	602	853.47
		Electric	603	2798.72
		Sewer	604	452.86
Auto Debit	Citizens State Bank	EFTPS—May 15 th WH-SS-Medicare		3496.70
22450	Electric Fund	City Utility Bills		2942.58
22451	Heartland Consumer Power Dist	Energy		9851.18
22452	Kingsbury County Auditor	County Law Enforcement Contract		5265.00
22453	Mediacom LLC	Internet-FO & Coop Shop		148.30
22454	Orbitcom Inc	Phone chges		169.88
22455	SD State Treasurer	Sales Tax		6263.67
22456	Western Area Power Adm	Energy		20201.19
22457-22472	Salaries	General Fund	101	10351.35
		Water	602	1238.62
		Electric	603	3691.11
		Sewer	604	606.77
22473	AFLAC	Payroll Deduction		172.53
22474	AT&T	Cell Phone Chges		91.11
Auto Debit	Citizens State Bank	EFTPS-May 27 th WH/SS/Medicare		5040.95
22475	East River Electric Coop	Energy		3525.00
22476	Northwestern	Service to Shop & Coop Shop Bldgs		20.60
22477	VOID			
22481	SD Retirement System	May Retirement		3155.48
22478	Sioux Valley Energy	Electricity @ Airport		83.00
22479	SD Supp Retirement	Supp Retirement/Steve Carlson		100.00
22480	The Health Pool of SD	June Health Insurance Premiums		4528.44
22482	Jay Albert	Refund bal meter deposit		31.50
22483	Amazon Credit Plan	Books/Library		9.98
22484	A-Ox Welding Supply Co	Cylinder rent		122.00
22485	Arlington Hardware Hank	Timer/thermometer/reciprocating blades/plumbing kit/hose clamps/pipe/cartridge filter/tools/straps/ stripe white/toilet tank repair/mouse traps/batteries/ clay oil absorbent/brake fluid/trash bags/keys/tools/ painting supplies/floodlight/gloves		386.67

22486	Arlington Insurance Agency	Insurance renewal premiums	35292.00
22487	Arlington Sun	Publications	456.90
22488	Associated Supply Co	Stenner adapter, magic acid	257.22
22489	Avera Queen of Peace Health	Random Drug Test-Regene Lohan	88.90
22490	Badger Oil Inc	Protec & springs—mower	37.50
22491	Jerry Baker	Book/Library	39.94
22492	Best Western Ramkota Inn	Motel Room/WW meeting-Marshal Mix	100.99
22493	Bunker Auto Inc	Ambulance fuel/blower motor	208.86
22494	Steve Carlson	Meal & personal auto use reimbursement	457.55
22495	Citizens State Bank	June Service Chge	20.00
22496	Consumer Reports	Subscription renewal/Library	26.00
22497	Cook's Wastepaper & Recycling	April garbage	4715.35
22498	Courtesy Plumbing	Self closing valve/flush valve	99.30
22499	Dakota Riggers & Tool Supply	Sling auger & shackles	220.96
22500	Dakota Supply Group	Wire/power outlet/metering equipment	2965.78
22501	Demco	Book cards/wire easel/book pockets/Library	133.50
22502	Dept of Revenue	Water testing	15.00
22503	DGR Engineering	Mapping & Analysis	920.59
22504	Eighty-One Auto Clinic	Snapper trimmer/spark plug/water pump plug/ service van	556.85
22505	Electric Fund	Meter deposits app to RO bills	240.27
22506	Emergency Apparatus Maint	Pump test yellow pumper	547.38
22507	Emergency Medical Products	Electrodes/amb	241.80
22508	F C & A	Book/Library	39.95
22509	Handi Mart	Fuel	578.94
22510	Hawkins Inc	Chemicals/test kit/hydrochloric acid/pool	1234.08
22511	Highline Construction Inc	Replace street light heads/Hwy	2185.00
22512	Holiday Inn/Spearfish	Hotel Room/Street meeting-Marshal Mix	193.98
22513	Rachael Hoyer	Refund bal meter deposit	44.37
22514	Huffy's Airport Windsock	Windsock/airport	53.20
22515	Infotech Solutions LLC	Monthly HR/maintenance/hosting/Dell computer/ Software/LED HD TV	2919.47
22516	Interstate All Battery Center	Used batteries/battery/Dixon mower	134.95

22517	J H Larson Company	Adapters/bushings/locknuts/coupling/conduit/feeder splice kit/inventory for truck	561.33	
22518	Jay's AutoBody	Rock chip repairs/ambulance	50.00	
22519	Heidi Josephsen	Refund bal meter deposit	83.86	
22520	Kingbrook Rural Water System	May Water & Lease	10552.38	
22521	M & T Fire & Safety	Hem patch/Levi Griffin	72.32	
22522	M C & R Pools Inc	Magic lube/curved brush/band for HRV-36 lid/V-		
	li	O-ring—pool		633.05
22523	Midwest Glass, Inc	Door repair-Coop Shop	164.80	
22524	Milbank Winwater Works	Reducer/hex bush/nipple, etc	35.46	
22525	Marshal Mix	Reimbursement-SB league fees/meal reimbursement		
		Wastewater meeting	91.94	
23526	National Tower Controls	Bal due on free-standing tower kit	1829.06	
22527	Northern Safety Company	Face masks		93.14
22528	Nuco Industries	Water wetter w/tank	573.03	
22529	Office Peeps Inc	Copy paper/service agreement-copier	99.36	
22530	Omni-Pro Software	Annual AMR software license & support	2200.00	
22531	PCC Ambulance Billing Service	Amb billing—April 2015	1161.80	
22532	Pheasant Diner	Rolls/safety meeting	24.00	
22533	Plagman's Food Center	Sunscreen/paper products/lunch-safety mtg	35.86	
22534	Prairie Ag Partners	Grass seed/fertilizer/tire repair/batteries/radiator/antifreeze/pool repairs	1681.24	
22535	Ramkota Hotel	Hotel Room-Water meeting-Steve Carlson	153.98	
22536	Resco	Water heaters/elements/relief valves	3055.20	
22537	Runnings Supply Inc	Sprayer/rubber boots/post hole digger	100.96	
22538	Snap on Tools	Misc tools	492.00	
22539	South Dakota Magazine	Subscription renewal/Library	23.00	
22540	TopKote Inc	Rout n seal cracks	12827.76	
22541	US Post Office	Postage Stamps—utility bills	175.00	
22542	Utility Boring Inc	Trenching & Boring South 3 rd St Project	1704.08	
22543	Warnke Electric	Wire heaters & City Shop & change exhaust fan in bathroom Mun Bldg		474.18
22544	Wesco Distribution Inc	Materials for electricity @ island/Danger signs/photo		

		eyes/100A meter socket/street lite bulbs	2296.67
Auto Debit	Rural Development	Water Improvement Loan	1343.00
Auto Debit	Rural Development	Wastewater Improvement Loan	2859.00

Motion was made by Rowbotham, seconded by Wendland to adopt Resolution #2506 as follows:

RESOLUTION #2506

BE IT RESOLVED, that \$12,827.76 be transferred from the 2nd Penny Sales Tax Fund to the General Fund for payment of the Topkote bill for the crack seal project. All in favor—Carried.

The monthly electric report consisted of 13 Hwy lights were replaced, the island was re-wired, and the South 3rd Street OH to UG conversion is completed.

The council reviewed the building permit application submitted by Doyle & Karen Kjellsen for a 20' X 28' addition to their current garage building located at Sublots 1 & 2 of Lot 13, Miller's Addition—612 North Cherry Street. Motion was made by Johnson, seconded by Rowbotham to approve this building permit. All in favor—Carried.

The council reviewed the special exception permit request from the Zoning Commission where it was recommended to approve the permit. Motion was made by Lundquist, seconded by Rowbotham to approve the special exception permit for Wes Brown—Top Line Processors request to move his current operations along with an expansion to the Industrial Park at OL 4 SE 36-111-53, 702 North Industrial Ave.

All in favor—Carried.

Steph Carlson and Abby Clausen met with the council regarding funding for the 10 & Under Softball team. The parents of the 17 team members paid the \$500 league fees. So, the team is now asking for funding for tournament fees, etc.

Motion was made by Johnson, seconded by Bunker to approve making reimbursement for fees for this team from receipts that are turned into the finance office not to exceed \$500.00. All in favor—Carried.

The council reviewed the Employee Overtime & Police Reports. Motion was made by Johnson, seconded by Lundquist to approve these reports. All in favor—Carried.

Motion was made by Rowbotham, seconded by Wendland to approve removing Randy Jencks from the Arlington Volunteer Fire Dept. All in favor—Carried.

The council reviewed the Revenue-Expense, Cash and Utility Reports. It was noted that the water loss was up again this month. Gene Lohan advised that Hydro-Klean had been in town this last month cleaning and televising sewer lines and he did not know for sure how much water they used but figures that they go through quite a few gallons. Also, the city crew had seeded grass up at the old skating rink area and it did not come up very good because of lack of snow cover and rainfall. Therefore, the area was watered trying to get the grass to grow.

Motion was made by Rowbotham, seconded by Bunker to make the annual disbursements per the budget to the Arlington Volunteer Fire Dept & Arlington Ambulance Squad for \$2000 each for their deferred compensation funds, the BATA Services \$1000 and after reviewing the financial information from the Arlington Community Development Corp approved the annual disbursement of 30,000. All in favor—Carried.

This was the time and place for the hearing of applications for On and Off Sale Retailer Malt Beverage Licenses for 2015-2016 as advertised by law. Applications on file were submitted to the City Council and on Motion by Rowbotham seconded by Bunker the following applications were approved with all voting Aye on Roll Call Vote—Carried.

City of Arlington—Handi-Mart—Replat of OL Z; RR Lot 2, FPG Lots A & B, Original RR Lots
Package (On-Off Sale) Malt Beverage

Bunker Auto Inc—Lot 1, Ecklein's Second Addition to the City of Arlington-
Package (Off-Sale) Malt Beverage

Michael Fuhr, L & M Service—SE 65' Lot 1 and All Lots 2, 3, 4 & 105, Block 5,
Keep's 1st Addition to the City of Arlington
Package (On Sale) Malt Beverage

City of Arlington—Dakota Ram DBA 1481 Grille—North 200 ft. of the South
417.64 ft of Lot B of Lots B & C Addition to the
City of Arlington, located in Lot 1 of Ecklein's
Second Addition to the City of Arlington and
located in Lot H1 in the SE ¼ of Section 1,
Township 110 North, Range 53 West of the 5th

P.M.—Retail (On-Off Sale) Malt Beverage

City of Arlington-- Frontier Logic LLC—DBA Cardinal Tap—Lot 19, Block 4, Original Plat to
the City of Arlington-Retail (On-Off Sales) Malt Beverage

The finance office had received communications from the county regarding when there is a burn ban put in place. The council members did not feel that the City of Arlington did not need to take any further action since there is no open burning allowed in the city at any time per an existing ordinance.

Jason Uphoff, ACDC, gave his monthly report which included a report on the Dakotafire Café meeting which was held on May 27th at the Legion Hall plus other applications that are in the works and contacts that have been made. The other topic of conversation was the portable staging area to be placed on the lot where the Back Door was previously located. About ½ of the funding has been pledged. This area will not only be used as a stage for various performances, but also as an area for a farmers market and a variety of other events.

There was a short discussion to finalize how to handle cell phones for the full-time employees. Motion was made by

Rowbotham, seconded by Bunker to give a monthly allowance of \$45.00 to the 5 full-time employees. All in favor—Carried.

On other matters, the Finance Officer will do some checking on who could manage a Cafeteria Plan for the employees that currently have the health insurance benefit, reminded the council that the heartland Summer Conference will be held July 7th, the city agreed to have city staff water the planters on Main Street on Tuesdays and Thursdays, paper work needs to be completed for city employees for ID Badges from the State of South Dakota and advised that the Elected Officials Workshop will be held in Pierre on July 8th.

Motion was made by Bunker, seconded by Lundquist to enter into executive session at 8:38 P.M. for personnel matters and possible litigation. All in favor—Carried.

Motion was made by Wendland, seconded by Lundquist to come out of executive session at 9:17 P.M. All in favor—Carried. No other action taken.

Motion to adjourn was made by Rowbotham, seconded by Steffensen. All in favor—Carried.

Sue Falconer, Finance Officer

Amiel Redfish, Mayor

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