

CITY HALL, CITY OF ARLINGTON, SOUTH DAKOTA  
August 10, 2015

The City Council met as the Zoning Commission. There was no business. Meeting adjourned.

The City Council met in regular session in the Municipal Building. Present on Roll Call were Mayor Amiel Redfish and Council Members: Terry Rowbotham, Garth Johnson, Todd Bunker, and Jared Steffensen. Absent: Curt Lundquist and Keith Wendland.

Motion was made by Bunker, seconded by Johnson to approve the minutes of the July 6<sup>th</sup> meeting. All in favor—Carried.

Bills on file were submitted for consideration and on Motion by Rowbotham, seconded by Bunker, the Finance Officer was instructed to issue payment for same. All in favor on Roll Call Vote—Carried.

Bills approved as follows:

22682-22702	Salaries	General Fund	101	13,275.76
		Water	602	514.59
		Electric	603	4875.80
		Sewer	604	475.68
22703	Birch Communications	Phone Chges		178.28
Auto Debit	Citizens State Bank	EFTPS—July 15 <sup>th</sup> WH-SS-Medicare		5924.67
22704	Electric Fund	City Utility Bills		5193.13
22705	Heartland Consumer Power Dist	Energy		21592.41
22706	Kingsbury County Auditor	County Law Enforcement Contract		5265.00
22707	Mediacom LLC	Internet		148.30
22708	Ryco Construction	Concrete Repairs		7033.05
22709	SD State Treasurer	Sales Tax		5640.54
22710	Western Area Power Adm	Energy		18445.32
22711	DENR-Operator Cert	WW Collection Level 1 Exam-Chad Mohr		10.00
22712	DENR-Operator Cert	WW Treatment Exam—Cad Mohr		10.00
22713-22746	Salaries	General Fund	101	18889.54
		Water	602	627.05
		Electric	603	1343.76

		Sewer	604	1198.19
22747	AFLAC	Payroll Deductions		172.53
22748	AT&T	Cell Phone Chges		85.61
Auto Debit	Citizens State Bank	EFTPS—July 31 <sup>st</sup> WH-SS-Medicare		6788.31
22749	East River Electric Power Co	Energy		4298.15
22750	VOID			
22751	Northwestern	Service to Shop & Coop Shop Bldgs		20.00
22752	Petty Cash	Umpire Fees		470.00
22753	SD Retirement System	July Retirement		3183.88
22754	Sioux Valley Energy	Electricity @ Airport		72.00
22755	SD Supp Retirement	Supp Retirement/Steve Carlson		100.00
22756	The Health Pool of SD	August Health Insurance		
Premiums	4728.35			
22757	Ace Industrial Supply	Dust masks/marketing flags		352.70
22758	Amazon Credit Plan	Bal due-to keep acct open		4.61
22759	A-Ox Welding Supply Co	Cylinder Rent		91.76
22760	Arlington Comm Dev Corp	Revolving loan funds from City	30840.21	
22761	Arlington Hardware Hank	Oil/painting supplies/safety glasses/blades/connector/ rags/batteries/yellow jacket/sweeper repairs/goggles/ mulch/silicone spray/wire/cable/keys/cedar chips/ cleaning supplies/tools/conduit/adapters		1135.24
22762	Arlington Sun	Publications		424.05
22763	Badger Oil Inc	Filters-mowers		39.80
22764	Banner Associates	Engineering—4 <sup>th</sup> & 5 <sup>th</sup> Street Paving—Marking Manholes—Johnson		
Addn	1819.73			
22765	Border States Electric Supply	Splices/sleeves		1693.83
22766	Bunker Auto Inc	Fuel-Amb/brake fluid/towing transformer	566.13	
22767	Center Point Large Print	Books/Library		541.65
22768	Citizens State Bank	August Service Chge		20.00
22769	Cook's Wastepaper & Recycling	June Garbage		4777.33

22770	Dakota Supply Group	Metering equipment/3-phase panels	2554.62
22771	Demco	Books/Library	65.50
22772	Dept of Revenue	Water testing	75.00
22773	DGR Engineering	Windmill modeling/analysis—Electrical	2028.50
22774	Eighty-One Auto Clinic	Trimmer string-shield-head repairs/air filter/fuel cap/ electric truck/generator repair-Fire dept	391.39
22775	Electric Fund	Meter deposits app to RO bills	757.86
22776	Deloris Gilbertson	Cookies for a Cure—Retirement Coffee	60.00
22777	Bethani Gorter	Refund meter deposit	100.00
22778	Handi Mart	Fuel/fire dept	133.71
22779	Hawkins Inc	Chemicals/Pool	3445.19
22780	Infotech Solutions LLC	Monthly hosting/maintenance/back-up	270.00
22781	Insurance Benefits	Airport Liability renewal	1645.00
22782	Kingbrook Rural Water System	July Water & Lease	9056.58
22783	Dee Kolbeck	Refund bal meter deposit	29.31
22784	Locators & Supplies Inc	Pointed & narrow flat chisel	260.38
22785	Regene Lohan	Correction/retirement	134.77
22786	Lowes	Conduit/shovels/dehumidifier	363.57
22787	M & T Fire & Safety	LED lights-mowers/hem patch-Bickett	372.74
22788	Macksteel Warehouse	Steel/manhole covers	296.09
22789	Macs Inc	Rake/18 drawer cabinet	216.48
22790	Matheson Tri-Gas Inc	Powermax 65 hand system torch	2841.33
22791	Menards	2 gal roundup tank	
	sprayer		32.84
22792	Michaels Fence Co	Fence @ West Substation & ball field	12348.60
22793	Mid-American Research	Pen-a-lube	255.70
22794	Milbank Winwater Works	Water materials & curb box-Handi Mart/Water dept inventory/hydrant markers	2265.71
22795	Nuco	Water wetter/rust inhibitor	578.26
22796	Office Peeps Inc	Laser jet cartridge/ribbons/planner/marker/card file/ Service Agreement—copier	254.70

22797	PCC Ambulance Billing Service	Ambulance billings June 2015	277.79
22660	Petty Cash	Postage	170.00
22799	Pheasant Diner	Rolls/Safety Meeting	24.00
22800	Plagman's Food Center	Safety meeting/paper products/cleaning supplies/ Open	
house		182.62	
22801	Prairie Ag Partners	Grass seed/grease/pins/loader repairs/tools/24D/oil/ Antifreeze/barn lime/hardware-street signs	642.97
22802	Abby Rand	Refund bal meter deposit	42.83
22803	Resco	Safety flashers/LED headlamp/hard hats	245.38
22804	Roselyn's Floral	Spraying trees/cemetery	490.00
22805	Roy's Sport Shop	Pitchers step down rubber	79.99
22806	Runnings Suppling Inc	Yard cart/hinges/screwdriver/trailer hitch	214.15
22807	Schuneman Equipment	Mower repairs	1016.69
22808	South Dakota One Call	Locates April – June	82.88
22809	Stuart Irby Co	Clove testing	37.64
22810	Top Lot Processors	Reimbursement—600 V fuses	1217.52
22811	Topkote Inc	Seal coat 28,000 sq yds	33530.00
22812	Truenorth Steel	Pipe/culverts	2106.36
22813	U S Post Office	Postcard Stamps	350.00
22814	Amber Uphoff	Supplies for pool	126.69
22815	Utility Boring Inc	Cabinet removal-Global bldg/secondary trench-park/ emergency switch replacement-North Sub/Power damage repairs	4299.25
22816	Van Diest Supply Co	Biomist/Aquathol K-treatment for the lake	516.88
22817	Wellmark BCBS	Refund payment received for Sarah St	
Pierre			425.60
22818	Wesco Distribution Inc	Bucket hooks/warning labels/connectors/com lugs/ cold shrink/wire/standoff plugs/busing inserts/ ground sleeves anti-oxidant/splice kits/ground rods/ clamps/jacket seals/green vinyl/repairs for electrical	

		outage (accident)	13044.75
Auto Debit	Rural Development	Water Improvement Loan	1343.00
Auto Debit	Rural Development	Wastewater Improvement Loan	2859.00

Motion was made by Bunker, seconded by Steffensen to adopt Resolution #2509 as follows:

#### RESOLUTION #2509

BE IT RESOLVED, that \$33,530.00 be transferred from the 2<sup>nd</sup> Penny Sales Tax Fund to the General Fund for payment to Topkote for seal coating. All in favor—Carried.

BE IT FURTHER RESOLVED, that \$50,000.00 be transferred from the Electric Fund to the General Fund for Operating Expenses per the budget. All in favor—Carried.

BE IT FURTHER RESOLVED, that \$30,840.21 be transferred from the Revolving Loan Fund to the General Fund to transfer funds to the ACDC—Arlington Community Dev Corp. All in favor—Carried.

Marshal Mix showed the video from Hydro-Kleen from the storm drain lines down near Brenda Krahn's residence that have been cleaned and televised. There are still several feet left to do, but it has already made a difference in the drainage of the water from recent rains. Marshal also advised the council that he had contacted Morris Elcock and asked him to schedule a couple of days to come in and vacuum out the storm drops which would help lessen the amount of gravel, rock, silt, etc that ends up in the storm drains.

A building permit application was submitted by Steven Anderson to tear down his current storage building and replace it with a 26 X 36 building to be located at Lots 1 & 14, Block 17, WTL Co's 4<sup>th</sup> Addn—300 N Main Street. Motion was made by Rowbotham, seconded by Bunker to approve this building permit application. All in favor—Carried.

A building permit application was submitted by Curt Lundquist to construct a 40 X 60 building which will have a shop with living quarters consisting of a kitchen, bathroom and bedroom to be located on Lot 20A, Block 2, Johnson's Addn—203 Park Circle. Motion was made by Rowbotham, seconded by Johnson to approve this building permit. All in favor—Carried.

Jason Niemann reported that he had installed 2 switches and replaced the regulator that failed at the North Substation. Jason attended the council meeting in Bryant as they are possibly interested in entering into an agreement with Arlington for assistance with their electrical system similar to what we have with Badger. Bryant's council is still considering the agreement and also looking into a proposal from DGR to upgrade their system. No action was taken at this time by the Arlington City Council.

Motion was made by Johnson, seconded by Steffensen to approve the Employee Overtime, Library and Police Reports. All in favor-Carried.

Motion was made by Bunker, seconded by Steffensen to approve the removal of Cody Doren from the Fire Department and the Ambulance Crew since he has moved out of Arlington. All in favor—Carried.

The council reviewed the Revenue/Expense, Cash and Utility Reports. It was noted that the water loss looks good, but Marshal Mix did state that the City did read meters a couple of days late this billing cycle.

Marshal Mix reported on the water leak that was discovered on July 31<sup>st</sup> on South 4<sup>th</sup> Street in the area of the current street project. Since it has only been about a year since the underground utilities were replaced—the bills for that repair will be forwarded on to Prunty Construction for reimbursement. The Finance Officer had contacted Scott Mohror on August 3<sup>rd</sup> and informed him of the leak. Scott in turn contacted the contractor and called back advising that they were willing to reimburse the City for the repair.

Jason Uphoff gave his monthly report from the ACDC. Jason invited council members to their meeting on August 11<sup>th</sup> to hear the presentation from Tobin Morris with Dougherty & Company regarding the possibility of establishing a TIF District in Arlington. Garth Johnson and Todd Bunker volunteered to attend the meeting. The Mayor is a member of the Board. Also, as was stated earlier in the meeting, the ACDC will be taking over the Revolving Loan Funds that had previously been handled through the City. The Mayor signed the final piece of paper work for the transaction and the check is being cut from the transfer of funds that was previously approved by the council.

Jason also told the council about the other activities that he had been involved with for promoting businesses to come to the area, grant applications, recent publications, etc.

Todd Wilkinson presented the council with some information to consider in revising the cemetery ordinance. Since there is still some information to be gathered—no action was taken at this time.

Motion was made by Steffensen, seconded by Bunker to approve having Banner Associates proceed with an Agreement for the Main Street Project. If approved, they can then have their surveyors begin working on the project before winter weather sets in.

Motion was made by Rowbotham, seconded by Bunker to approve the first reading of Ordinance #540 for the 2016 Budget in the amount of \$4,163,522.00—however, a couple of items have already been brought to the Finance Officer that will change this amount for the 2<sup>nd</sup> reading. All in favor—Carried.

Marshal Mix and Sue Falconer attended the preconstruction meeting on August 4<sup>th</sup> with Scott Mohror and Beth Niemeyer from Banner Associates and Charles Siver and Randy Jones from Bowes Construction. Charlie advised that they would be in Arlington on September 8<sup>th</sup> to begin the asphalt portion of the street project. The work

will take no more than two weeks.

The council advised that the Finance Officer should contact Cook's Wastepaper to set up a cleanup day for some time in October.

The council members were reminded that this year's SDML Conference will be held in Watertown October 6-9 and that maybe they could check their schedules to see if they might be able to attend at least one day of the conference.

Since the first Monday in September falls on Labor Day, this meeting is scheduled for Tuesday, September 8<sup>th</sup>.

Motion was made by Steffensen, seconded by Bunker to enter into executive session at 8:35 P.M. for possible litigation, contract matters and personnel matters. All in favor—Carried.

Motion was made by Rowbotham, seconded by Johnson to come out of executive session at 9:40 P.M. All in favor—Carried.

Motion to adjourn was made by Steffensen, seconded by Rowbotham. All in favor—Carried.

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Sue Falconer, Finance Officer

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Amiel Redfish, Mayor

The City of Arlington is an equal opportunity provider and employer.