

CITY OF ARLINGTON, SOUTH DAKOTA
January 4, 2016

The City Council met as the Zoning Commission. There was no business. Meeting adjourned.

The City Council met in regular session in the Municipal Building. Present on Roll Call were Mayor Amiel Redfish and Council Members: Terry Rowbotham, Garth Johnson, Todd Bunker and Jared Steffensen. Absent: Curt Lundquist and Keith Wendland.

Addition to the Agenda: The Legion needs licenses for January 30th and would like a special meeting to be held in order to approve these licenses.

Motion was made by Bunker, seconded by Steffensen to approve the minutes of the December 7th & 28th meetings. All in favor—Carried.

Bills on file were submitted for consideration and on Motion by Rowbotham, seconded by Steffensen, the Finance Officer was instructed to issue payment for same. All in favor on Roll Call Vote—Carried.

Bills approved as follows:

23287	AT & T	Cell Phone Chges	31.02
23288	Ace Industrial Supply	Ratchet straps/safety beanies	249.90
23289	Amazon Credit Plan	Books/Library	58.16
23290	Arlington Hardware Hank	Gloves/rope clips/brake cleaner/utility blades/WD40/ brushes/nipple/glass cleaner/shop towels/batteries/ car wash/wire/PVC cement	152.90
23291	Banyon Data Systems Inc	2016 Annual Support	2680.00
23292	Board of Operator Cert—DENR	Marshal Mix & Steve Carlson—cert renewals	48.00
23293	Campbell Supply	Alligator clips	3.98
23294	Cemcast Pipe & Precast	Manhole riser & gasket	213.00
23295	Citizens State Bank	January Service Chge	20.00
23296	Cook's Wastepaper & Recycling	November Garbage	5011.89
23297	Dakota Supply Group	Oxide gel/rubber tape/seal duct/silicone grease	415.32
23298	Dale's Alignment Service	Front wheel alignment—2010 ambulance	95.00
23299	Electric Fund	Meter deposits app to RO bills	447.55
23300	Emergency Medical Products Inc	Impervious straps-ambulance	120.82
23301	General Wood Supply	Window/materials for curb/panel rib & hdwe/rags/ materials for Christmas lites/materials for storm	

		drain project/materials to install changing stations @	
		pool/materials for bird feeder @ lake/materials for	
		electric projects	1215.14
23302	Hydro-Klean LLC	Clean & televise storm sewer lines-3 rd St	29530.17
23303	Jays Auto Body	Fiberglass repair—Bucket Truck	542.00
23304	Johnsonville Spray Foam	Stump removal along Hwy 14	315.00
23305	Kingbrook Rural Water System	December Water & Lease	6866.88
23306	Lowes	Gloves	14.22
23307	Macksteel Warehouse	Round & flat hr bar—Christmas decorations	501.22
23308	Menards	Mini LED lites—Christmas decorations	1338.93
23309	Merchants Capital Resources	Annual pymt 2006 Motorgrader	24098.60
23310	Minnesota Municipal Utilities	2016 Associate member dues	350.00
23311	Jenna Nelson	Refund balance meter deposit	23.48
23312	Nuco Industries Inc	Super vehicle wash w/wax—fire dept	344.30
23313	Plagman's Food Center	Cleaning supplies	5.88
23314	R & L Properties	Portable toilets—Arlington Days 2015	425.00
23315	Rapid City, Pierre, Eastern RR	Power line crossing annual fee	100.00
23316	Terry Rowbotham	Reimbursement for meter can bill	195.04
23317	SD Assn of Code Enforcement	Annual Dues	40.00
23318	SD Building Officials Assn	Annual Dues	50.00
23319	SD City Management Assn	Annual Dues	75.00
23320	SD Govt Finance Officers Assn	Annual Dues	40.00
23321	SD Human Resource Assn	Annual Dues	25.00
23322	SD Municipal Airport Mgmt	Annual Dues	25.00
23323	SD Municipal Electric Assn	Annual Dues	1174.00
23324	SD Municipal League	Annual Dues	1011.57
23325	SD Municipal Street Maintenance	Annual Dues	35.00
23326	SD Office of Tourism	Governor's Conference on Tourism Registration— Amiel Redfish	225.00
23327	Schein Inc	Ambulance supplies	276.14
23328	SD Assn of Rural Water Systems	Hydro vac—3 days	900.00
23329	SD DENR	Annual Wastewater Fee	950.00
23330	SDML Worker's Comp Fund	2016 Renewal Premiums	8110.00
23331	SDWWA	Marshal Mix-W/WW Membership	10.00

23332	Dan Seiner	Refund bal meter deposit	12.94
23333	Snap on Tools	Shop tools	2310.65
23334	Spilde Electric	Materials/labor @ Randy Ivers-UG	382.40
23335	Amy Steffensen	Refund bal meter deposit	16.03
23336	Stuart Irby Co	Gloves	109.30
23337	Titan Machinery	Blades/snow removal	880.08
23338	Wilkinson & Wilkinson	Legal fees July – Dec 2015	2808.75
Auto Debit	Rural Development	Water Improvement Loan	1343.00
Auto Debit	Rural Development	Wastewater Improvement Loan	2859.00

Motion was made by Bunker, seconded by Johnson to adopt Resolution #2517 as follows:

RESOLUTION #2517

BE IT RESOLVED, that \$24,098.60 be transferred from the Street Equipment Hi-Fi Acct to the General Fund for the annual motorgrader payment

BE IT FURTHER RESOLVED, that \$29,530.17 be transferred from the Electric Fund to General Fund for payment of the Hydro-Klean bill for the storm drain project. All in favor—Carried.

Motion was made by Steffensen, seconded by Rowbotham to adopt Resolution #2518 as follows:

RESOLUTION #2518

BE IT RESOLVED BY THE CITY OF ARLINGTON, SOUTH DAKOTA, whereas, Eldon Smith and Jami Smith, owners of the hereinafter described real property, have submitted to the governing board a proposed plat of the following described real estate situated in the City of Arlington in the State of South Dakota to-wit:

PLAT OF J & E SMITH ADDITION, located in the West 390 feet of Out Lot 1, in the South ½ of the Southeast ¼ of Section 36 in T111N, R53W of the 5th P.M. in the City of Arlington, according to County Auditor’s Plat of Out Lots in Arlington, Kingsbury County, South Dakota.

And the Board of the City Council of said City having examined the proposed plat and it appearing that all municipal taxes and special assessments, if any, upon said plat and survey have been executed according to the law.

NOW, THEREFORE, BE IT RESOLVED THAT SAID PLAT AND SURVEY BE AND ARE HEREBY IN ALL THINGS ACCEPTED AND APPROVED.

PASSED AND APPROVED THIS 4TH DAY OF JANUARY, 2016.

Mayor

ATTEST:

City Finance Officer

A couple of the landlords of rental properties in town were present at the meeting for further discussion on unpaid utility bills for rental properties. Also, a letter had been received from a landlord and a copy was given to each council member. After a short discussion, one of the parties asked if this item could be tabled for one more month since he had not had sufficient time to discuss this matter with others due to the holidays, etc. The Mayor advised that this matter was tabled until the February meeting.

Motion was made by Rowbotham, seconded by Bunker to adopt Resolution #2519 as follows:

RESOLUTION #2519

BE IT RESOLVED, that the Retail On Sale Liquor Operating Agreement with Kings Lanes located at Lots Twenty (20) and Twenty-One (21), Block Four (4), Original Plat to the City of Arlington, Kingsbury County, South Dakota be renewed for a five (5) year lease effective January 6, 2016, and that this license shall cost \$600.00 per year and an 11% markup on all wines and liquors which must be purchased through the City. All in favor—Carried.

Motion was made by Rowbotham, seconded by Bunker to approve the first reading of the revised ordinance for the Arlington City Cemetery. All in favor—Carried.

Motion was made by Rowbotham, seconded by Steffensen to adopt Resolution #2520 as follows:

RESOLUTION #2520

BE IT RESOLVED, that the cost to purchase cemetery lots be increased from \$200 for a half a lot (two grave spaces) to \$300 and from \$400 for a full lot (4 grave spaces) to \$600.

BE IT FURTHER RESOLVED, that the burial charges will increase from \$75 for cremations to \$125 and casket burials from \$300 to \$400. All in favor—Carried.

Curt Lundquist is now present.

Motion was made by Bunker, seconded by Steffensen to approve the Police Report. All in favor—Carried.

Jason Niemann asked that the council be informed that a grant application had been submitted to Heartland Consumer Power District for funding to replace street lighting. He was also wondering about replacing the lights in the fire hall and community room of the Municipal Building. The council stated that he should see what funding he has for these improvements.

It had been discovered that the reading of the Electric Utility Ordinance that was just approved in December can easily be misunderstood. It appears that the Debt Service Surcharge is in addition to the Energy Charge and it should be inclusive. Motion was made by Johnson, seconded by Bunker to approve the first reading of this amendment to the Electric Rate Ordinance. All in favor—Carried.

The council reviewed the Revenue/Expense, Cash and Utility Reports. When preparing to pay this month's billing from Kingbrook Rural Water the Finance Officer noticed that the billing was for the same amount even though the amount of water used was different. In checking with Kingbrook Rural Water was advised that the contract reads that Arlington will be responsible for paying for a minimum of 1,829,000 gallons of water per month.

Motion was made by Steffensen, seconded by Lundquist to have the Finance Officer send out renewal leases to the Chamber of Commerce, Pheasant Motel, Handi Mart and Arlington Inn for their billboards at the Municipal Airport with the annual fee of \$135.00/year; the fee being waived for the Chamber of Commerce. All in favor—Carried.

Motion was made by Lundquist, seconded by Bunker to set the ambulance rates for 2016 at \$15.00/loaded mile and increase the loading fee to \$600.00. All in favor—Carried.

Jason Uphoff, ACDC, advised the council that it does not appear that 21st Century Recycling will be coming to Arlington as an arrangement could not be made for a building site. However, he has a letter of intent from Midwest Bioag and is working on gathering finances for that project.

The snow removal guidelines especially the issuing of snow parking tickets was discussed as the finance office had received several complaints regarding the tickets that were issued. The attorney advised that the current ordinance is in compliance and if it snows or snow is predicted—people need to get their vehicles off of the streets. Letters will be sent to those individuals who have outstanding parking tickets.

The American Legion had decided to hold a Rattle Tournament on January 30th and there was not time to have special malt beverage and liquor licenses approved for the event and asked that a special meeting be held. The council will be holding a special meeting on Monday, January 18, 2016.

City Election will be held April 12, 2016 and petitions can be circulated starting January 29th. The seats that will be open this year will be Mayor, Council positions Ward 1, Ward 2, Ward 3 each 2 year terms and Ward 3 a one year term.

Municipal Government Day at the Legislature will be held in Pierre on Wednesday, February 3rd. The Mayor, Terry Rowbotham and Garth Johnson are planning to attend.

Motion was made by Bunker, seconded by Johnson to authorize the Mayor to sign the insurance settlement claim for damages done to the electrical system due to an auto accident in July, 2015. All in favor—Carried.

Motion was made by Bunker, seconded by Steffensen to adopt Resolution #2521 as follows:

RESOLUTION #2521

BE IT RESOLVED, that all salary increases will be retroactive to January 1, 2016. Salaried positions will be based on a 44 Hr week. All other seasonal salary rates will be addressed at the time that the individuals are hired.

As per SDCL6-1-10 all salaries for all officers and employees shall be published the first meeting of the fiscal year and are as follows:

The following receive \$225 per quarter—

Jared Steffensen	Terry Rowbotham
Garth Johnson	Curt Lundquist
Keith Wendland	Todd Bunker

Council Members and the Mayor receive \$15.00 for each meeting, which is not the regular monthly meeting.

The following receive monthly salaries—

Amiel Redfish	275.00	Marshal Mix	4576.00	
Sue Falconer	4099.33	Steven Carlson	3293.33	
Jodie Henry	17.00/Hr	Jason Niemann	5806.67	Lonnie
Johnson	12.50/Hr	Sharleen Mix	10.50/Hr	
Cheryl Anderson	11.75/Hr	Jennifer Dilley	500/Yr	
Savannah Jenson	250/Yr	Todd Smidt	500/Yr	
Tim Holzer	125/Yr	Martin Murphy	11.75/Hr	
Robert Repp	125/Yr	Virginia Walker	9.50/Hr	
Steve Monteith	12.50/Hr	Gary Mast	12.50 /Hr	
Chad Mohr	3293.33			

The employee benefits are still being reviewed; however no changes were made at this time. All in favor—Carried
Motion was made by Rowbotham, seconded by Johnson to enter into executive session at 9:00 P.M. for personnel and contract matters. All in favor—Carried.

Motion was made by Lundquist, seconded by Steffensen to come out of executive session at 9:05 P.M. All in favor—Carried. No further action.

Motion to adjourn was made by Steffensen, seconded by Lundquist. All in favor—Carried.

Sue Falconer, Finance Officer

Amiel Redfish, Mayor

The City of Arlington is an equal opportunity provider and employer.