

CITY HALL, CITY OF ARLINGTON, SOUTH DAKOTA

July 5, 2016

The City Council met as the Zoning Commission—Board of Adjustment. Present on Roll Call were Mayor Amiel Redfish and Council Members: Terry Rowbotham, Garth Johnson, Todd Bunker, Keith Wendland and Jared Steffensen. Absent: Curt Lundquist.

Ronald Brown had submitted a variance permit request to build a chain link fence around his property and extend it 5 feet in front of his property at 105 East Oak Street. The Finance Office had made the required publication and mailings to property owners were sent. No responses were received.

Motion was made by Johnson, seconded by Rowbotham to approve the variance request for the construction of the fence in the boulevard with the understanding that if for any reason the city would need to remove the fence there is nothing to prevent this action and the property owner would be responsible for the costs to replace it if he desires to do so. All in favor—Carried.

Motion to adjourn the Zoning Commission was made by Johnson, seconded by Bunker. All in favor—Carried.

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Sue Falconer, Finance Officer

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Amiel Redfish, Mayor

The City of Arlington is an equal opportunity provider and employer.

CITY HALL, CITY OF ARLINGTON, SOUTH DAKOTA

July 5, 2016

The City Council met in regular session in the Municipal Building—202 West Elm Street. Present on Roll Call were Mayor Amiel Redfish and Council Members: Terry Rowbotham, Garth Johnson, Todd Bunker, Keith Wendland and Jared Steffensen. Absent: Curt Lundquist.

Motion was made by Bunker, seconded by Johnson to approve the minutes of the June 2<sup>nd</sup> meeting. All in favor—Carried.

The council reviewed Pay Request #1 for the Main Street Project. Motion was made by Johnson, seconded by Wendland to authorize the Mayor to sign the pay request and payment be made of the \$159,514.65. All in favor—Carried.

Bills on file were submitted for consideration and on Motion by Wendland, seconded by Bunker, the Finance Officer was instructed to issue payment for same. All in favor on Roll Call Vote—Carried.

Bills approved as follows:

23814-23836	Salaries	General Fund	101	12439.11
		Water	602	428.70
		Electric	603	3106.09

		Sewer	604	545.35
23837	Arlington Ambulance Service	Annual Disbursement		2000.00
23838	Arlington Volunteer Fire Dept	Annual Disbursement		2000.00
23839	Bata Services	Annual Disbursement		1000.00
23840	Birch Communications	Phone Chges		146.91
Auto Debit	Citizens State Bank	EFTPS—June 15 <sup>th</sup> WH-SS-Medicare		4920.73
23841	Dept of Transportation	Land Purchase		1960.00
23842	East River Electric Power	Energy		1829.25
23843	Electric Fund	City Utility Bills		4965.28
23844	Heartland Consumer Power Dist	Energy		14500.96
23845	Kingsbury County Auditor	County Law Enforcement Contract		5655.00
23846	Mediacom LLC	Internet-FO & Coop Shop		148.65
23847	PLIC-SBD	Short Term Disability		389.84
23848	SD State Treasurer	Sales Tax		4879.69
23849	Aaron Suehring	Refund bal meter deposit		61.73
23850	U S Post Office	Annual Box Rent		86.00
23851	Western Area Power Adm	Energy		17275.21
23852-23890	Salaries	General Fund	101	18617.52
		Water	602	677.90
		Electric	603	3509.17
		Sewer	604	936.81
23891-23892	VOID			
23893	AFLAC	Payroll Deduction		172.53
23894	AT&T	Cell Phone Chges		33.14
Auto Debit	Citizens State Bank	EFTPS-June 30 <sup>th</sup> WH/SS/Medicare		7072.05
23895	Northwestern	Service to Shop & Coop Shop Bldgs		20.00
23896	SD Retirement System	June Retirement		3089.56
23897	Sioux Valley Energy	Electricity @ Airport		74.00
23898	SD Supp Retirement	Supp Retirement/Steve Carlson		100.00
23899	The Health Pool of SD	July Health Insurance Premiums		5173.15
23900	Amazon Credit Plan	Books/Library		79.30
23901	American Engineering Testing	Geotechnical exploration program—		
		Substation		3325.00
23902	A-Ox Welding Supply Co	Cylinder rent		79.70
23903	Arlington Hardware Hank	Fasteners/repairs/painting supplies/batteries/gloves &		

		misc inventory	242.86
23904	Arlington Insurance Agency	Add'l premiums—mini excavator & ditch witch tractor	807.00
23905	Arlington Sun	Publications	967.76
23906	Badger Oil Inc	Switch/Dixon mower	22.12
23907	Jerry Baker	Grandma Putt's Home Health Remedies	39.94
23908	Banner Associates Inc	Water system modeling/Main Street Project	9589.75
23909	Bode Construction	New water service—Eldon Smith	306.12
23910	Brookings City Landfill	Spring city cleanup chges	895.40
23911	Campbell Supply	EZ-pour spout	11.99
23912	Citizens State Bank	July Service Chge	20.00
23913	Cook's Wastepaper & Recycling	May garbage/city cleanup chges	5889.30
23914	Dakota Fence Company	Bubbles & clamps-playground equipment	657.00
23915	Dakota Pump & Control	Service call—replace floats @ lagoons/fountain for lake/install sealing flange-south pump	4957.45
23916	Dakota Riggers & Tool Supply	Shackle & hook	192.47
23917	Dakota Supply Group	Meter sockets/ped secondary w/ground sleeves	1495.83
23918	Clint & Jill Dale	Softball equipment reimbursement	64.71
23919	Demco	Book covers/library	75.43
23920	Dept of Revenue	Water testing	15.00
23921	DGR Engineering	Work on distribution voltage conversion/work on substation design/misc-electric system	62626.64
23922	Eframson Electric Inc	Install 3 phase cable for Handi Mart	3154.06
23923	Eighty-One Auto Clinic	Trimmer string & head—weed eater	73.61
23924	Electric Fund	Meter deposits app to RO bills	379.17
23925	Sue Falconer	Personal auto use/meal reimbursement	32.18
23926	Farner-Bocken Company	Cleaning & first aid supplies—pop-water-tea/candy -snacks @ Pool	2823.27
23927	Gale	Books/Library	77.67
23928	General Wood Supply	Tools/materials for lockers/paint/rags/adhesive/roller cages/towel rack mounts/railroad ties/secrete/treated lumber/screws	4728.10
23929	Hawkins	Chemicals/pool	6434.32
23930	Infotech Solutions LLC	Monthly HR/maintenance/hosting/backups	435.00

23931	Interstate All Battery Center	Battery-Fire Dept	9.00
23932	J & J Earthworks Inc	Pay Request #1—Main Street Project	159514.65
23933	Mercedes Johnson	Reimbursement—painting supplies @ pool	55.29
23934	Kingbrook Rural Water System	June Water & Lease	9665.58
23935	Rick Lamphere	Refund bal meter deposit	42.82
23936	Lowe's	Weller soldering/drill & charger/van key	299.42
23937	M & T Fire & Safety	Bunker Boots/blitz force portable monitor/120 volt charge cord	2050.24
23938	Meierhenry Sargent LLP	Bond counsel service-- revenue bond	5300.00
23939	Milbank Winwater Works	Water inventory/supplies for water to Top Lot & Jesse Vincent & loop/sewer inventory/storm drain pipe & repairs/water line for Trinity	19011.30
23940	Nelson Drug Inc	Batteries/amb	10.52
23941	Terry Norgaard	Refund bal meter deposit	78.01
23942	Office Peeps Inc	Copy paper/service agreement-copier	96.20
23943	Omni-Pro Software	30 3-phase meters	5670.00
23944	Plagman's Food Center	Paper products/cleaning supplies	30.33
23945	Pollard Water	Hydrantpro diffuse & 2 fire hydrant gauges	641.78
23946	Prairie Ag Partners	Service fire dept units/grease/c-link/chain/air chuck/ JD mower repairs/aluminum pipe	1213.48
23947	Amiel Redfish	Personal auto use	44.28
23948	Resco	75 KVA transformer	6318.00
23949	Runnings Supply Inc	Round up sprayer/brake controllers/seat-JD tractor/ trailer ball/coupler/ready tow ball mount/keys/safety vests/clothing—summer painters	809.27
23950	Schein Inc	Amb supplies	83.85
23951	SD DENR	Annual drinking water fee	380.00
23952	South Dakota Magazine	Subscription renewal—library	23.00
23953	Titan Machinery	Bulb—Maintainer	28.25
23954	Tyson Toucedo	Reimbursement—supplies for Pool	38.34
23955	Two Way Radio	Checked & repaired fire dept radio	108.57
23956	US Post Office	Postage Stamps	94.00
23957	Amber Uphoff	Shower liners & rings	20.40
23958	Van Diest Supply Company	Aquathol K & Biomist	3083.00
23959	Visa	Expenses @ HR & FO school/Rescue tubes for pool	

		lifeguards	154.74
23960	WW Tire Service	JD Tractor tire	648.00
23961	Wesco Distribution Inc	Residential & Main Street lites/connectors/splice covers/transformer secondary buss bolts/anchor base installation tools/LED photo controls/elbows/arrestors/assembly tools	18033.76
23962	Winter Inc	Footings/playground equipment	360.00
Auto Debit	Rural Development	Water Improvement Loan	1343.00
Auto Debit	Rural Development	Wastewater Improvement Loan	2859.00

Motion was made by Johnson, seconded by Bunker to adopt Resolution #2526 as follows:

#### RESOLUTION #2526

BE IT RESOLVED, that \$40,000.00 be transferred from the Electric Fund to the Water Fund for partial payment of the Main Street Project that was above and beyond the funds that are currently available in the Water Fund.

BE IT FURTHER RESOLVED, that \$80,000.00 be transferred from the Electric Fund to the General Fund for operating expenses per the budget.

AND BE IT FURTHER RESOLVED, that \$132,357.46 be transferred from the Electric Revenue Bond Funds to the Electric Fund for expenses from the Electric Upgrade Project. All in favor—Carried.

Motion was made by Rowbotham, seconded by Bunker to approve the building permit request submitted by the Arlington Community Day Care to put up additional fencing and construct a hallway between the buildings located at 215 & 217 South Main that will both be used for day care purposes @ Lots 9 & 10, Block 5, Keep's Addition to the City of Arlington. All in favor—Carried.

Motion was made by Bunker, seconded by Rowbotham to follow the recommendations from the Zoning Commission and approve the building permit application from Ronald Brown to construct a 4 ft chain link fence at Lot 1, Block 1, Original Plat to the City of Arlington—105 East Oak Street. All in favor—Carried.

Motion was made by Rowbotham seconded by Steffensen to adopt Resolution #2527 as follows:

#### RESOLUTION #2527

A RESOLUTION APPROVING THE AGREEMENT FOR NETWORK TRANSMISSION SERVICE BETWEEN THE CITY OF ARLINGTON AND EAST RIVER ELECTRIC POWER COOPERATIVE, INC

WHEREAS, East River Electric Power Cooperative, Inc (East River) has proposed an Agreement for Network

Transmission Service and associated exhibits (hereinafter called “Agreement”) between the City of Arlington, State of South Dakota, and said Cooperative; and

WHEREAS, said Agreement has been presented to the City Council of the City of Arlington for approval; and

WHEREAS, the City Council of the City of Arlington has had opportunity to review the provisions of the Agreement; and

WHEREAS, the City Council for the City of Arlington finds and determines that the execution of the Agreement is to the advantage and best interest of the City;

NOW, THEREFORE, BE IT RESOLVED, that the Agreement between the City of Arlington and East River is hereby approved, and the Mayor is hereby authorized and directed to execute said Agreement on behalf of the City of Arlington and that the City Finance Officer attest the Mayor’s signature.

Passed and approved this 5<sup>th</sup> day of July, 2016.

CITY OF ARLINGTON

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Mayor

ATTEST:

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City Finance Officer

Motion was made by Johnson, seconded by Steffensen to approve the first reading of Ordinance #550 which will revise the requirements for the construction of streets within the City of Arlington. All in favor—Carried.

The council discussed the condition of Hickory Street out past the Brad Bunker residence. The decision was made that the street needs to be built up and that there needs to be a ditch put in to help with the water drainage to the west. There are some of the asphalt grindings from the Main Street Project and that plus some fabric will be put down and then a layer of gravel put on the top that will improve the condition of that road.

Now was the time for the hearing of the Special One (1) day Malt Beverage applications, Spiking Permit and Special Liquor application as advertised on June 23, 2016.

Arlington Chamber of Commerce—Block 3 & 4, Original Plat, Main Street, City of Arlington, SD for Spiking Permits for July 29<sup>th</sup> & 30<sup>th</sup> and Special One (1) Day Malt Beverage permit for July 30, 2016.

Edgar L. Herrick Post #42 American Legion—Lot 3, Block 3, Original Plat, City of Arlington, SD  
Special One (1) Day-Malt Beverage Licenses and Special One (1) Day Liquor On-Sale Licenses for July 29 and 30, 2016.

Motion was made by Bunker, seconded by Johnson to approve these special licenses for Arlington Days. All in favor—Carried.

Jason Niemann wrote an electric report for the council to review. He advised that MMUA and Heartland are working to establish a Distribution Operation Electric Crew which would be able to work with the participating municipalities to receive assistance if there is a big project or a power outage that cannot be handled by the city staff. There will be another bid opening on July 7<sup>th</sup> for power cable, switchgear and transformers for the electric upgrade project.

Motion was made by Rowbotham, seconded by Wendland to approve the employee overtime and the police report. All in favor—Carried.

The finance officer advised that there needs to be a change to the current employment application that is used by the City. We need to add the question as to whether or not the applicant is a veteran. If so, that person must be given an interview—but is not guaranteed the position.

Motion was made by Wendland, seconded by Rowbotham to approve adding Katie Beck to the ambulance squad. All in favor—Carried.

Todd Wilkinson had written an Ambulance Training Agreement for the squad to use for people who wanted to apply to take the training course to become an EMT. The agreement was given to the squad for their review and they were in agreement with what had been written and approved it at their last meeting.

Motion was made by Bunker, seconded by Steffensen to approve the use of the Ambulance Training Agreement for all future EMT applicants. All in favor—Carried.

The council reviewed the Revenue/Expense, Cash and Utility Reports.

The City had received a letter from Josh Spilde regarding the variance request that he was taking to Kingsbury County to install RV spots out by his storage sheds. Since he is not asking for any city utilities be extended to the location and no building will be constructed—the City did not have any reason to object to his variance request. So the Mayor had signed the request and returned it so that he would have the response prior to the July 5<sup>th</sup> hearing with the county.

Jason Uphoff gave his monthly report to the city council. He advised that he believes that MBA is still coming to Arlington, but that the process has been delayed with signing the lease agreement due to some new personnel with their company. The company that had been low bid to build the road extension at the ACDC land gave them an extension to try get everything worked out with MBA.

ACDC provided the City with the financial information that the auditor requires in order to make the annual disbursement from the City. Motion was made by Bunker, seconded by Steffensen to make the 2016 annual disbursement in the amount of \$30,000.00. All in favor—Carried.

Upcoming Meetings: Heartland Summer Conference—July 12<sup>th</sup>

ACDC Annual Meeting—July 12<sup>th</sup>

First District Annual Picnic—July 21<sup>st</sup>

Motion was made by Johnson, seconded by Wendland to enter into executive session at 8:43 P.M. for personnel, contract matters and possible litigation. All in favor—Carried.

Motion was made by Steffensen, seconded by Johnson to come out of executive session at 9:27 P.M. All in favor—  
Carried. No further action was taken.

Motion to adjourn was made by Rowbotham, seconded by Wendland. All in favor—Carried.

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Sue Falconer, Finance Officer

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Amiel Redfish, Mayor

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