

CITY HALL, CITY OF ARLINGTON, SOUTH DAKOTA
October 3, 2016

The City Council met as the Zoning Commission. There was no business. Meeting adjourned.

The City Council met in regular session in the Municipal Building. Present on Roll Call were Mayor Amiel Redfish and Council Members: Curt Lundquist, Terry Rowbotham, Garth Johnson, Todd Bunker, Keith Wendland and Jared Steffensen. Absent: None.

Motion was made by Wendland, seconded by Rowbotham to approve the minutes of the September 6th & 19th meetings. All in favor—Carried.

Addition to the Agenda: Building permit application from Sheila Larsen for a new garage building.

Waylon Blasius, Banner Associates, met with the council to present Pay Request #4 along with Change Order #1 for the Main Street Project. Motion was made by Lundquist, seconded by Bunker to approve this Pay Request. All in favor—Carried. The settlement figures for the asphalt and liquidated damages will be forwarded to Todd Wilkinson for his review.

Bills on file were submitted for consideration and on Motion by Lundquist, seconded by Rowbotham, the Finance Officer was instructed to issue payment for same. All in favor on Roll Call Vote—Carried.

Bills approved as follows:

24229	Prairie Ag Partners	Fuel		3970.00
24230	SD Municipal League	Annual Conference Registration		300.00
24231-24238	Salaries	General Fund	101	5037.40
		Water	602	1100.11
		Electric	603	2199.39
		Sewer	604	622.65
24239	Birch Communications	Phone Chges		174.12
Auto Debit	Citizens State Bank	EFTPS—Sept 15 th WH-SS-Medicare		2752.03
24240	East River Electric Power Coop	Energy		3008.75
24241	Electric Fund	City Utility Bills		4849.97
24242	Heartland Consumer Power Dist	Energy		31664.02
24243	Kingsbury County Auditor	County Law Enforcement Contract		5655.00
24244	Mediacom LLC	Internet		149.00
24245	SD State Treasurer	Sales Tax		5946.50
24246	Vision Service Plan	Payroll Deduction		50.84
24247	Western Area Power Adm	Energy		20052.48
24248-24249	VOID			
24250-24272	Salaries	General Fund	101	9639.74

		Water	602	788.29
	Electric		603	4672.22
		Sewer	604	809.81
24273	AFLAC	Payroll Deductions		173.94
24274	AT&T	Cell Phone Chges		35.18
Auto Debit	Citizens State Bank	EFTPS—Sept 30 th WH-SS-Medicare		5101.59
24275	Northwestern	Service to Shop & Coop Shop Bldgs		20.00
24276	PLIC-SBD Grand Island	Short Term Disability		169.19
24277	SD Retirement System	Aug Retirement		2744.74
24278	Sioux Valley Energy	Electricity @ Airport		82.00
24279	SD Supp Retirement	Supp Retirement/Steve Carlson		100.00
24280	The Health Pool of SD	Oct Health Insurance Premiums		3505.80
24281	Amazon Credit Plan	Books/Library		6.60
24282	A-Ox Welding Supply Co	Cylinder Rent		81.96
24283	Arlington Sun	Publications		562.11
24284	Badger Oil Inc	Service Call-- Mun Bldg AC		200.00
24285	Banner Associates	Main Street Project/Railroad Crossing & Grant Application		11359.78
24286	Bunker Auto	Spark plugs/fuel/wipers/antifreeze/toggle switch		212.02
24287	Citizens State Bank	Oct Service Chge		20.00
24288	Cook's Wastepaper & Recycling	Aug garbage/remove roll off/landfill chges	4910.97	
24289	Dept of Revenue	Water testing		377.00
24290	DGR Engineering	Substation design/project bidding/line route staking/ construction administration/distribution voltage conversion/project finance coordination		15532.54
24291	Electric Fund	Meter deposits app to RO bills		382.64
24292	Elite Drain & Sewer	Inspected & cleared blockage		385.70
24293	Ben Elliott	Preparation of 2015 Audit		4900.00
24294	Graybar Electric Company	Conduit for street lights		2626.24
24295	Handi Mart	Fuel-Fire Dept		717.43
24296	Infotech Solutions LLC	Monthly maintenance/backup/hosting	300.00	
24297	J & J Earthworks Inc	Main Street Project—Pay Request #4 w/Change Order #1		68986.80
24298	Kingbrook Rural Water System	Sept Water & Lease		9581.58

24299	LJKW Inc	Refund bal meter deposits	120.89
24300	Lowes	Antifreeze/proline wiping cloth/box of rags/cable ties-Christmas lights	166.64
24301	M & T Fire & Safety	LED Spotlight—FD	75.00
24302	Metron-Farnier LLC	Water meters w/antennas	714.31
24303	Milbank Winwater Works	Frame & grate	337.63
24304	Daneesha Mitchell	Refund bal meter deposit	55.46
24305	Chad Mohr	Reimbursement for UPS Shipping electric gloves F or safety checking	77.74
24306	Marian Nelson	Refund bal meter deposits	56.01
24307	Office Peeps Inc	Copy paper/rubber bands/service agreement-copier	72.41
24308	Walter Olson	Refund meter deposit	100.00
24309	PCC Ambulance Billing Service for	Ambulance billings August 2016/Enrollment fee SD Medicaid	374.23
24310	Plagman's Food Center	Batteries/mop/soap/paper products/cleaning supplies	50.06
24311	Pollard Water	Repairs—hydrant pressure tester	66.22
24312	Prairie Ag Partners	Filters/oil/floor dri	117.36
24313	Amiel Redfish	Mileage reimbursement-personal auto	86.40
24314	Resco	4 water heaters	2840.00
24315	Roy's Sport Shop	Field mask/scorebook-SB	65.97
24316	Snap on Tools	Sockets/shop tools	338.85
24317	Stuart Irby Co	Box pad transformers	20826.00
24318	Michael Todd & Company	Deflector/dirt shoe runners	132.71
24319	Tri-State Utilities	Labor to install innerduct for street lites	11189.61
24320	Two Way Radio	Labor & battery—FD radio	159.99
24321	Up North Concrete Paving	Curb @ playground area	2100.00
24322	Utility Boring Inc	Partial billing-Main Street Lights	2857.53
24323	Visa	Fuel/meal—Steve Carlson	21.41
24324	Wesco Distribution Inc	14 reels-1/0 wire/rubber inlines/shrink splice jackets/street lite poles/fuses & disconnects	100409.16
24325	Wilkinson & Wilkinson	Legal fees Jan – June 2016	4102.40
Auto Debit	Rural Development	Water Improvement Loan	1343.00
Auto Debit	Rural Development	Wastewater Improvement Loan	2859.00

Motion was made by Wendland, seconded by Lundquist to adopt Resolution #2533 as follows:

RESOLUTION #2532

BE IT RESOLVED, that \$139,457.13 be transferred from the Electric Substation Upgrade Account to the Electric Fund for current project expenses.

BE IT FURTHER RESOLVED, that \$71,086.80 be transferred from the 2nd Penny Funds to the General Fund for J & J Earthworks bill and curb bill from Up North. All in favor—Carried.

The council reviewed the building permit application from Joe Miklos to tear down an old garage and replace it with a new 36 X 32 structure at the NE'ly 40 ft of Lot 2 and All Lot 3, Block 18, WTL Co's 4th Addn—404 N Main Street. All in favor—Carried.

The council also reviewed a building permit application from Sheila Larson for a new 16 X 24 garage building at Lot 11 & N ½ Lot 12, Keeps 1st Addn—211 S Main Street. Motion was made by Bunker, seconded by Lundquist to approve this permit with the understanding that the structure will need to be moved further away from the alley—this should not be a problem since there is plenty of room in that direction. All in favor—Carried.

Now was the time for the hearing of the Special One (1) day Malt Beverage application and Special Liquor application as advertised on September 14, 2016.

Edgar L. Herrick Post #42 American Legion—Lot 3, Block 3, Original Plat, City of Arlington, SD
Special One (1) Day-Malt Beverage Licenses and Special One (1) Day Liquor On-Sale Licenses for October 15, 2016.

Motion was made by Rowbotham, seconded by Johnson to approve these special licenses for a Kingbrook Pro Pheasants event. All in favor—Carried. It was also noted again by the Mayor that the Legion must make all their purchases of liquor and malt beverages from a distributor who serves the Arlington area—that information has been provided to the Legion.

Randy Jencks requested time to discuss future expansion options for Kingbrook Rural Water. Matt Oedekoven, DGR Engineering, explained the long term plans for the Kingbrook Rural Water System and the options for the various directions that may be taken for improvements to the system. They were not looking for any decisions as what direction the City would like to see taken at this time, but rather just provide information for future plans.

Motion was made by Bunker, seconded by Johnson to approve Employee Overtime and Police Reports. All in favor—Carried.

Motion was made by Wendland, seconded by Johnson to approve the addition of John Dorn IV to the ambulance crew and remove Kirsten Norgaard from the Arlington Fire Dept. All in favor—Carried.

Motion was made by Wendland, seconded by Lundquist to approve contacting Ben Elliott to prepare the 2016 Annual Report and Audit. All in favor—Carried.

Jason Uphoff gave his monthly ACDC Report. He advises that at this time there is no signed lease agreement with

Midwest Bio-Ag. He further advised that Rembrant Foods has purchased the land near Lake Preston, but will not be doing anything until at least 2018 to proceed with operations at that location.

The council reviewed the Revenue/Expense and Cash Reports. There was no Utility Report available at this time.

The Finance Officer advised that all of the paper work was completed and that the City will be holding a Special Election in conjunction with the General Election on November 8th. The ballot issue on the City side is the annexation request to Heartland Consumer Power District trying to get a municipal seat on their board of directors.

Motion was made by Wendland, seconded by Bunker to approve the Personnel Policy with the addition of the change which would allow city personnel to donate sick leave time to another full time city worker should be need arise with council approval. All in favor—Carried.

The Finance Officer advised that Heartland Consumer Power District will be holding their annual Budget Meeting on October 20th in Madison, the City had received notice from East River that effective January 1, 2017 their wheeling rate will increase—this information has been forwarded to DGR Engineering, and the fall city cleanup day has been scheduled for Thursday, October 13th.

Motion was made by Wendland, seconded by Bunker to enter into executive session at 8:50 P.M. for contract matters/Possible litigation and Personnel matters. All in favor--Carried

Motion was made by Bunker, seconded by Steffensen to come out of executive session at 9:45 P.M. All in favor—Carried.

Motion to adjourn with no further action was made by Rowbotham, seconded by Lundquist. All in favor—Carried.

Sue Falconer, Finance Officer

Amiel Redfish, Mayor

The City of Arlington is an equal opportunity provider and employer.