

CITY HALL, CITY OF ARLINGTON, SOUTH DAKOTA

June 5, 2017

The City Council met as the Zoning Commission. There was no business. Meeting adjourned.

The City Council met in regular session in the Municipal Building. Present on Roll Call were Mayor Amiel Redfish and Council Members: Curt Lundquist, Terry Rowbotham, Garth Johnson and Jesse Steffensen. Absent: Jared Steffensen.

Additional Items: Pay Request from Watts Electric.

The Mayor presented Justin Kaufman to fill the vacant council seat. Motion was made by Lundquist, seconded by Rowbotham to approve this appointment. All in favor—Carried.

Council member Justin Kaufman took his oath of office to begin serving as a new council member as administered by Todd Wilkinson.

Motion was made by Rowbotham, seconded by Lundquist to approve the appointment of Justin Kaufman to the Parks & Recreation and Water & Sewer Committees. All in favor---Carried.

Motion was made by Johnson, seconded by Lundquist to approve the minutes of the May 1<sup>st</sup>, 3<sup>rd</sup>, 10<sup>th</sup>, 18<sup>th</sup> and 22<sup>nd</sup> meetings. All in favor—Carried.

DGR Engineering had presented Pay Request #4 from Efraimson Electric on the Electric Project in the amount of \$96,013.65 and advised that everything was in order. Motion was made by Rowbotham, seconded by Lundquist to approve this pay request. All in favor—Carried.

Bills on file were submitted for consideration and on Motion by Lundquist, seconded by Rowbotham, the Finance Officer was instructed to issue payment for same. All in favor on Roll Call Vote—Carried.

Bills approved as follows:

25010	Prairie Ag Partners	Fuel		4484.70
25011-25019	Salaries	General Fund	101	5673.19
		Water	602	593.19
		Electric	603	4598.89
		Sewer	604	570.61
25020	Jerry Baker	Homespun Magic		40.95

25021	Birch Communications	Phone Chges		222.60
Auto Debit	Citizens State Bank	EFTPS—May 15 <sup>th</sup> WH-SS-Medicare		4031.15
25022	Division of Child Support	Payroll Deduction		392.00
25023	East River Electric Power Coop	Energy		2263.00
25024	Electric Fund	City Utility Bills		2105.66
25025	First National Bank	Electric Revenue Bond Pymts		149970.00
25026	First National Wealth Mgmt	Paying Agent Fee—Electric Bonds		600.00
25027	Heartland Consumer Power Dist	Energy		16182.33
25028	Kingsbury County Auditor	County Law Enforcement Contract		5655.00
25029	Mediacom LLC	Internet		163.90
25030	SD State Treasurer	Sales Tax		6192.44
25031	Vision Service Plan	Payroll Deduction		68.76
25032	Western Area Power Adm	Energy		17064.39
25033-25047	Salaries	General Fund	101	10173.14
		Water	602	1165.07
		Electric	603	3004.41
		Sewer	604	915.92
25048	AFLAC	Payroll Deductions		173.94
25049	AT&T	Cell Phone Chges		31.14
Auto Debit	Citizens State Bank	EFTPS—May 31 <sup>st</sup> WH-SS-Medicare		4933.74

25050	Division of Child Support	Payroll Deduction	406.50
25051	Northwestern	Service to Shop & Coop Shop Bldgs	54.23
25052	PLIC-SBD Grand Island	Short Term Disability	169.19
25053	SD Retirement System	May Retirement	3035.28
25054	Sioux Valley Energy	Electricity @ Airport	102.00
25055	SD Supp Retirement	Supp Retirement/Steve Carlson	100.00
25056	The Health Pool of SD	June Health Insurance Premiums	3505.80
25057	Visa	GOED Conf/Power washer repairs/hydraulic repairs/ Extension camera	798.94
25058	A-Ox Welding Supply Co	Cylinder Rent	121.47
25059	Arlington Insurance Agency	Renewal Premiums	33490.00
25060	Arlington School Dist	35% Library Janitor & Electric Chges	1573.10
25061	Arlington Sun	Publications	491.83
25062	Badger Oil Inc	Mower Belts/clutch switch	104.71
25063	Banner Associates	Water preliminary engineering	9000.00
25064	Erica Benson	Refund bal meter deposit	33.67
25065	Brookings City Landfill	Spring city cleanup chges	962.06
25066	Bunker Auto Inc	Oil change-amb/fuel/parts	308.93
25067	Citizens State Bank	June Service Chge	20.00
25068	Consumer Reports	Library	26.00

25069	Cook's Wastepaper & Recycling	April garbage/Spring cleanup	6020.71
25070	Dakota Supply Group	Industrial park lites & Interstate Battery extension	
		Lines	1275.66
25071	Demco	Library supplies	209.46
25072	Dept of Revenue	Water testing	15.00
25073	DGR Engineering	Construction administration	7538.88
25074	Eframson Electric Inc	Pay Request #4-Electric distribution	96013.65
25075	Eighty-One Auto	Oil/spark plugs/drain valve/oil filter/wiper blades	
			88.30
25076	Electric Fund	Meter deposits app to RO bills	1005.34
25077	Farner-Bocken Company	Candy/Snacks/Water/Juice/Supplies @ pool	2402.68
25078	Fastenal Company	Electrical Materials	619.06
25079	Hawkins Inc	Chemicals/Pool	4790.68
25080	Infotech Solutions LLC	Monthly maintenance/backup/hosting	306.00
25081	Interstate All Battery Center	Various batteries	195.36
25082	Interstate Power Systems	Rental fee—generator @ lagoons	525.00
25083	Jays Autobody	Car wash/brush/washer fluid/micro fiber rags/ transmission fluid/pressure washer	436.60
25084	Kingbrook Rural Water System	May Water & Lease	10066.58
25085	Lake Preston Farm Supply	Materials for UTV Unit	48.21

25086	Lowes	Electric supplies/measuring wheel/sanding fiberglass/ fish tape	141.01
25087	Lyle Signs Inc	No left turn to curb & video camera signs	130.25
25088	M & T Fire & Safety	6-Honeywell SCBA Units	36460.00
25089	Mark Madsen	Refund bal meter deposit	32.47
25090	McMasters Construction	Gravel	939.51
25091	McLeod's Printing	3-Part Receipt Books	209.90
25092	Renee McNamara	Refund meter deposit	100.00
25093	Myers Controlled Power, LLC	Bal due on switchgear	13629.05
25094	Nielsens	UTV equipment	193.42
25095	Nuco Industries Inc	Bacterial wipes	335.82
25096	Office Peeps Inc	Service agreement-copier/yellow & copy paper/trash can liners	194.02
25097	Omni-Pro Software	Wireless kits/antennas—load mgmt./AMR Software & License & Technical Support	7258.00
25098	PCC Ambulance Billing Service	Ambulance billings April 2017	403.54
25099	Plagman's Food Center	Bleach/trash bags/cleaners/paper products	32.18
25100	Prairie Ag Partners	Oil/water wrench/sweeper repairs/payloader repairs/ hose/welding supplies/antifreeze/grease/oil	684.30
25101	Runnings Suppling Inc	UTV Reel spool/keys/car & truck wash/hooks/	

		Shop towels	54.88
25102	Jon Schempp	Refund bal meter deposit	88.48
25103	Snap on Tools	Socket set & addt'l sockets	280.25
25104	South Dakota Magazine	Renewal/Library	25.00
25105	Two Way Radio	Replaced batteries & antenna/program radios	351.98
25106	US Post Office	Postage Stamps	240.00
25107	Kendall Uhrich	Refund bal meter deposit	70.04
25108	Warnke Electric	Install new meters @ Cardinal Tap & Schmidty's/ Materials & labor for new generator @ Lagoons	7631.65
25109	Wesco Distribution Inc	Materials for Electric Upgrade/wire/meter sockets/ Elbow arresters	24891.65
25110	Winter Inc	Concrete—generator @ Lagoons	366.63
Auto Debit	Rural Development	Water Improvement Loan	1343.00
Auto Debit	Rural Development	Wastewater Improvement Loan	2859.00

Motion was made by Lundquist, seconded by Jesse Steffensen to adopt Resolution #2549 as follows:

RESOLUTION #2549

BE IT RESOLVED, that \$118,705.86 be transferred from the Electric Substation Project fund to the Electric Fund for payment of project expenses.

BE IT FURTHER RESOLVED, that \$939.51 be transferred from the 2<sup>nd</sup> Penny Fund to the General Fund for gravel purchased.

BE IT FURTHER RESOLVED, that \$42,029.29 be transferred from the Fire Dept's Truck Fund to the General Fund for the UTV expenses and the purchase of new air packs. All in favor—Carried.

Motion was made by Jesse Steffensen, seconded by Rowbotham to approve payment of the pay request from Watts Electric in the amount of \$174,631.28 that was received too late for this meeting. Payment will be made along with the mid-month bills and the funds for that payment will be transferred at the same time. All in favor—Carried.

This was the time and place for the hearing of applications for On and Off Sale Retailer Malt Beverage Licenses for 2017-2018 as advertised by law. Applications on file were submitted to the City Council and on Motion by Johnson seconded by Lundquist the following applications were approved with all voting Aye on Roll Call Vote—Carried.

City of Arlington—Handi-Mart—Replat of OL Z; RR Lot 2, FPG Lots A & B, Original RR Lots

Package (On-Off Sale) Malt Beverage

Bunker Auto Inc—Lot 1, Ecklein's Second Addition to the City of Arlington-

Package (Off-Sale) Malt Beverage

City of Arlington—Dakota Ram DBA 1481 Grille—North 200 ft. of the South

417.64 ft of Lot B of Lots B & C Addition to the

City of Arlington, located in Lot 1 of Ecklein's

Second Addition to the City of Arlington and

located in Lot H1 in the SE ¼ of Section 1,

Township 110 North, Range 53 West of the 5<sup>th</sup>

P.M.—Retail (On-Off Sale) Malt Beverage

Chris Nordquist met with the council to update them on the Electric Upgrading Project and answer any questions that they might have on the project. He advised that the north side of the town will be converted over to the new substation on Saturday, June 10<sup>th</sup> and people in that area could expect some power outages. The outages should not be more than an hour.

Ryan Streff, Mobilitie requested another meeting with the council to give them some additional information on what his company would like to do in Arlington including constructing a small tower. The council advised that they would need to discuss the new information and that should the decision be made to proceed—he should come back to next month’s meeting.

The following building permit applications were submitted to the council for approval:

- 1) Mike Quam to demolish an existing structure and replace it with a new 24 X 40 workshop/storage building at Lot 13, Block 13, Chandler’s 2<sup>nd</sup> Addition—603 South 3<sup>rd</sup> Street. Motion was made by Johnson, seconded by Jesse Steffensen to approve—All in favor—Carried.
- 2) Brian Lee to pour a floating slab and move in a 24 X 28 garage at Lot 1, Block 2, Chandlers 1<sup>st</sup> Addition—512 Highland Street. Motion was made by Jesse Steffensen, seconded by Kaufman to approve—All in favor—Carried.
- 3) Raechel & Eric deLancey—install 4 ft chain link privacy fence at the SW 80 feet of Lo 3, Block 25, County Auditor’s Plat of Outlot in the NE ¼ of 1-110N-R53W of the 5<sup>th</sup> PM—207 N 1<sup>st</sup> Street. Motion was made by Rowbotham, seconded by Lundquist to approve—All in favor—Carried.

Motion was made by Lundquist, seconded by Rowbotham to adopt Resolution #2550 as follows:

#### RESOLUTION #2550

WHEREAS, Charlie (Charles) Johnson, owner of the hereinafter described real property has submitted to the governing board, a proposed Plat of Lot B3 of Lot 1 of Johnson’s Addition to the City of Arlington, Kingsbury County, South Dakota, and the Governing Body of said City of Arlington, having examined the proposed plat and it appearing that all municipal taxes and special assessments, if any, upon said plat and survey have been executed according to the law.

NOW, THEREFORE, BE IT RESOLVED THAT said plat and survey by and are hereby in all things accepted and approved.

DATED THIS 5<sup>TH</sup> DAY OF JUNE, 2017. All in favor—Carried.

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City Finance Officer, Arlington, SD



Ordinance #556 received the second reading and on motion by Johnson, seconded by Lundquist same was approved with all voting aye—Carried.

ORDINANCE #556

AN ORDINANCE ENTITLED “PET WASTE”

- A) No person shall allow any mammal, reptile, insect, bird or amphibian to defecate or urinate on any property in the city other than his own. If such a creature does defecate upon public or private property, the person owning or having possession, charge, custody or control of such creature shall immediately and thoroughly clean the fecal matter from such property.
- B) Any person accompanied by any creature in public or private property other than his or her own must carry with him or her visible means of cleaning up any fecal matter left by the animal. Service animals, animals used by law enforcement and animals used in parades are exempt from the provisions of this section.
- C) No person will allow creature fecal matter to accumulate on his property. Any amount of fecal matter that is in excess of ten separate bowel movements will be considered a violation of this section. In addition any fecal matter, no matter the amount, that is producing a foul odor or attracting insects will be a violation of this section.
- D) Any person violating this ordinance shall be subject to a fine of not less than \$75.00 plus court costs.

CITY OF ARLINGTON

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Mayor

ATTEST:

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Finance Officer

First Reading: May 1, 2017

Second Reading: June 5, 2017

Passed and Approved: June 5, 2017

Motion was made by Johnson, seconded by Rowbotham to approve the Employee Overtime and Police Report. All in favor—Carried.

Motion was made by Johnson, seconded by Lundquist to approve hiring Julie Steffensen to fill-in at the Finance Office on an as-needed basis at \$11.00/hr. All in favor with Jesse Steffensen absent from the vote—Carried.

Motion was made by Lundquist, seconded by Johnson to approve hiring Evan Larsen as a seasonal employee to help out when making switches to the new substation at a rate of \$40.00/hr. All in favor—Carried.

Motion was made Johnson, seconded by Kaufman to hire Juan Campose-Estrada to help out as a Swimming Lesson Instructor at \$11.75/hr as there was only one WSI instructor on staff. All in favor—Carried.

Motion was made by Rowbotham, seconded by Lundquist to approve the following changes to the Fire Dept personnel—Quintien Covin—On; Mark Turner and Jared Erstad—Off. All in favor—Carried.

Motion was made by Johnson, seconded by Lundquist to approve the appointment of Robert Rutten to replace Jim Heuer on the HRC Board. All in favor—Carried.

Motion was made by Rowbotham, seconded by Lundquist to approve the first reading of the Supplemental Appropriation Ordinance to the Fire Dept budget in the amount of 42,029.29. All in favor—Carried.

The council reviewed the Revenue/Expense, Cash and Utility Reports.

Jason Uphoff gave his monthly ACDC Report.

Motion was made by Johnson, seconded by Jesse Steffensen to approve the annual disbursements to the Fire Dept and Ambulance Deferred Compensation Funds of \$2000 each and the annual donation to the BATA Services in the amount of \$1000. All in favor—Carried.

Motion was made by Johnson, seconded by Lundquist to enter into executive session at 9:10 P.M. for personnel matters, contract issues and possible litigation. All in favor—Carried.

Motion was made by Lundquist, seconded by Johnson to come out of executive session at 10:28 P.M. All in favor—Carried. No further action taken.

Motion to adjourn was made by Jesse Steffensen, seconded by Terry Rowbotham. All in favor—Carried.

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Sue Falconer, Finance Officer

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Amiel Redfish, Mayor

The City of Arlington is an equal opportunity provider and employer.