

CITY HALL, CITY OF ARLINGTON, SOUTH DAKOTA

January 2, 2018

The City Council met as the Zoning Commission. Present on Roll Call were Mayor Amiel Redfish and Council Members: Curt Lundquist, Terry Rowbotham, Garth Johnson, Jesse Steffensen and Rob Achterberg. Absent: Rick Lozano.

A hearing was held to change the Zoning Classification on Lots 6-9, Block 22, Western Town Lot Co Plat of Block 20-24 to the City of Arlington from Residential 2 to Industrial. Marshal Mix is planning to build a shop building on the lots that he owns and the lots purchased by the City are used to pile snow and store materials for city projects during construction. Motion was made by Lundquist, seconded by Achterberg to approve this zoning change. All in favor—Carried.

A hearing for the proposed special exception permit from Sandra & Doug Malone to operate a doggy day care in the current American Legion building at Lot 3, Block 3, Original Plat to the City of Arlington. Todd Wilkinson advised that a Central Commercial Zoned area is not the place for a dog day care of boarding of animals and would only be permitted as a special exception use in an Agricultural District. Since it is not an allowed usage—no action was needed by the council

Motion was made by Johnson, seconded by Achterberg to adjourn the zoning commission. All in favor—Carried.

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January 2, 2018

The City Council met in regular session in the Municipal Building. Present on Roll Call were Mayor Amiel Redfish and Council Members: Curt Lundquist, Terry Rowbotham, Garth Johnson, Jesse Steffensen and Rob Achterberg. Absent: Rick Lozano.

Motion was made by Lundquist, seconded by Johnson to approve the minutes of the December 4th & 27th meetings. All in favor—Carried.

Bills on file were submitted for consideration and on Motion by Lundquist, seconded by Rowbotham, the Finance Officer was instructed to issue payment for same. All in favor on Roll Call Vote—Carried.

Bills approved as follows:

25852	AT&T	Cell Phone Chges/Ambulance	48.54
25853	Arlington Sun	Publications	125.15
25854	Badger Oil Inc	Fuel additives—fire dept	51.80
25855	Banyon Data Systems Inc	2018 Annual Support	2680.00

25856	Board of Operator Cert	Water/Wastewater Cert renewals—Marshal Mix, Steve Carlson and Chad Mohr	66.00
25857	Citizens State Bank	Jan Service Chge	20.00
25858	Cook's Wastepaper & Recycling	November garbage	4949.21
25859	Credit Collections Bureau	Collection fee	340.63
25860	Joe Denison	Ambulance Training Courses	350.00
25861	DSR, Inc	Labor—replaced new ECM in truck	471.01
25862	Electric Fund	Meter deposit app to RO bill	15.00
25863	Don Falconer	Refund meter deposit	80.00
25864	General Wood Supply	Box rags/staples/tape/bridge repairs @ lake/ asphalt patch	563.37
25865	Kingbrook Rural Water System	December Water & Lease	7872.83
25866	Minnesota Municipal Utilities	Annual associate member dues	375.00
25867	SD Assn of Code Enforcement	2018 Annual dues	40.00
25868	SD Building Officials Assn “		50.00
25869	SD City Management Assn	“	75.00
25870	SD Govt Finance Officers Assn	“	40.00
25871	SD Human Resource Assn	“	25.00
25872	SD Municipal Airport Mgmt	“	25.00
25873	SD Municipal Electric Assn	“	773.00
25874	SD Municipal League	“	1106.64

25875	SD Municipal Street Maintenance “		35.00
25876	Schein Inc	Ambulance supplies	387.34
25877	SD DENR	Annual Wastewater fee	950.00
25878	SDML Worker’s Comp Fund	2018 Renewal Premiums	9236.00
25879	Wilkinson & Schumacher	Legal fees June – November 2017	3527.70

Joe Jensen, President of the HRC Board advised the council that he would like to resign his position as soon as a replacement can be found. He will try to get the current board together to see if they can come up with a candidate and also have a discussion about what type of a housing project the HRC might want to pursue with the money from the sale of the 2-four plex units.

Motion was made by Johnson, seconded by Achterberg to approve the removal of Levi Griffin from the Fire Dept since he no longer lives in Arlington. All in favor—Carried.

The moving of the wall in the fire hall was then discussed and an issue has come up in the last week that both an interior and an exterior door are located where the new wall would be placed. The fire department representatives who were in attendance felt that both doors could be eliminated and did not see that the repair of the walls in the hallway and the exterior of the building was a big issue. Some of the council feels that removing the wall is not getting the fire department and the ambulance any additional area. It was brought up that a better fix to the problem would be to put up a new building for the ambulance service to bring them up to code. The suggestion was made to move the ambulance down to the first bay area and the larger trucks down to the other end of the building so that the flow of people getting to their fire gear would move better. The dept personnel voiced their opinion that something needs to be done since the original wall was put in the wrong place when the building was constructed.

Now was the time for the hearing of the Special One (1) day Malt Beverage application and Special Liquor application as advertised on December 21, 2017.

Edgar L. Herrick Post #42 American Legion—Lot 3, Block 3, Original Plat, City of Arlington, SD

Special One (1) Day-Malt Beverage License and Special One (1) Day Liquor On-Sale License for January 6, 2018.

Motion was made by Steffensen, seconded by Johnson to approve these special licenses. All in favor—Carried.

The council reviewed the Revenue/Expense, Cash and Utility Reports. Marshal advised that next month we should get back on track with the meter reading dates since the holidays are past and the water should be more of a true comparison.

Mayor Redfish and Marshal Mix gave a short report on ACDC and provided some financial reports that had been prepared by Annie Lynch. She had not yet received all the necessary information, so it wasn’t a complete report.

The only item reported for the electric dept was that a street light had been hit by a vehicle on Saturday, December 30th which will be turned into the drivers insurance for replacement.

There will need to be hearings held for the curb and gutter assessments on the planned street projects for this summer. Banner will need to provide the legal descriptions of the affected properties. A special meeting was set for Monday, January 15th for the first hearing.

Motion was made by Lundquist, seconded by Achterberg to approve the first reading of the ordinance for the zoning district changes as approved by the Zoning Commission. All in favor—Carried.

Motion was made by Lundquist, seconded by Achterberg to approve the first reading of the Utility Ordinances to increase the sewer rates by \$5.00/month and the water minimum by \$2.00/month. All in favor—Carried. The reason for these increases is that the City's rates are well below what would need to be charged in order to be able to apply for any grant funds down the road.

The council advised Todd Wilkinson that they had visited with Steve Ust about hiring him to be a building inspector for the City of Arlington at one of the meetings he was unable to attend and shared some literature that the finance officer had received from Brookings County. Todd took the information and said that he would bring the paperwork to get this started to the February council meeting

Motion was made by Lundquist, seconded by Johnson to have the Finance Officer send out renewal leases to the Chamber of Commerce, Pheasant Motel, Handi Mart and Arlington Inn for their billboards at the Municipal Airport with the annual fee of \$150.00/year; the fee being waived for the Chamber of Commerce. All in favor—Carried.

The ambulance rates were discussed and PCC has advised that the current rates are in line with the Medicare/Medicaid allowances. However, the council feels that there should be a small increase made to be sure that we do not fall behind. Motion was made by Johnson, seconded by Steffensen to increase the charges for mileage and loading by 3%. All in favor—Carried.

City Election will be held April 10, 2018 and petitions can be circulated starting January 26th. There are 5 of the 6 council seats up for election plus the Mayor.

Municipal Government Day at the Legislature will be held in Pierre on Wednesday, February 7th.

There are five of the council members plus the Mayor planning to attend.

Motion was made by Johnson, seconded by Steffensen to adopt Resolution #2558 as follows:

RESOLUTION #2558

BE IT RESOLVED, that all salary increases will be retroactive to January 1, 2018. Salaried positions will be based on a 44 Hr week. All other seasonal salary rates will be addressed at the time that the individuals are hired. All in favor—Carried.

As per SDCL6-1-10 all salaries for all officers and employees shall be published the first meeting of the fiscal year and are as follows:

The following receive \$275 per quarter—

Rick Lozano
Garth Johnson
Jesse Steffensen

Terry Rowbotham
Curt Lundquist
Rob Achterberg

Council Members and the Mayor receive \$20.00 for each meeting, which is not the regular monthly meeting.

The following receive monthly salaries—

Amiel Redfish	333.33	Marshal Mix	4957.33
Sue Falconer	4480.67	Steven Carlson	3553.33
Jodie Henry	18.50/Hr	Matt Asmussen	6240.00
Lonnie Johnson	13.25/Hr	Sharleen Mix	11.50/Hr
Cheryl Anderson	12.75/Hr	Jay DeVries	500/Yr
Amanda DeVries	250/Yr	Steve Dilley	500/Yr
Tim Holzer	125/Yr	Martin Murphy	12.50/Hr
Robert Repp	125/Yr	Virginia Walker	10.50/Hr
Steve Monteith	13.25/Hr	David Wingle	12.75/Hr
Chad Mohr	3553.33	Julie Steffensen	11.25/Hr

Motion was made by Johnson, seconded by Achterberg to enter into executive session at 8:30 P.M. for possible litigation, contract matters and personnel matters. All in favor—Carried.

Motion was made by Lundquist, seconded by Achterberg to come out of executive session at 9:30 P.M. All in favor—Carried. No further action.

Motion to adjourn was made by Rowbotham, seconded by Steffensen. All in favor—Carried.

Sue Falconer, Finance Officer

Amiel Redfish, Mayor

The City of Arlington is an equal opportunity provider and employer.