

CITY HALL, CITY OF ARLINGTON, SOUTH DAKOTA

July 2, 2018

The City Council met as the Zoning Commission. There was no business. Meeting adjourned.

The City Council met in regular session in the Municipal Building. Present on Roll Call were Mayor Amiel Redfish and Council Members: Curt Lundquist, Terry Rowbotham, Garth Johnson, Jesse Steffensen, Rob Achterberg and Cory Falconer. Absent: None.

Addition: Beth Niemeyer, Banner Associates was in attendance to discuss the street project.

Motion was made by Rowbotham, seconded by Lundquist to approve the minutes of the June 4<sup>th</sup> & 7<sup>th</sup> meetings. All in favor—Carried.

Bills on file were submitted for consideration and on Motion by Achterberg, seconded by Steffensen, the Finance Officer was instructed to issue payment for same. All in favor on Roll Call Vote—Carried.

Bills approved as follows:

26351-26373	Salaries	General Fund	101	11549.32
		Water	602	369.46
		Electric	603	2882.86
		Sewer	604	581.95
26374	Arlington Ambulance Service	Annual Disbursement—Deferred Comp		2000.00
26375	Arlington Volunteer Fire Dept	“		2000.00
26376	BATA Services	Annual Disbursement		1000.00
26377	Birch Communications	Phone Chges		232.70
Auto Debit	Citizens State Bank	EFTPS—June 15 <sup>th</sup> WH-SS-Medicare		5128.68
26378	East River Electric Power Coop	Energy		2856.86
26379	Electric Fund	City Utility Bills		7063.00
26380	Heartland Consumer Power Dist	Energy		28020.43
26381	Kingsbury County Auditor	County Law Enforcement Contract		5655.00
26382	Mediacom LLC	Internet		256.00
26383	SD State Treasurer	Sales Tax		6788.67

26384	U S Post Office	Box Rent		92.00
26385	Western Area Power Adm	Energy		12435.78
26386	Prairie Ag Partners	Fuel		4533.00
26387-26422	Salaries	General Fund	101	17419.00
		Water	602	714.54
		Electric	603	3672.33
		Sewer	604	1086.79
26423	AFLAC	Payroll Deductions		255.06
26424	AT&T	Cell Phone Chges		106.60
Auto Debit	Citizens State Bank	EFTPS—June 29 <sup>th</sup> WH-SS-Medicare		7393.75
26425	Northwestern	Service to Shop & Coop Shop Bldgs		20.00
26426	PLIC-SBD Grand Island	Short Term Disability		221.23
26427	SD Retirement System	June Retirement		3289.56
26428	Sioux Valley Energy	Electricity @ Airport		83.00
26429	SD Supp Retirement	Supp Retirement/Steve		100.00
26430	The Health Pool of SD	July Health Insurance Premiums		4436.16
26431	Visa	Cell Phone—pool/hotel room & meal @ HR & FO school/monthly fee-meter reading		334.76
26432	Amazon Credit Plan	Books/Library		56.96
26433	A-Ox Welding Supply Co	Cylinder Rent		85.10
26434	Arlington Sun	Publications		308.12
26435	Avera Occupational Medicine	Random Testing—Steve Carlson		91.00
26436	Badger Oil Inc	Repairs—lawn mowers		358.65
26437	Banner Associates	Engineering—Street Project		3161.00
26438	Bobcat of Brookings	Seeder Rental/Trade in—new excavator		2600.00
26439	Bound Tree Medical LLC	I-gel resus packs/black cot quilts		448.94
26440	Brookings City Landfill	Spring city cleanup charges		975.48

26441	Bryan Rock Products Inc	Ag lime—ball field	1262.83
26442	Bunker Auto Inc	Fuel	123.24
26443	Citizens State Bank	July Service Chge	20.00
26444	Cook’s Wastepaper & Recycling	Spring city cleanup chges/May garbage	6382.71
26445	Dept of Revenue	Water testing	15.00
26446	Eframson Electric Inc	Drilling in 3 Phase & Single Phase Power	4474.45
26447	Electric Fund	Meter deposits app to RO bills	767.70
26448	Elite Drain & Sewer	Service call & jetted sewer line	275.50
26449	Sue Falconer	Reimbursement--personal auto use	108.07
26450	Cole German	Refund bal meter deposit	59.67
25451	Handi Mart	Fuel/Amb	268.58
26452	Tyler Harvego	Refund bal meter deposit	96.20
26453	Hawkins Inc	Chemicals/Pool	5799.97
26454	Infotech Solutions LLC	Monthly maintenance/backup/hosting	302.00
26455	Interstate All Battery Center	Batteries	144.95
26456	Jay’s Autobody	Case of Gloves/R & R batteries/Banner	327.00
26457	Kingbrook Rural Water System	June Water & Lease	11350.33
26458	Kingsbury Electric Coop Inc	50 Watt LED lite	114.00
26459	Larsen Overhead Door	Coop shop door repair	94.86
26460	Lowes	Materials to install disc golf/Cutter spray/soap/cord/ WD-40/repairs-ballpark/electric supplies/repairs- pool	703.77
26461	Macksteel Warehouse	Rectangular tubes	54.56
26462	Milbank Winwater Works	Stock materials—water & sewer dept	650.99
26463	Nelson Drug, Inc	Battery	3.59
26464	Office Peeps Inc	Service agreement-copier/copy paper/trash bags/ color laser jet cartridges/paper towels	690.71

26465	Diane Owens	Refund bal meter deposit	73.37
26466	PCC Ambulance Billing Service	Ambulance billings May 2018	477.86
26467	Plagman's Food Center	Cleaning supplies/paper products-park/light bulbs- pool	51.31
26468	Prairie Ag Partners	Fuel/adjust clutch-red truck-seafoam/tubes/tire repair/ gloves/spray/repairs-ball field/tire/supplies	994.92
26469	Amiel Redfish	Reimbursement—personal auto use	42.80
26470	Joan Rice	Refund bal meter deposit	50.03
26471	Ryco Construction	Door replace-bathroom/repairs to bldg at ball field/ wall project quote/addt'l chges for wall	19840.28
26472	Sanford Health Occupational	Random drug & alcohol testing	50.00
26473	Scheels	Softball Equipment	717.50
26474	Schein Inc	Ambulance—misc supplies	27.76
26475	SD DENR	Annual drinking water fee	380.00
26476	Roselyn Sjolie	Spray trees @ cemetery	485.00
26477	Snap on Tools	Ext socket/drill/pen light/spray nozzle/oil filter tool/ Typhoon w/ext	312.95
26478	South Dakota Magazine	Renewal	25.00
26479	Titan Machinery	Hydr filter	70.26
26480	Two Way Radio	Programming—Steve's radio	25.00
26481	US Post Office	Post card postage stamps	350.00
26482	Van Diest Supply Co	Biomist 3 + 15	4170.00
26483	Wesco Distribution Inc	Coupler/cable	474.75
26484	Phylcia White	Refund bal meter deposit	103.03
26485	Gene Wiehr	Labor & repairs-farm truck/lites for airport	1669.66
26486	Wilkinson & Schumacher	Legal fees	5373.05
Auto Debit	Rural Development	Water Improvement Loan	1343.00

Travis Steffensen met with the city council to give them an update on the plans for the Field of Grace Concert to be held on August 18<sup>th</sup>. He asked the council for permission to install a permanent 16-20 X 8 ft billboard by the scoreboard at the ball field advertising the concert and acknowledging the sponsors. Motion was made by Johnson, seconded by Achterberg to approve installing this billboard as Travis has already gotten permission from the DOT to place it at this location. All in favor—Carried.

Representatives from the Fire Dept requested time with the council with a few requests—they are concerned about water damage to the sheet rock and wondering if metal should be placed over it; they were requesting ceiling fans to circulate the air; and they are concerned about the conditions of the ground just outside the west overhead door—since they may end up using that door. The Mayor advised that the items it would be considered.

Jay DeVries was unable to meet with the council, however; he advised the Mayor that the Ambulance Service is looking for a demonstrator model ambulance to purchase. However, due to a fire production has currently stopped on new ambulances—so the purchase will not take place this year.

Now was the time for the hearing of the Special One (1) day Malt Beverage applications, Spiking Permit application as advertised on June 20, 2018.

Edgar L. Herrick Post #42 American Legion—Lot 3, Block 3, Original Plat, City of Arlington, SD

Special One (1) Day-Malt Beverage License and Spiking Permit for July 27 and 28, 2018.

Motion was made by Johnson, seconded by Falconer to approve these special licenses for Arlington Days. All in favor—Carried.

With the changes made by the Legislature in the last session—there is a variation from the state law and the city ordinance. Arlington currently does not allow the sale of liquor on Christmas. The council decided not to make any change to the ordinance at this time.

Penny Rinderneck requested time to discuss her alley and street with the council. Penny was wondering if some dirt could be put in the ruts in the alley and the gravel that had just been put on her street could be spread out more evenly. Marshal advised that it had just been put down that day and the city will be going over it with the blade. She also wanted to know if something could be done about the plugged culverts in that area. The next time that the jetter company is in town—Marshal will have them look at them.

Mike Quam wanted to talk to the council about the possibility of installing drain tile along South 3<sup>rd</sup> Street. The council advised that they would do some checking on this project and Mike was going to look into current prices to install the tile.

The following building permit applications have been submitted to the finance office:

Jenny Bickett—Pergola & Fence at Lot 7, Block 1, Ecklein's 1<sup>st</sup> Addn—312 Park Drive/ This application was tabled as they will need to apply for a variance.

Courtney Jordan—Storage Shed @ Lot 5, Block 5, Chandler's 1<sup>st</sup> Addn—704 S Spruce Street. Motion was made by Lundquist, seconded by Falconer to approve. All in favor—Carried.

Jeremy Quam—Privacy Fence @ E ½ Lot 12 & All Lot 13 in Block 8, Leiske's 3<sup>rd</sup> Addition—514 S 4<sup>th</sup> Street. Motion was made by Falconer, seconded by Lundquist to approve. All in favor—Carried.

Prairie Ag Partners—Warehouse & Seed Bins at Lot 12, Railroad Addition—105 N Main Street. Motion was made by Steffensen, seconded by Achterberg to approve since they had already obtained a variance. All in favor—Carried.

The only item on the ACDC Report was an invitation to the council members to attend the annual meeting on July 10<sup>th</sup> @ 1481 Grille.

Motion was made by Lundquist, seconded by Steffensen to approve the Employee Overtime & Police Report. All in favor—Carried.

Motion was made by Lundquist, seconded by Falconer to hire Hayley Halverson as a Swimming Lesson Instructor @ \$12.00/Hr. All in favor—Carried.

The council reviewed the Revenue/Expense and Cash Reports. There was no Utility Report available.

Todd Wilkinson presented a Public Comment Policy for their approval in order to be in compliance with the new ruling from the legislature. This policy allows for anyone to attend the council meeting and have a 3-minute time period to speak to the council during a designated time on the agenda. However, there will be no action taken on an item since it was not listed on the published agenda.

Motion was made by Lundquist, seconded by Achterberg to approve the Public Comment Policy as presented. All in favor—Carried.

Nancy Miklos spoke during the Public Comment period to ask the council about the possibility of closing off a portion of the alley between the Citizens State Bank parking lot and the Medical Clinic during the vendor fair for Arlington Days. Since the parade will be coming thru Birch Street—it cuts down on the amount of space for vendors. The council agreed that the alley can be closed off from the driveway for the drive up window at the bank to Birch Street.

Beth Niemeyer and Marshal Mix spoke to the council about improvements to Adams Street. Earlier it had been discussed to tile in that area—however, the City cannot obtain an easement for that plan to improve the drainage. So, the new plan is to put a fabric down on Adams Street and then use the gravel reclaimed from the street projects to build up that street if something can be worked out with the contractor. This will be addressed during the pre-construction meeting.

The Heartland Summer Conference will be held on July 10<sup>th</sup> with the Mayor, Marshal, Matt and Sue attending. The County Contract Law Meeting will be held on July 12<sup>th</sup> with Garth Johnson and Cory Falconer attending.

Motion was made by Johnson, seconded by Falconer to enter into executive session at 8:35 P.M. for personnel matters, contract issues and possible litigation. All in favor—Carried.

Motion was made by Lundquist, seconded by Achterberg to come out of executive session at 9:20 P.M. All in favor—Carried. No further action taken.

Motion to adjourn was made by Steffensen, seconded by Rowbotham. All in favor—Carried.

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Sue Falconer, Finance Officer

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Amiel Redfish, Mayor

The City of Arlington is an equal opportunity provider and employer.