

CITY HALL, CITY OF ARLINGTON, SOUTH DAKOTA  
August 6, 2018

The City Council met as the Zoning Commission—Board of Adjustment. Present on Roll Call were Mayor Amiel Redfish and Council Members: Curt Lundquist, Terry Rowbotham, Jesse Steffensen, Rob Achterberg and Cory Falconer. Absent: Garth Johnson.

Jenny Bickett has applied for a Variance which would allow the construction of a 10 X 13 Pergola (which is not an enclosed structure) and a Privacy Fence which would be approximately 5 feet from the back lot line and 3 feet from the side lot line at Lot 7, Block 1, Ecklein's 1<sup>st</sup> Addn—312 Park Drive. Mailings were made and the finance office only received one response from a neighbor who stated they were in favor of allowing this project.

Motion was made by Steffensen, seconded by Lundquist to approve this variance request. All in favor with Rowbotham absent from the vote—Carried.

Motion to adjourn the Zoning Commission was made by Achterberg, seconded by Rowbotham. All in favor—Carried.

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Sue Falconer, Finance Officer

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Amiel Redfish, Mayor

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August 6, 2018

The City Council met in regular session in the Municipal Building—202 West Elm Street. Present on Roll Call were Mayor Amiel Redfish and Council Members: Curt Lundquist, Terry Rowbotham, Garth Johnson, Jesse Steffensen, Rob Achterberg and Cory Falconer. Absent: None

Additional item: Information received from Infotech.

Motion was made by Lundquist, seconded by Achterberg to approve the minutes of the July 2<sup>nd</sup> meeting. All in favor—Carried.

Bills on file were submitted for consideration and on Motion by Johnson, seconded by Achterberg, the Finance Officer was instructed to issue payment for same. All in favor on Roll Call Vote—Carried.

Bills approved as follows:

26487-26510	Salaries	General Fund	101	11876.22
		Water	602	824.57
		Electric	603	2743.79
		Sewer	604	709.27
26511	Birch Communications	Phone Chges		232.49
Auto Debit	Citizens State Bank	EFTPS—July 16 <sup>th</sup> WH-SS-Medicare		5292.26
26512	East River Electric Power	Energy		3170.60

26513	Electric Fund	City Bills		5544.05
26514	Heartland Consumer Power Dist	Energy		29377.33
26515	Kingsbury County Auditor	County Law Enforcement Contract		5655.00
26516	Mediacom	Internet		256.00
26517	SD State Treasurer	Sales Tax		6243.13
26518	Western Area Power Adm	Energy		13282.44
26519-26552	Salaries	General Fund	101	18539.24
		Water	602	581.27
		Electric	603	3560.51
		Sewer	604	1317.49
26553	AFLAC	Payroll Deduction		281.23
26554	AT&T	Cell Phone Chges		65.32
Auto Debit	Citizens State Bank	EFTPS-July 31 <sup>st</sup> WH/SS/Medicare		7776.17
26555	Northwestern	Service to Shop & Coop Shop Bldgs		20.00
26556	PLIC-SBD Grand Island	Short Term Disability		221.23
26557	SD Retirement System	July Retirement		3250.74
26558	SD DENR	NOI Permit fee		100.00
26559	Sioux Valley Energy	Electricity @ Airport		79.00
26560	SD Supp Retirement	Supp Retirement/Steve Carlson		100.00
26561	The Health Pool of SD	Aug Health Insurance Premiums		4436.16
26562	Visa	Brookings Animal Clinic/Trip to Box Elder-tools & Utility Box/Metering App		461.91
26563	Amazon Credit Plan	Books/Library		54.95
26564	A-Ox Welding Supply Co	Cylinder rent		87.54
26565	Arlington Sun	Publications		137.11
26566	Arlington Volunteer Fire Dept	Reimbursement for 5 firemen—fire school	1302.90	
26567	Michaela Baker	Reimbursement for materials for parade float	29.82	
26568	Banner Associates Inc	Fire Hall-Wall Project/Drone mapping of concrete		

pile at Rubble Site

609.50

26569	VOID		
26570	Colleen Carlson	Refund bal meter deposit	91.74
26571	Center Point Large Print	Books/Library	551.25
26572	Citizens State Bank	August Service Chge	20.00
26573	Colonial Research Chemical Corp	Fly away wipes	144.66
26574	Cook's Wastepaper & Recycling	June garbage	4800.10
26575	Dakota Portable Toilets	4 portable toilets—mud races	300.00
26576	Demco	Library supplies	43.98
26577	Dept of Revenue	Water testing	15.00
26578	Eighty-One Auto Clinic	Fuel/trimmer/string/repairs/	831.51
26579	Electric Fund	Meter deposits app to RO bills	584.16
26580	Sue Falconer	Refund from AFLAC for change of coverage	297.18
26581	Hawkins Inc	Chemicals/Pool	6921.80
26582	Heiman Inc	Inspect/recharge/test fire extinguishers	323.00
26583	Hurley Excavation	Directional Boring—electric line	4224.50
26584	Infotech Solutions LLC	Monthly HR/maintenance/hosting	302.00
26585	Insurance Benefits Inc	Airport Liability Ins	975.00
26586	Interstate All Battery Center	Batteries—Ambulance	243.90
26587	Garth Johnson	Personal auto use—law enforcement meeting	44.94
26588	Kibble Equipment LLC	Mower blades	271.84
26589	Kingbrook Rural Water System	July Water & Lease	10359.08
26590	Kyle Kooima	Baseball League fees—two teams	150.00
26591	Kevin Kral	Refund bal meter deposit	74.10
26592	Lowes	Marking paint/hose/red mulch	282.42
26593	McMasters Construction	Crushed gravel	5063.94
26594	McLeod's Printing	Postcard utility bills/receipt books	1169.70
26595	Milbank Winwater Works	Inventory materials	470.70

26596	Office Peeps Inc	Typewriter ribbons/service agreement-copier	74.90
26597	PCC Ambulance Billing Service	Amb billing—June 2018/Enrollment fee-	674.30
Medicare			
26598	Plagman’s Food Center	Lite bulbs/rubbing alcohol/bottled water/paper products	81.87
26599	Prairie Ag Partners	Chalk—ball field/fuel/trencher repairs/pipe-disc golf/ oil/tires/payloader repairs/welding supplies	1267.83
26600	Runnings	Pin & clip/tools/rags/WD-40/pour spout/hitch pin/ clothing allowances	253.19
26601	Safety First Playground Surface	Wood chips/playground equipment	3430.00
26602	Sanitation Products	Dirt shoes—street sweeper	133.20
26603	SD Federal Property	Misc tools/Pickup utility box	755.50
26604	Snap on Tools	Tool chest/tool set	264.25
26605	South Dakota One Call	Locates April – June	72.45
26606	Sutton Vet Clinic PC	Euthanasia & Disposal fees	165.00
26607	Steve/Gilda Thury	Refund bal meter deposit	96.20
26608	Michael Todd & Company	Red & blue marking paint/white striping paint	859.39
26609	Two Way Radio	Program radios/batteries/cover	626.98
26610	Steve Ust	2 inspections-Campbell house	200.00
26611	Kelli VanOverbeke	Reimbursement-ball equipment	180.93
26612	Water & Environmental Engineering Research Center—SDSU	Testing lagoon samples	378.00
26613	Wesco Distribution Inc	Wire	920.00
26614	Wigglebutts Doggy Daycare	Commercial lighting rebate	244.00
Auto Debit	Rural Development	Water Improvement Loan	1343.00
Auto Debit	Rural Development	Wastewater Improvement Loan	2859.00

Motion was made by Lundquist, seconded by Falconer to adopt Resolution #2564 as follows:

## RESOLUTION #2564

BE IT RESOLVED, that \$25,000.00 be transferred from the Electric Fund to the General Fund for operating expenses per the budget.

BE IT FURTHER RESOLVED, that \$5063.94 be transferred from the 2<sup>nd</sup> Penny Fund to the General Fund for gravel for street repairs. All in favor—Carried.

Tammy Anderson, Director of Equalization, met with the council to discuss the GIS System that the County has implemented, answer questions and see if the City of Arlington is interested in participating in the program. The Mayor advised that the City has been working on inputting information to GIS those services already—but there is no information on property parcels, so there still might be an opportunity to work together on compiling a complete system.

Travis Steffensen, Field of Grace Concert Representative, met with the council for final updates and requests for the event that will be taking place at the ball park on Saturday, August 18<sup>th</sup>. Their committee has one more final planning meeting coming up—but his current concerns were electricity which he will work out with the city crew and then would like to close off a couple areas for traffic for the concert. Motion was made by Achterberg, seconded by Steffensen to close off Ball Diamond Road and a portion of Birch Street. All in favor—Carried.

Time for Public Comments: None

Cindy Bau requested time to meet with the council to share her annual report information with the council members. There was a discussion regarding grant funds that were available for cities to apply for and the council was interested in contacting First District and Banner to complete an application for funds for a building at the ball park which could be used as a storm shelter for residents and travelers, bathrooms and showers plus an open area for the shelter. The city would be interested in adding a new concession stand area that would not be included in the grant funds. This loan program is a 75/25 matching funds grant. The finance officer was instructed to make some contacts. Cindy also furnished information regarding upcoming training opportunities in the county.

The following building permit applications have been presented for approval:

Thury Properties LLC—4 X 17 lean to/4 X 8 chicken coop surrounded by a 12 X 36 chicken run @ Lots 14 & 15, Block 8, Lieske's 3<sup>rd</sup> Addition—510 S 4<sup>th</sup> Street

Arlington Community Day Care—move in a 16 X 12 shed and constructed new fence for playground @ a rectangle shaped parcel consisting of Lot 106 & Wly 93.9' of Lot 8, All Lots 9 & 10, Block 5, Keep's 1<sup>st</sup> Addn—215 & 217 South Main Street

Rachael Vannoy—install a 6' wood privacy fence in the backyard at Se'ly ½ Lots 1 & 2, Block 7, Keep's 1<sup>st</sup> Addn—201 Birch Street

Joe Christensen—Construct 24 X 24 two car garage with 24 X 15 concrete apron @ Lot 3, block 20, WTL Cty Plat of Block 20-24—309 North 5<sup>th</sup> Street

Glenda Gass—Replace exterior SW wall given demolition of existing party wall, finish interior and exterior of new wall @ Lot 8, Block 3, Original Plat—116 South Main Street

Motion was made by Falconer, seconded by Steffensen to approve all of the building permits as they were submitted. All in favor—Carried.

The council is becoming frustrated that several of the applications are coming for council approval after the projects have been completed. Todd Wilkinson advised that there is a penalty built into the current ordinance of \$500 for people who build without obtaining a permit from the city.

The Zoning Commission recommended that the Variance Request from Jenny Bickett which would allow the construction of a 10 X 13 Pergola and a Privacy Fence which would be approximately 5 feet from the back lot line and 3 feet from the side lot line at Lot 7, Block 1, Ecklein's 1<sup>st</sup> Addn—312 Park Drive be approved. Motion was made by Steffensen, seconded by Achterberg to approve that variance and building permit to construct the Pergola and Privacy Fence. All in favor with Rowbotham absent from the vote—Carried.

Nancy Miklos attended the council meeting to see what other residents had received letters regarding the conditions of their property as she feels that she is being singled out. There are two other property owners who received notices from Todd Wilkinson and one property is significantly cleaned up and the other property is being sold to a neighbor. The Finance Officer said that there have been pictures taken of other areas but rather than sending out a pile of letters and then in the past several areas were just lost in the shuffle and feels that maybe the council should start with one type of offense before moving on to others or deal with the ones that they feel need to be dealt with now and Todd Wilkinson will start working on them first.

Motion was made by Falconer, seconded by Achterberg to approve the Employee Overtime, Library & Police Report. All in favor—Carried.

Motion was made by Lundquist, seconded by Achterberg to approve the following changes to the Arlington Volunteer Fire Dept.—Jennifer Dilley-On and Josh Nelson and Brady Jager-Off. All in favor—Carried.

The ambulance crew furnished the finance office with a list of equipment that needs to be declared as surplus property and will either be donated to the museum or disposed of: Stair lift chair, oximeter, pulse monitor, army cot and 4 wooden back boards. Motion was made by Johnson, seconded by Achterberg to declare these items as surplus. All in favor—Carried.

The council reviewed the Revenue/Expense and Cash Reports. There were two month's Utility Reports available for review.

Motion was made by Lundquist seconded by Johnson to approve the first reading of Ordinance #565 for the 2019 Budget in the amount of \$2,955,034.00—however, a couple of items have already been brought to the Finance Officer that could change this amount for the 2<sup>nd</sup> reading. All in favor—Carried.

Marshal Mix reported to the council that the restrooms at the city park were left open one night and they were once again vandalized by someone—so they are once again being kept locked. Also, a resident stops by the office to advise that he had scolded a couple of boys for throwing rocks off of the island into the lake—when the city is trying to build up the island.

The attendance at the swimming pool was discussed. The average attendance at one time is usually around 12 people with an average daily attendance of around 30 individuals. The city spends a lot of funds at the pool and is trying to figure out why attendance is so low this year.

There will be a special council meeting on Monday, August 13<sup>th</sup> to approve Special Events Malt Beverage Licenses for the American Legion since they missed the publication deadline. The September council meeting will be held on Tuesday, September 4<sup>th</sup> due to the Labor Day holiday. The finance office will be contacting Cook's to set a date for fall cleanup.

Motion was made by Achterberg, seconded by Johnson to enter into executive session at 9:45 P.M. for contract issues and possible litigation. All in favor—Carried.

Motion was made by Falconer, seconded by Achterberg to come out of executive session at 10:20 P.M. All in favor—Carried. No further action taken.

Motion to adjourn was made by Steffensen, seconded by Rowbotham. All in favor—Carried.

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Sue Falconer, Finance Officer

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Amiel Redfish, Mayor

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