

MINUTES OF ARLINGTON, SOUTH DAKOTA
July 1, 2019

The City Council met as the Zoning Commission. There was no business. Meeting adjourned.

The City Council met in regular session in the Municipal Building. Present on Roll Call were Mayor Amiel Redfish and Council Members: Curt Lundquist, Terry Rowbotham, Garth Johnson, Jesse Steffensen, Rob Achterberg and Cory Falconer. Absent: None.

Motion was made by Lundquist, seconded by Falconer to approve the minutes of the June 3rd meeting. All in favor—Carried.

Bills on file were submitted for consideration and on Motion by Rowbotham, seconded by Lundquist, the Finance Officer was instructed to issue payment for same. All in favor on Roll Call Vote—Carried.

Bills approved as follows:

27540-27560	Salaries	General Fund	101	7933.19
		Water	602	434.08
		Electric	603	3967.53
		Sewer	604	678.67
27561	Birch Communications	Phone Chges		262.71
Auto Debit	Citizens State Bank	EFTPS—June 17 th WH-SS-Medicare		4174.12
27562	East River Electric Power Coop	Energy		2826.41
27563	Electric Fund	City Utility Bills		6111.14
27564	Heartland Consumer Power Dist	Energy		23522.99
27565	Kingsbury County Auditor	County Law Enforcement Contract		5655.00
27566	Mediacom LLC	Internet		168.90
27567	SD State Treasurer	Sales Tax		5737.52
27568	U S Post Office	Annual box rent		94.00
27569	Western Area Power Adm	Energy		12435.78
27570-27604	Salaries	General Fund	101	16461.84
		Water	602	715.46
		Electric	603	4502.16
		Sewer	604	783.13
Auto Debit	Citizens State Bank	EFTPS—June 28 th WH-SS-Medicare		7330.36

27605	Colonial Life	Payroll Deductions	199.24
27606	Northwestern	Service to Shop & Coop Shop Bldgs	27.37
27607	PLIC-SBD Grand Island	Short Term Disability	270.98
27608	SD Retirement System	June Retirement	3247.16
27609	Sioux Valley Energy	Electricity @ Airport	82.00
27610	SD Supp Retirement	Supp Retirement/Steve	250.00
27611	VOID		
27612	Visa/Cor Trust	Phone card-pool/meals FO-HR schools/FR Clothing	1156.08
27613	VOID		
27614	The Health Pool of SD	July Health Insurance Premiums	5734.94
27615	A T & T	Cell phone chges	109.63
27616	Amazon Credit Plan	Books/library	88.53
27617	Steven Anderson	Refund Deposit and Credit Balance	1351.46
27618	A-Ox Welding Supply Co	Cylinder Rent	88.70
27619	Arlington Sun	Publications	523.71
27620	BATA Services	Annual disbursement	1000.00
27621	Best Western Ramkota Inn	Hotel room HR & FO Schools	288.00
27622	Bobcat of Brookings	Repairs-street sweeper	253.86
27623	Bowes Construction Inc	Pay Request #4—street project	41017.37
27624	Brookings City Landfill	Spring city cleanup chges	695.64
27625	Campbell Supply	Balance due on sprayer	.49
27626	Citizens State Bank	July Service Chge	20.00
27627	Cook's Wastepaper & Recycling	May Garbage/spring cleanup chges	5973.29
27628	Core & Main	Hydrant repair kits	600.32
27629	Dakota Pump & Control	Service call-pump @ Lagoons	341.84
27630	Dept of Revenue	Water testing	15.00

27631	DSR, Inc	Replaced harness-International truck	2607.10
27632	Zackary Ekberg	Refund bal meter deposit	61.95
27633	Electric Fund	Meter deposits app to RO bills	801.73
27634	Farner-Bocken Co	Concessions @ Swimming Pool	2073.98
27635	General Wood Supply	Remotes—FD doors	131.25
27636	Handi Mart	Fuel-Fire Dept/Amb	207.38
27637	Hawkins Inc	Chemicals-pool	6867.65
27638	Infotech Solutions LLC	Monthly maintenance/backup/hosting	565.00
27639	Jay's Autobody	Sandblasting snow plow/gloves-shop	427.47
27640	Johnsonville Spray Foam	Stumps @ Cemetery	180.00
27641	Lee Jones	Refund bal meter deposit	58.53
27642	Lois Jorenby	Refund meter deposit	30.00
27643	Kingbrook Rural Water System	June Water & Lease	11612.73
27644	Lowes	Rags/disc/paint supplies/utility pump/float/pro pick up tools	648.31
27645	M C & R Pools	Leaf skimmer/leaf rake-pool	55.76
27646	Madsen Sewer Drain	Unplug culverts	215.00
27647	Maynards Food Center	Gloves-pool/batteries/cleaning supplies	30.26
27648	McMasters Construction	Gravel	1731.15
27649	Menards	Electric supplies	26.21
27650	Michaels Fence Co	Fencing materials—ball park	1002.62
27651	Nelson Drug	Pencil lead	1.28
27652	Office Peeps Inc	Service agreement-copier/laser toner/laser jet cartridges	559.56
27653	PCC Ambulance Billing Service	Ambulance billings May 2019	236.14
27654	Pipe Masters	Jetted sewer main & man hole	715.50
27655	Prairie Ag Partners	Fuel/hyd hose & fitting-bucket truck/brake pads-	

		Ranger/washer fluid/bulbs/HTB/tire repair/tube/ seafoam	5832.02
27656	Amiel Redfish	Personal auto use	117.16
27657	Runnings Supply	Clothing allowances/valve boiler drain/gloves/ brake away switch	617.77
27658	SD DENR	Annual drinking water fee	380.00
27659	Snap on Tools	Shop tools	414.50
27660	Rebecca Starkenburg	Refund bal meter deposit	42.79
27661	Stuart Irby Co	Various KVA pad transformers	6244.82
27662	Jesse Vincent Construction	Repair water leak/clean snow from waterways/ replace culvert	4806.13
27663	Wesco Distribution Inc	Wire/paint/couplings/conduit/flags/transformer Connectors/elbows/tape/misc supplies	7995.22
Auto Debit	Rural Development	Water Improvement Loan	1343.00
Auto Debit	Rural Development	Wastewater Improvement Loan	2859.00

Scott Mohror advised the council as to the progress that has been made on the Street Project and that asphalt has been laid on Park Circle and Washington Streets. The balance of the asphalt will not be placed until the curb and gutter work has been completed; that has been delayed due the large number of days that there has been rainfall in the City which does not allow the areas to dry up sufficiently to pour the concrete. As soon as the concrete is down and the streets are ready—the asphalt crew will be back in town.

Scott advised the council that Pay Request #4 is for the quantities of materials that have been chargeable for the project work. Motion was made by Rowbotham, seconded by Steffensen to approve Pay Request #4 as submitted. All in favor—Carried.

Motion was made by Lundquist, seconded by Falconer to adopt Resolution #2578 as follows:

RESOLUTION #2578

BE IT RESOLVED, that \$42,748.52 be transferred from the 2nd Penny Sales Tax Fund to the General Fund for gravel and payment request #4 from Bowes Construction. All in favor—Carried.

The council reviewed the building permit application that had been submitted by the Arlington Community Day Care to replace and put down additional concrete in front of their building located at Lots 9 & 10, Block 5, Keep's First Addition—215 S Main Street. Motion was made by Steffensen, seconded by Falconer to approve the building permit. All in favor—Carried.

Now was the time for Public Comments: Marge Kleinjan addressed the council regarding a bill that she had received from Elite Drain & Sewer Cleaning Service for cleaning out the service line to her laundromat. She feels that this should be the City's bill since the line runs thru Maxwell Park to Hwy 14 and part of the problem was from tree roots in the city park. Todd Wilkinson questioned if the line also serves the dump site for campers or if there is a separate line for that location. No one could answer that question. If it is a shared line—then the repair bill would also be shared. If the line only serves Mrs. Kleinjan's property—then the bill is her responsibility. The matter was tabled until next month's meeting.

The Finance Officer advised that she has received complaints about the smell from Prairie Ag's corn pile as have some of the council members and Marshal. Marshal advised that he has talked to the management from the elevator and it is their plan to have the pile removed prior to Arlington Days if they can get a few dry days that will allow them to get trucks in that location. As far as their pit—nothing will be done with that at this time.

Eric Erstad, Fire Chief, met with the council to discuss the proposed budget that they have put together for 2020. There is equipment that is still being used that is worn out and needs to be replaced. They would like to take care of the items that could be a safety hazard when fighting a fire. The council advised that they would try to work with them and help out with funding that is available. But cannot guarantee what the total funding will be at this time.

Now was the time for the hearing of the Special One (1) day Malt Beverage application and Spiking Permit application as advertised on June 12, 2019.

Edgar L. Herrick Post #42 American Legion—Lot 3, Block 3, Original Plat, City of Arlington, SD

Special One (1) Day-Malt Beverage License and Spiking Permit for July 26 and 27, 2019.

Motion was made by Johnson, seconded by Achterberg to approve these special licenses for Arlington Days. All in favor—Carried.

Only one sealed bid was received for the 1996 Ford Ambulance which was from Dakota Recycling, Volga, SD in the amount of \$2525.25. Motion was made by Achterberg, seconded by Falconer to reject this bid and try to sell it. All in favor—Carried.

Marshal Mix advised that there is a stock pile of wooden poles that have been taken down around town and would like to have the council declare them as surplus property and have an auction to sell them. Motion was made by Falconer, seconded by Achterberg to declare these poles as surplus and set a date to auction them. All in favor—Carried.

Motion was made by Achterberg seconded by Johnson to enter into executive session at 8:10 P.M. to consult with Deputy Matt Nutter on a legal matter. All in favor—Carried.

Motion was made by Achterberg, seconded by Falconer to come out of executive session at 8:35 P.M. All in favor—Carried.

The decision was made to have the Kingsbury County Sheriff's Office begin to issue a "Warning Ticket" to the owners of unlicensed vehicles, trailers, campers, etc on July 8th. From the time that the owner receives this ticket they will have 10 working days to either license the unit, put it in an enclosed building, or remove it from city limits. If at the end of those 10 working days none of those things have happened, then the fine will be imposed and the unit will be towed. The unit will not be released until the fine, the towing charge and the impounding fee are paid in full at the finance office.

The council reviewed the financial information that was provided by the Arlington Community Development Corporation in order to obtain the 2019 disbursement. Motion was made by Lundquist, seconded by Johnson to approve the following disbursements—ACDC \$10,000 and \$2000 to the Deferred Compensation Funds for the Arlington Fire Dept and the Arlington Ambulance Service. All in favor—Carried.

Karl Steege, Cardinal Tap, has requested that the legal description for the property covered on his Operating Agreement with the City be extended to include Lots 15 -19, Block 4, Original Plat to the City of Arlington. Motion was made by Achterberg, seconded by Lundquist to approve the additional lots be included on the Operating Agreement. All in favor—Carried.

Tom Bacon attended the council meeting for a short time to meet the members that he has not been introduced to previously. He also advised the council of the projects that he is currently working with and stated that “so far” he has enjoyed his time in Arlington.

Marshal reminder the council of the upcoming annual meeting for the Arlington Community Development Corp to be held at the Cardinal Tap on Tuesday, July 9th and that they are all invited to attend.

Roselyn Sjolie contacted the finance office and was wondering about spraying the trees at the cemetery since she had been told last year not to spray anymore. She feels that the City is making a mistake in not spraying the trees and if her services are no longer wanted—the City should contact someone else to continue to spray. The council tabled the item until next month to see for sure what she has sprayed in the past and what the spray controls. It will be re-visited next month.

Motion was made by Lundquist, seconded by Achterberg to approve the employee overtime and police report. All in favor—Carried.

The council reviewed the Revenue, Expense and Cash Reports—however, no utility report was available.

The condition of the concrete at the swimming pool was discussed. The City has applied for grants three times to get funds to make repairs at the pool—but was turned down each time.

Heartland will be holding their Summer Conference on July 17th in Sioux Falls. The Mayor, Marshal, Tom and Sue will be attending the meeting.

The City received a note that the gaga ball pit was completed. The group wanted to thank the City for their help and support on their project.

Motion was made by Johnson, seconded by Achterberg to enter into executive session at 9:22 P.M. for contract matter, possible litigation and a personnel matter. All in favor—Carried.

Motion was made by Falconer, seconded by Achterberg to come out of executive session at 9:55 P.M. All in favor—Carried.

Gene Wiehr had been to see another doctor and he talked with Marshal and would like to continue to work for the City a couple of days for the rest of the season. The council said to try it and see how it works out for everyone.

Motion to adjourn was made by Rowbotham, seconded by Falconer. All in favor—Carried.

Sue Falconer, Finance Officer

Amiel Redfish, Mayor

The City of Arlington is an equal opportunity provider and employer.