

CITY HALL, CITY OF ARLINGTON, SOUTH DAKOTA

August 3, 2020

Todd Wilkinson called for an executive session for litigation purposes. Motion was made by Achterberg, seconded by Falconer to enter into executive session at 6:50 P.M. Motion was made by

Johnson, seconded by Rowbotham to come out of executive session at 7:05 P.M. No action taken.

The City Council met as the Zoning Commission—Board of Adjustment. Present on Roll Call were Mayor Curt Lundquist and Council Members: Terry Rowbotham, Garth Johnson, Jesse Steffensen, Rob Achterberg and Cory Falconer. Absent: Terry Mutzinger.

Rob & Celeste Achterberg made application for a variance to build a 24 X 40 garage that would be located approximately 2½ ft from the alley located at Part Lot 2 (W 44' of Lot 2 less W 4') Block 2 and W 4' Lot 2 All Lot 3, Block 1 Lieske's 1<sup>st</sup> Addn—403 South 5<sup>th</sup> Street.

Motion was made by Falconer, seconded by Rowbotham to approve the variance request since they are adding on to an existing structure. All in favor with Achterberg absent from the vote—Carried.

Kay Derrick made application for a variance to build a carport in front of the garage next to the existing house at this property which would be located approximately 6 feet from the side property line at South ½ Lot 8 & All Lot 9, Block 3, Chandler's 1<sup>st</sup> Addn—603 South Highland Street.

Motion was made by Johnson, seconded by Rowbotham to approve the variance request since they are adding on to an existing structure. All in favor—Carried.

Motion to adjourn the Zoning Commission was made by Johnson, seconded by Achterberg. All in favor—Carried.

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Sue Falconer, Finance Officer

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Curt Lundquist, Mayor

The City of Arlington is an equal opportunity provider and employer.

CITY HALL, CITY OF ARLINGTON, SOUTH DAKOTA

August 3, 2020

The City Council met in regular session in the Municipal Building—202 West Elm Street. Present on Roll Call were Mayor Curt Lundquist and Council Members: Terry Rowbotham, Garth Johnson, Jesse Steffensen, Rob Achterberg and Cory Falconer. Absent: Terry Mutzinger.

Additional item: Brad Bunker—Complaint—Public Comments

Airport Lease—Name Change

Jesse Steffensen—construct deck

Motion was made by Johnson, seconded by Falconer to approve the minutes of the July 6<sup>th</sup> & 13<sup>th</sup> meetings. All in favor—Carried.

Bills on file were submitted for consideration and on Motion by Achterberg, seconded by Falconer, the Finance Officer was instructed to issue payment for same. All in favor on Roll Call Vote—Carried.

Bills approved as follows:

28833-28854	Salaries	General Fund	101	11084.58
		Water	602	396.20
		Electric	603	4104.85
		Sewer	604	263.67
Auto Debit	Citizens State Bank	EFTPS—July 15 <sup>th</sup> WH-SS-Medicare		4555.85
28855	East River Electric Power	Energy		3483.34
28856	Electric Fund	City Bills		7747.48
28857	Fusion Cloud Services	Phone Chges		256.05
28858	Heartland Consumer Power Dist	Energy		30428.69
28859	Kingsbury County Auditor	County Law Enforcement Contract		5655.00
28860	Mediacom	Internet		259.90
28861	SD State Treasurer	Sales Tax		5591.03
28862	Western Area Power Adm	Energy		13282.44
28863-28892	Salaries	General Fund	101	16240.64
		Water	602	1024.22
		Electric	603	4461.09
		Sewer	604	803.44
28893	AT&T	Cell Phone Chges		108.26
28894	Arlington School District	Heartland Lighting Rebate		2500.00
Auto Debit	Citizens State Bank	EFTPS-July 31 <sup>st</sup> WH/SS/Medicare		6726.08
28895	Colonial Life	Payroll Deductions		107.33

28896	Northwestern	Service to Shop & Coop Shop Bldgs	20.00
28897	PLIC-SBD Grand Island	Short Term Disability	183.36
28898	SD Retirement System	July Retirement	2848.62
28899	Sioux Valley Energy	Electricity @ Airport	80.00
28900	The Health Pool of SD	Aug Health Insurance Premiums	4969.70
28901	Visa	Hose/Volleyball net	216.37
28902	Amazon Credit Plan	Books/Library	47.94
28903	A-Ox Welding Supply Co	Cylinder rent	94.98
28904	Arlington Sun	Publications	339.52
28905	Bobcat of Brookings	Chainsaw/chain/saw repair/core drill- stand/bit	1352.61
28906	Citizens State Bank	Aug Service	
Chge	20.00		
28907	Cook's Wastepaper & Recycling	June garbage	5189.02
28908	Core & Main	Saddle-water	213.02
28909	Dakota Pump & Control Co	Service call installed new triplex alternator @ Lagoons	800.22
28910	Dept of Revenue	Water testing	15.00
28911	Eighty-One Auto Clinic	Fuel/repairs	1105.47
28912	Electric Fund	Meter deposits app to RO bills	503.66
28913	Graybar Electric Company	Thermostat wire/AMI	73.48
28914	Handi Mart	Fuel—Amb & FD	260.23
28915	Hawkins Inc	Chemicals	4249.58
28916	Infotech Solutions LLC	Monthly HR/maintenance/hosting	598.00
28917	Insurance Benefits Inc	Airport Liability	1213.00
28918	Interstate All Battery Center	Refurbished battery/Ind 12 pack batteries/60-3 V Batteries	376.00
28919	Kingbrook Rural Water System	July Water & Lease	10938.48

28920	Lowes	Bleach/batteries/repairs/fans/locate supplies/roundup sprayer/vent/hand sanitizer/all-purpose spray	632.14
28921	Maynards Food Center	Dawn/hand soap/paper goods/retirement supplies	78.46
28922	Mc Masters Construction	Gravel	2126.10
28923	McLeod's Printing	Receipt books	209.90
28924	Nelson Drug	Card/batteries/EpiPens-ambulance	829.60
28925	Office Peeps Inc	Service agreement-copier/copy paper/book rings/ paper	145.42
28926	PCC Ambulance Billing Service	Ambulance billings June 2020	319.00
28927	Petty Cash	Postage	127.45
28928	Otto Piehl	Refund bal meter deposit	120.73
28929	Prairie Ag Partners	Chev serviced-tire repair-injector/bucket truck repairs/Dodge repairs/shop supplies/oil/AC-Ford Ranger/mower repairs/24D	2111.10
28930	Norma Reinicke	Refund bal meter deposit	75.61
28931	Runnings Supply Inc	Painting supplies/pump for island/clothing allowance	463.23
28932	Snap On Tools	Screwdriver set/multi tool	464.95
28933	South Dakota One Call	Locates April – June	98.70
28934	U S Post Office	Postage stamps	110.00
28935	Wesco Distribution Inc	Wire/red marking paint/red flags/red & blue Whiskers/12-200-amp meter sockets	5159.80
Auto Debit	Rural Development	Water Improvement Loan	1343.00
Auto Debit	Rural Development	Wastewater Improvement Loan	2859.00

Motion was made by Achterberg, seconded by Johnson to adopt Resolution #2598 as follows:

## RESOLUTION #2598

BE IT RESOLVED, that \$2126.10 be transferred from the 2<sup>nd</sup> Penny Fund to the General Fund for payment of the gravel purchased for street repairs. All in favor—Carried.

Time for Public Comments—No one appeared.

The finance office received a call from Travis Steffensen that the decision had been made to cancel the Field of Grace Concert due to COVID-19. Motion was made by Johnson, seconded by Achterberg to delay the obligation for power payment for one year. All in favor—Carried.

Now was the time for the hearing of the Special One (1) day Malt Beverage and Liquor applications as advertised on July 23, 2020.

Edgar L. Herrick Post #42 American Legion—Lots 9 & 10, Block 3, Original Plat, City of Arlington, SD Special One (1) Day-Malt Beverage & Liquor licenses for September 5<sup>th</sup> and October 3<sup>rd</sup>, 2020. Motion was made by Falconer, seconded by Achterberg to approve these special licenses. All in favor—Carried.

Jay DeVries and Cody Doren met with the council to discuss possible items that might be purchased with the money that has been designated for the City of Arlington. The state has a list of items that are currently being approved for payment. We have been told that the list may become broader later in the year depending on the amount of unused funds. Jay advised that there would need to be an adjustment to the rates that the ambulance service charges for an ALS run now that we have Cody certified. He is checking with other services and will get back to the council.

Building Permit Applications: Kay Derrick to build a carport in front of the garage next to the existing house at this property which would be located approximately 6 feet from the side property line at South ½ Lot 8 & All Lot 9, Block 3, Chandler's 1<sup>st</sup> Addn—603 South Highland Street. Motion was made by Rowbotham, seconded by Falconer to follow the recommendations of the Zoning Commission, and approve the permit since the carport will be attached to an existing structure. All in favor—Carried.

Rob & Celeste Achterberg to build a 24 X 40 garage that would be located approximately 2½ ft from the alley located at Part Lot 2 (W 44' of Lot 2 less W 4') Block 2 and W 4' Lot 2 All Lot 3, Bock 1 Lieske's 1<sup>st</sup> Addn—403 South 5<sup>th</sup> Street. Motion was made by Falconer, seconded by Rowbotham to follow the recommendations of the Zoning Commission, and approve the permit since the garage will be attached to an existing structure. All in favor with Achterberg absent from the vote—Carried.

Steve Donovan—to remove an addition to the house and replace it with a deck which will be extended in both directions. The front porch area will be re-opened on the residence located at Lots 2 & 3, Block 4, Chandler's 1<sup>st</sup> Addn—610 S Highland Street. Arlington School District to move in a 10 X 12 portable storage shed to the playground area in NW Cor SE 1-110-53 Ecklein's 1<sup>st</sup> Addn—Grade School @ 311 S 3<sup>rd</sup> Street. Jesse Steffensen to build a 14 X 19 deck on the back of his residence located at W17' of Lot 2 & All Lots 3 & 4, Block 1, Millers Addn—308 W Cottonwood Street. Motion was made by Rowbotham, seconded by Falconer to approve these building permit applications as they were submitted. All in favor (with Steffensen absent from the vote on his request)—Carried.

Motion was made by Falconer, seconded by Johnson to approve the employee overtime and police report. All in favor—Carried.

Motion was made by Achterberg, seconded by Falconer to add the following individuals as lifeguards for the remainder of the season at \$11.00/Hr—Marissa Rober, Madison Perkins, and Megan White. All in favor—Carried.

It was recently discovered that there is not a current lease in effect for the Arlington Medical Clinic building. Motion was made by Falconer, seconded by Achterberg to present Brookings Health System with a 10-year lease with the same terms as the previous lease. All in favor—Carried.

Motion was made by Achterberg, seconded by Rowbotham to accept the Assignment of Lease Agreement for the hanger at the airport to Christine K. Brown, Personal Representative of the Estate of Walter P. Brown. All in favor—Carried.

The council reviewed the monthly Revenue/Expense, Cash & Utility Reports.

Motion was made by Falconer seconded by Johnson to approve the first reading of Ordinance #577 for the 2021 Budget in the amount of \$3,130,885.00—however, the Finance Officer reminded the council that they can make changes to the budget prior to the 2<sup>nd</sup> reading; but that it must balance. All in favor—Carried.

Additional Items: September council meeting is set for Tuesday, September 8<sup>th</sup> due to the holiday.

Fall City cleanup is tentatively set for Thursday, October 8<sup>th</sup>.

Motion was made by Johnson seconded by Falconer to enter into executive session at 8:45 P.M. to discuss a personnel matter and a possible litigation matter. All in favor—Carried.

Motion was made by Achterberg, seconded by Falconer to come out of executive session at 9:25 P.M. All in favor—Carried. No action taken at this time.

Motion to adjourn was made by Johnson seconded by Achterberg. All in favor—Carried.

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Sue Falconer, Finance Officer

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Curt Lundquist, Mayor