

CITY HALL, CITY OF ARLINGTON, SOUTH DAKOTA

December 7, 2020

The City Council met as the Zoning Commission. There was no business. Meeting adjourned.

The City Council met in regular session in the Municipal Building. Present on Roll Call were Mayor Curt Lundquist and Council Members: Terry Mutziger, Terry Rowbotham, Garth Johnson, Jesse Steffensen, Rob Achterberg and Cory Falconer. Absent: None.

Addition to Agenda: Vaccine letter to Governor

Motion was made by Achterberg, seconded by Johnson to approve the minutes of the November 2nd & 17th meetings. All in favor—Carried.

Bills on file were submitted for consideration and on Motion by Rowbotham, seconded by Achterberg, the Finance Officer was instructed to issue payment for same. All in favor on Roll Call Vote—Carried.

Bills approved as follows:

29207	Ditch Witch of SD	Purchase Vac & Trailer		63376.13
29208-29216	Salaries	General Fund	101	4253.44
		Water	602	554.96
		Electric	603	3777.0
4		Sewer	604	463.33
Auto Debit	Citizens State Bank	EFTPS—Nov 16 th WH-SS-Medicare		2971.76
29217	East River Electric Power Coop	Energy		2745.86
29218	Electric Fund	City Utility Bills		3208.45
29219	Fusion Cloud Services	Phone Chges		270.70
29220	Heartland Consumer Power Dist	Energy		18021.07
29221	Kingsbury County Auditor	County Law Enforcement Contract		5655.00
29222	Mediacom LLC	Internet		259.90
29223	SD State Treasurer	Sales Tax		6124.74

29224	US Bank Charlotte	Interest Payment—Electrical Bond	32202.50
29225	Western Area Power Adm	Energy	13332.54
29226	Coro Medical	Physio-control Lifepack 15	18100.00
29227-29237	Salaries	General Fund	101 6653.93
		Water	602 1213.79
4		Electric	603 4903.5
		Sewer	604 681.27
Auto Debit	Citizens State Bank	EFTPS—Nov 30 th WH-SS-Medicare	4596.35
29238	Colonial Life	Payroll Deductions	107.33
29239	Northwestern	Service to Shop & Coop Shop Bldgs	164.34
29240	PLIC-SBD Grand Island	Short Term Disability	183.36
29241	SD Retirement System	Nov Retirement	2820.26
29242	Sioux Valley Energy	Electricity @ Airport	81.00
29243	The Health Pool of SD	December Health Insurance Premiums	4969.70
29244	Visa/Cor Trust	Replacement bulbs/sewer jetting nozzle/testing supplies	166.4
7			
29245	A T & T	Cell Phone Chges	108.30
29246	Amazon Credit Plan	Books/Library	124.67
29247	A-Ox Welding Supply Co	Cylinder Rent	92.30
29248	Arlington Insurance Agency	Add'l Premium—2020 Ditch Witch Vac	97.00
29249	Arlington Sun	Publications	270.73
29250	Badger Oil Inc	Carb Kit/labor/oil/filter	152.91
29251	Banner Associates	WW facility plan/reconstruction-S 3 rd Street/ Engineering Street-Lots @ Johnson Addn	12280.00
29252	Bobcat of Brookings	Filters/work light/seeder rental/chain adjusting kit	

			287.6
7			
29253	Brookings City Landfill	Fall city cleanup chges	484.00
29254	Jeffrey Bunker	Refund bal meter deposit	44.25
29255	Center Point Large Print	Books/Library	573.45
29256	Citizens State Bank	December Service Chge	20.00
29257	Cook's Wastepaper & Recycling	October Garbage/fall city cleanup chges	6170.59
29258	Joe Denison	Ambulance Training	675.00
29259	Dept of Revenue	Water testing	15.00
29260	Eighty-One Auto Clinic	Fuel/air filter/chain/seafoam/autolite plug/spark plugs	91.8
1			
29261	Electric Fund	Meter deposits app to RO bills	768.50
29262	L G Everist Inc	Rock/Icing sand	2439.72
29263	Sue Falconer	Personal auto use/get remote equipment	46.40
29264	Handi Mart	Fuel/ambulance	351.27
29265	Infotech Solutions LLC	Monthly maintenance/backup/hosting/firewall/Video Camera/Dell Computer	2606.98
29266	Interstate All Battery Center	AA batteries/Batteries-yellow dump truck	73.67
29267	Jerry Jolitz	Bal due-meter deposit & credit balance	99.54
29268	Kingbrook Rural Water System	Nov Water & Lease	8421.53
29269	Larsen Overhead Door	Repair east door @ Coop Shop	531.42
29270	Dustin Lopuch	Refund bal meter deposit	34.15
29271	Lowes	Plexiglass Guard-Library/flagpole repairs/shop vac cartridge & filter/primer/cement/mesh cloth/rags/ mop head/Rubbermaid anti-micr/pipe/adapter/ deadbolt	460.09

29272	Maynards	Batteries/Hi-liter/Sharpies	17.66
29273	Milbank Winwater Works	Curb boxes	577.12
29274	Marshal Mix	Reimbursement-Sturdevant's repair for steering column	51.11
29275	Motorola Solutions	Portable Radios—Arlington Ambulance—grant purchase	26064.80
29276	Office Peeps Inc	Service agreement-copier/rubber bands/copy paper/ calculator ribbons/legal paper/surge protector/laptop case	301.2
3			
29277	PCC Ambulance Billing Service	Ambulance billings Oct 2020	680.37
29278	Prairie Ag Partners	Fuel/oil & fuel filters/fuses/bulbs	5673.23
29279	Luke Ringhofer	Refund bal meter deposit	118.10
29280	Runnings Supply	Ice melt/clothing allowances	271.91
29281	Schein Inc	Canister suct w/float/pillowcases/gloves/nebulizer/ charcoal/transport chair/catheters/bandage head immobilizers/dressings/syringe tape/tourniquet/IV set/foam/tongue blades/Lifepack paper/bandage strips	1196.59
29282	Titan Machinery	Filters	385.25
29283	Travs Outfitter	Clothing allowance	179.99
29284	Steve Ust	Building Inspections	1300.00
29285	Jesse Vincent Construction	Install water valves	7985.32
29286	WW Tire Service	Tires-ambulance	348.00
29287	Wesco Distribution	Pad Mount Transformers	8320.00
Auto Debit	Rural Development	Water Improvement Loan	1343.00

Auto Debit	Rural Development	Wastewater Improvement Loan	2859.00
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Motion was made by Achterberg, seconded by Mutziger to adopt Resolution #2603 as follows:

RESOLUTION #2603

BE IT RESOLVED, that \$2439.72 be transferred from the 2nd Penny Fund to the General Fund for payment of the L G Everist bill. All in favor—Carried.

Time for Public Comments: None

Electric Report: Discussion regarding additional electric hookup charge for new construction.

ACDC Report: None at this time.

Phil & Becky Larson presented a revised plat map for their property located in the Johnson Addn.

Motion was made by Johnson, seconded by Achterberg to approve Resolution #2604 as follows:

RESOLUTION #2604

BE IT RESOLVED BY THE CITY OF ARLINGTON, SOUTH DAKOTA

Whereas, Phillip D. Larson and Rebecca A. Larson, owners of the hereinafter described real property, have submitted to the governing board a proposed plat of the following described real estate situated in the City of Arlington in the State of South Dakota to-wit:

Lot 28A in Block 2 of Lot A Johnson Addition in the City of Arlington, Kingsbury County, South Dakota

And the Board of the City Council of said City having examined the proposed plat and it appearing that all municipal taxes and special assessments, if any, upon said plat and survey have been executed according to the law.

NOW, THEREFORE, BE IT RESOLVED THAT SAID PLAT AND SURVEY BE AND ARE HEREBY IN ALL THINGS ACCEPTED AND APPROVED.

PASSED AND APPROVED THIS 7TH DAY OF DECEMBER, 2020.

ATTEST:

City Auditor

Curt Lundquist, Mayor

Motion was made by Falconer, seconded by Achterberg to approve the Employee Overtime and Police Report. All in favor—Carried.

The Finance Officer advised the council that many of the employees had been unable to use their vacation days this year due to the COVID-19 virus. Motion was made by Rowbotham, seconded by Achterberg to approve that the City pay out the unused time over what is allowed to be carried over this year due to the current conditions. All in favor—Carried.

The council reviewed the Revenue/Expense, Cash and Utility Reports. It was noted that the water loss went down substantially from the previous month.

Now was the time for the hearing of the Special One (1) day Malt Beverage and Liquor applications as advertised on November 25, 2020.

Edgar L. Herrick Post #42 American Legion—Lots 9 & 10, Block 3, Original Plat, City of Arlington, SD Special One (1) Day-Malt Beverage & Liquor licenses for December 12th, 2020. Motion was made by Achterberg, seconded by Rowbotham to approve these special licenses. All in favor—Carried.

There was additional discussion regarding the possibility of forming a TIF District, however; the biggest obstacle at this time is to find someone who will take the risk of the developer before the plan can proceed.

The Finance Officer presented the following amounts to the council to be written off in 2020:

Ambulance Accounts: 2018—\$1430.72; 2019--\$6465.02; and 2020--\$16,832.21 and Utility Accounts in the amount of \$1194.75 for 2020. Motion was made by Johnson, seconded by Falconer to approve these write offs. All in favor—Carried.

Supplemental Appropriation Ordinance #579 received the second reading and on Motion by Falconer, seconded by Mutziger same was approved with all voting Aye—Carried. It is noted that the large increase added to the ambulance budget was for items that were purchased with grant funds that were required to be paid for in 2020, however; not all funds would be received until 2021.

ORDINANCE #579

AN ORDINANCE SUPPLEMENTING THE ANNUAL APPROPRIATION ORDINANCE #570

PROVIDING REVENUE FOR INDESPENSABLE FUNCTIONS OF CITY GOVERNMENT

BE IT ORDAINED BY THE CITY OF ARLINGTON, KINGSBURY COUNTY, SOUTH DAKOTA:

SECTION 1. It is hereby deemed necessary that there is hereby appropriated for the objects and purposes herein specified to pay the necessary expenses and liabilities of the government of the City of Arlington, Kingsbury County, South Dakota, with unencumbered surplus funds from city owned utilities during the fiscal year 2020 as follows:

101 GENERAL FUND:

413	Election	50.00
419	Gen Government Bldgs	8,000.00
422	Fire Dept	58,000.00
435	Airport	3,250.00
437	Cemetery	400.00
446	Ambulance	44,000.00
451	Swimming Pool	8,900.00
452	Parks	8,500.00

TOTAL GENERAL FUND \$ 131,100.00

712 Meter 9,300.00

TOTAL SUPPLEMENT \$ 140,400.00

SECTION 2. WHEREAS, this Ordinance is deemed necessary for the immediate preservation of the public peace, health, or safety and support of the Municipal Government and its existing public institutions; an emergency is hereby declared and said Ordinance shall be effective upon passage and publication thereof.

SECTION 3. All Ordinances or parts of Ordinances in conflict are hereby repealed.

Passed first reading: November 2, 2020

Passed second reading: December 7, 2020

Passed and approved: December 7, 2020

ATTEST:

Sue Falconer, Finance Officer

Curt Lundquist, Mayor

Todd Wilkinson explained the sample letter that had been received by the finance office regarding the COVID-19 vaccine. He advised the council that they should approve the Mayor to sign the letter and send it to the Governor's Office to indicate that city workers should receive priority in getting the vaccine.

Motion was made by Mutziger, seconded by Rowbotham to authorize the Mayor to sign that letter. All in favor—Carried.

The date for the end of the year meeting was set for Monday, December 28th at 7:00 P.M.

The Finance Officer gave a report on where the City was at regarding the funds that have been received from the CARES Act Funds.

Banner Associates had contacted the finance office asking for an extension to finish the WW Facility Plan because they have been unable to get equipment prices from their vendors. It has been agreed to give an extension until the end of January 2021.

Motion was made by Rowbotham, seconded by Achterberg to enter into executive session at 8:05 P.M. for a contract matter and possible litigation. All in favor—Carried.

Motion was made by Johnson, seconded by Steffensen to come out of executive session at 8:25 P.M. All in favor—Carried.

Marshal Mix asked the council about replacing the lights in the back half of the fire hall. The plan would be to take down 17 old lights and replace them with 10 new ones. Marshal will check to see if the City has used all the funding available from Heartland—if so, the project will be put off until January.

Motion to adjourn was made by Falconer, seconded by Mutziger. All in favor—Carried.

Sue Falconer, Finance Officer

Curt Lundquist, Mayor

The City of Arlington is an equal opportunity provider and employer.