

CITY HALL, CITY OF ARLINGTON, SOUTH DAKOTA
April 4, 2022

The City Council met as the Zoning Commission. There was no business. Meeting adjourned.

The City Council met in regular session in the Municipal Building. Present on Roll Call were Mayor Curt Lundquist and Council Members: Terry Rowbotham, Garth Johnson, Jesse Steffensen, Rob Achterberg, Terry Mutziger and Cory Falconer. Absent: None

Motion was made by Rowbotham, seconded by Mutziger to approve the minutes of the March 7th and 21st meetings. All in favor—Carried.

Bills on file were submitted for consideration and on Motion by Falconer, seconded by Achterberg, the Finance Officer was instructed to issue payment for same. All in favor—Carried.

Bills approved as follows:

30590	GREAT WESTERN BANK--SIOUX FALL	Meter Deposit Balance Refund		\$133.83
30591-30594	SALARIES	General Fund	101	\$3,294.93
		Water	602	\$612.37
		Electric	603	\$3,118.19
		Sewer	604	\$133.01
30595	EAST RIVER ELECTRIC POWER COOP	Energy		\$4,067.00
30596	ELECTRIC FUND	City Utility Bill		\$3,714.62
30597	HEARTLAND CONSUMER POWER DIST	Energy		\$33,934.67
30598	KINGSBURY COUNTY AUDITOR	County Contract Law		\$5,655.00
30599	S D MUNICIPAL LEAGUE	District 2 Mtg - T. Rowbotham		\$27.00
30600	S D STATE TREASURER	Sales Tax - Electricity		\$8,230.37
30601	VALLEY FIBERCOM	Phone/Internet		\$202.78
30602	WESTERN AREA POWER ADM	Energy		\$16,477.12
30603	PRAIRIE AG PARTNERS	Fuel- Gas, #1, Fieldmaster		\$3,193.30
30624	A T & T	Cell Phone Charges		\$21.62
30604-30624	SALARIES	General Fund	101	\$16,347.14
		Water	602	\$1,259.55
		Electric	603	\$3,912.52
		Sewer	604	\$1,271.91
30625	COLONIAL LIFE	Payroll Deduction		\$47.88
30626	COR TRUST BANK	Loan Interest		\$53.65
30627	MINNESOTA MUNICIPAL UTILITIES	2022 Substation School		\$465.00
30628	NORTHWESTERN	Service to COOP Shop		\$1,884.19
30629	PETTY CASH	Postage		\$3.74
30630	PLIC-SBD GRAND ISLAND	Short Term Disability		\$231.38
30631	S D RETIREMENT SYSTEM	March Retirement		\$3,690.36
30632	SIOUX VALLEY ENERGY	Electricity - Airport		\$55.00
30633	THE HEALTH POOL OF SD	Insurance Premiums		\$4,355.30
30634	AMAZON CREDIT PLAN	Library Book & Supplies		\$28.07
30635	A-OX WELDING SUPPLY CO INC	Oxygen Compressed HC		\$161.85
30636	ARLINGTON SUN	Publishing		\$483.29
30637	BANNER ASSOCIATES, INC	Engineering Birch St. & Utilities Improvement		\$6,000.00
30638	BAUM HYDRAULICS CORP	Gasket for Backhoe		\$17.70
30639	B-Cake	Cake for Sue's Retirement		\$60.00
30640	BUNKER AUTO INC	Pickup Door Hinge Repair		\$279.68
30641	CITIZENS STATE BANK	Monthly Service chg - April 2022		\$20.00
30642	COOK S WASTEPAPER & RECYCLING	March Garbage		\$5,725.27
30643	CORE & MAIN	Curbstops		\$2,387.76
30644	DAMM, STEPHANIE	Sue's Retirement supplies		\$188.98

30645	DEPT OF REVENUE	Water Testing	\$15.00
30646	EIGHTY-ONE AUTO CLINIC	Oil Filter & Oil	\$33.57
30647	ELECTRIC FUND	Meter Deposits Applied to Bills	\$270.63
30648	FLOWERS BY BETSY	Sue's Retirement	\$75.00
30649	FROEHLICH, JACQUELIN	Meter Deposit Balance Refund	\$100.00
30650	GALE	Library Books	\$230.90
30651	GILLIS, PETER	Utility Overpayment	\$218.64
30652	HAMMER JOICE	Meter Deposit Balance Refund	\$26.89
30653	HYDRO-KLEAN, LLC	Main Flushing - 5th St.	\$1,140.00
30654	INFOTECH SOLUTIONS, LLC	Firewall/Backup/Cloud	\$917.00
30655	KINGBROOK RURAL WATER SYSTEM	Loan Interest	\$12,283.08
30656	Koch, Angela	Blanket - Sue	\$42.59
30657	MILLERVILLE MONKEYS DAYCARE	Meter Deposit Balance Refund	\$112.15
30658	OFFICE PEEPS INC	Copy Paper	\$103.60
30659	PCC AMBULANCE BILLING SERVICE	Ambulance Billing	\$856.69
30660	PRAIRIE AG PARTNERS	Oil Change - Unit 2	\$122.56
30661	RESCO	Water Heaters	\$8,215.92
30662	RUNNINGS SUPPLY INC	Bulk Bin Products	\$8.56
30663	SANITATION PRODUCTS	Sweeper Parts	\$236.78
30664	SELKEN, DARLENE	Meter Deposit Balance Refund	\$90.33
30665	SNAP ON TOOLS	Flashlight/Sockets/carbon scraper set	\$308.84
30666	TITAN MACHINERY	Backhoe - Tooth, seal kit	\$117.75
30667	UST, STEVE	Building Inspections - 2	\$200.00
30668	WESCO DISTRIBUTION INC	Wire	\$844.45
Auto Debit	RURAL DEVELOPMENT	Water Improvement Loan	\$1,343.00
Auto Debit	RURAL DEVELOPMENT	Water/Wastewater Loan	\$2,958.00

Electric Report: The question was raised regarding whether or not a property in Commercial Zone should be paying electricity based on the small Commercial rates or residential rates. The finance officer was requested to send the building permit application to Todd Wilkinson for review and determination.

ACDC Report: The city has been approached several times regarding updating the website since ours is HTML and is becoming obsolete. We received one quote of \$8000 so far. Marshal reported that TransCanada will be renewing their contract and possibly building on the property.

Mayor Lundquist and Terry Rowbotham reported they approved a building permit for Marshal Mix to add an addition to the house at 307 N. 3rd St.

As the city does not own Adams St., we should not maintain it. At the maximum, we could blade it, if approved by the owner. The city does need to take care of the end of Hopkins St. that adjoins Adams St., however.

Now was the time for the hearing of the Special One (1) day Malt Beverage and Liquor applications as advertised on March 24th, 2022.

Edgar L. Herrick Post #42 American Legion—Lots 9 & 10, Block 3, Original Plat, City of Arlington, SD Special One (1) Day-Malt Beverage & Liquor licenses for April 27th, 2022. Motion was made by Johnson, seconded by Achterberg to approve the special license. All in favor—Carried.

Time for Public Comments: Kyle Kuehn had questions regarding Medical Cannabis dispensaries within the city of Arlington.

Treavor Keating, Cody Doren & Jay DeVries attended on behalf of the Fire and Ambulance and reported that they received information regarding moving to a district – 20% of the funding would come from the city and 80% from the rural area. The rate is \$0.2863 per \$1000 of assessed value. They also asked about renting the fire hall and what the utilities would be. The finance officer was asked to provide a 12 month utility rate.

Motion was made by Johnson, seconded by Falconer to approve the Employee Overtime and Police Report. All in favor—Carried.

The council reviewed the revenue/expense, cash, and utility reports. There is a substantial water loss and the city employees have been checking all of the vacant houses, or places that it could be, but have not found anything. They are using the listening device and will continue to try to find the leak. (Approx. 23 gal/min)

Motion was made by Rowbotham, seconded by Johnson to enter into executive session at 8:02 P.M. for possible litigation. All in favor—Carried.

Motion was made by Achterberg, seconded by Johnson to come out of executive session at 8:22 P.M. with no further action being taken.

The council approved the Spring Cleanup day for Thursday, May 5th. The use of incinerators within the city limits was discussed and as it is not allowed by city ordinance. The mayor will speak to those that have them directly, and provide a copy of the ordinance. The fine for not complying is up to \$500/incident. Marshal will be requesting pricing to apply the calcium chloride on Cottonwood Street this spring/early summer.

Discussion was held regarding the Council and Mayor's wages as compared to several other towns. Ordinance #593 received the first reading and on motion by Rowbotham, seconded by Falconer, it would increase the Mayor's annual salary to \$5000.00 and the Council Members annual salary to \$1500.00 with salary for special meetings at \$40. Five voting aye, one voting nay, motion carried.

The Mayor let the council know that he, Terry Rowbotham, and the Finance Officer will begin meeting to review the Ordinance Book so we can approve it and get it on the website.

The council reviewed one additional summer help application, and upon motion by Achterberg, second by Falconer, the following summer help will be hired at the wage indicated: Caden Letsche, lifeguard - \$12/hr pending passing of the lifeguard training/class.

The finance officer explained the Electric Load Shedding and what we feel the approximate minimum savings will be - \$4575/mo. (\$55,000/year). She also discussed the need to hire an accountant to complete the Annual Report as Ben Elliot will not be able to complete it this year. Quotes will be gathered.

Motion was made by Achterberg, seconded by Mutzinger to enter into executive session at 9:04 P.M. for personnel matters. All in favor—Carried.

Motion was made by Mutzinger, seconded by Achterberg to come out of executive session at 9:22 P.M. with no further action being taken.

Motion to adjourn was made by Mutzinger, seconded by Achterberg. All in favor—Carried.

Stephanie Damm, Finance Officer

Curt Lundquist, Mayor

The City of Arlington is an equal opportunity provider and employer.