

CITY HALL, CITY OF ARLINGTON, SOUTH DAKOTA  
January 3, 2023

The City Council met as the Zoning Commission. There was no business. Meeting adjourned.

The City Council met in regular session in the Municipal Building. Present on Roll Call were Mayor Curt Lundquist and Council Members: Terry Mutziger, Terry Rowbotham, Garth Johnson, Rob Achterberg, and Beth Sundberg. Absent: Cory Falconer.

Changes to the agenda: Remove first reading of the Airbnb Ordinance and the Fine Schedule resolution as they are not complete.

Motion was made by Mutziger, seconded by Achterberg to approve the minutes of the December 6<sup>th</sup> & 27<sup>th</sup> meetings. All in favor—Carried.

Bills on file were submitted for consideration and on Motion by Mutziger, seconded by Rowbotham, the Finance Officer was instructed to issue payment for same. All in favor on Roll Call Vote—Carried.

Bills approved as follows:

31479	BANYON DATA SYSTEMS INC	2023 Annual Support	\$2,915.00
31480	CITIZENS STATE BANK	January Service Charge	\$20.00
31481	COOK S WASTEPAPER & RECYCLING	December Garbage	\$5,563.85
31482	DEKNIKKER, ASHLYN	Meter Deposit Balance Refund	\$70.66
31483	EIGHTY-ONE AUTO CLINIC	cleaned fuel tank of generator & parts	\$214.02
31484	ELECTRIC FUND	Meter Deposits applied to bills	\$411.02
31485	GENERAL WOOD SUPPLY	door handle & keys	\$792.96
31486	KINGBROOK RURAL WATER SYSTEM	December Water and Lease Pmts	\$9,061.68
31487	M & T FIRE & SAFETY	Service TNT Power Unit and Cutter/Combi	\$548.61
31488	MINNESOTA MUNICIPAL UTILITIES	2023 Associate Member Dues	\$495.00
31489	NUTTER, MATT	Meter Deposit Balance Refund	\$18.32
31490	OMNI-PRO SOFTWARE	Substation SCADA Support Fee 2023	\$3,080.00
31491	PCC AMBULANCE BILLING SERVICE	Ambulance Billing for November	\$414.14
31492	RAPID CITY, PIERRE & EASTERN R	Annual Power Line Crossing Fee	\$100.00
31493	S D ASSN OF CODE ENFORCEMENT	2023 Annual Dues	\$75.00
31494	S D BUILDING OFFICIALS ASSN	2023 Annual Dues	\$50.00
31495	S D CITY MANAGEMENT ASSN	2023 Annual Dues	\$150.00
31496	S D GOVT FINANCE OFFICERS ASSN	2023 Annual Dues	\$40.00
31497	S D HUMAN RESOURCE ASSN	2023 Annual Dues	\$25.00
31498	S D MUNICIPAL AIRPORT MGMT	2023 Annual Dues	\$25.00
31499	S D MUNICIPAL ELECTRIC ASSN	2023 Annual Membership Dues	\$782.00
31500	S D MUNICIPAL LEAGUE	2023 Annual Membership Dues	\$1,259.49
31501	S D MUNICIPAL STR MAINTENANCE	2023 Annual Dues	\$35.00
31502	SDML WORKERS COMP FUND	2023 Renewal Premiums	\$7,281.00
31503	SWENSON ESTATE, DENNIS	Meter Deposit Balance Refund	\$150.00
31504	U S POST OFFICE	Stamps	\$180.00
Auto Debit	RURAL DEVELOPMENT	Water Improvement Loan	\$1,343.00
Auto Debit	RURAL DEVELOPMENT	Water/Wastewater Loan	\$2,958.00

Steve Murphy spoke to the Council regarding his solar panel/interconnection application for cogeneration. As we did not have a drawing/rendering at the time of the meeting, the Council approved Marshal or the Mayor to approve such when we receive. Steve will also provide the necessary insurance

documentation to the Finance Officer when he receives it. Motion was made by Rowbotham, seconded by Mutziger to set the solar panel permit fee at \$300. All in favor—Carried.

Time for Public Comments—None

Trifon Theodosopoulos addressed the Council and requested approval for a “temporary” medical cannabis location as long as it fits into the zoning requirements while he waits for better weather and his building to be constructed. The Council did not have a problem with that.

Second reading of Ordinance #606 was held, Amending Ordinance #585 (Cannabis Establishments), section 9.04 changing the License Application Fees, was approved by motion of Achterberg, seconded by Sundberg. All in favor—Carried

### **Ordinance 606**

An Ordinance Amending Section 9.04 of Ordinance #585 to read as follows:

#### **9.04. LICENSE APPLICATION**

(a) An application for a cannabis establishment license must be made on a form provided by the City. No other application form will be considered.

(b) The applicant must submit the following:

1. A \$5,000 non-refundable application fee will be required for all classes (Dispensary, Cultivation Facility or Manufacturing Facility) that will roll into the first year’s license fee if approved by the state. The annual license fee going forward after that will be \$5,000 for each class.

2. An application that will include, but is not limited to, the following:

- i. The legal name of the prospective cannabis establishment;
- ii. The physical address of the prospective cannabis establishment that comports with the City of Arlington Zoning Ordinance, as well as any location requirements pursuant SDCL 34-20G and the administrative rules promulgated thereunder.
- iii. The name, address, and birth date of each principal officer, owner, and board member of the proposed cannabis establishment.
- iv. Any additional information requested by the City.

Dated this 5<sup>th</sup> day of December, 2022.

CITY OF ARLINGTON, SOUTH DAKOTA

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Finance Officer

Passed First Reading: 12/5/2022

Passed Second Reading: 01/03/2023

Passed and Approved: 01/03/2023

Snow parking tickets were discussed (with Tim Swank in attendance to bring to the Council’s attention the ticket he received on 12-27 rather than 12-26, which is when he thought the plows would be out). Due to unusual circumstances (the 26<sup>th</sup> being a Holiday, funeral that day, and the maintainer down), motion was made by Rowbotham, seconded by Achterberg to dismiss the tickets that were given out on Dec. 27<sup>th</sup>. All in favor—Carried.

Tim Swank also requested the city put a stop sign on Birch Street where it intersects with 3<sup>rd</sup> St. Motion by Achterberg, seconded by Johnson, for the city to put a stop sign on Birch St. at the 3<sup>rd</sup> St. intersection. All in favor—Carried.

Time for Public Comments—None

Electric Report—Working with Heartland regarding solar panels

ACDC Report—Working with Kingbrook Rural Water for a potential larger supply of water in the industrial area.

Approved Building Permits for the following were reviewed: Trevor & Sarah Kjellsen – 10 x 20 shed at Lot 1, Block 1, Johnson’s 2<sup>nd</sup> Addn (replatted 6-07) - 303 Hopkins Dr.

Motion was made by Achterberg, seconded by Sundberg to approve the Police Report. All in favor—Carried.

The council reviewed the Revenue/Expense, Cash and Utility Report.

Motion was made by Johnson, seconded by Achterberg to have the Finance Officer send out renewal leases to the Pheasant Motel, Bits of Yesterday, and Schmidt’s (\$100/year); and Handi Mart and Dakota Ram/1481 Grille (\$500/year) for their billboards at the Municipal Airport. All in favor—Carried.

The finance office has received notification from PCC for the ambulance rates for 2023. Motion was made by Johnson, seconded by Rowbotham to increase the ambulance rates by 8.7% (cost of living). All in favor—Carried.

City Election will be held April 11, 2022 and petitions can be circulated starting January 27<sup>th</sup>. There is one council position open in each Ward 1, Ward 2, and Ward 3.

After council discussion— Motion was made by Sundberg, seconded by Rowbotham to increase the wages for all full time employees \$2/hour and part-time \$1/hour. Salaried positions are based on a 44 hour week. All in favor—Carried.

As per SDCL6-1-10 all salaries for all officers and employees shall be published the first meeting of the fiscal year and are as follows: The following receive \$375 per quarter – Cory Falconer, Terry Rowbotham, Garth Johnson, Beth Sundberg, Rob Achterberg, and Terry Mutziger. Council Members and the Mayor receive \$40.00 for each special (non-regular monthly) meeting. Marshal Mix, Chad Mohr, Thomas Bacon, and Stephanie Damm receive a monthly allowance of \$45.00 for using their personal cell phones to conduct city business. The following payroll changes were in effect 1/1/2023 – Curt Lundquist \$416.67/month; Marshal Mix \$6091.80/month; Stephanie Damm \$5100.33/month; Chad Mohr 4671.33/month; Thomas Bacon \$7488/month; Jodie Henry \$22.75/hr; Lonnie Johnson \$17.40/hr; Angela Koch \$15.00/hr; Cheryl Anderson \$17.24/hr; Larry Stamer \$15.75/hr; David Wingle \$16.90/hr; Les Rowen \$16.40/hr; Martin Murphy \$16.68/hr; Jay DeVries \$500/yr; Trevor Keating \$500/yr; Sara Sheeley \$250/yr; Brady Schliesman \$125/yr; Amanda Doren \$125/yr.

Mayor’s report: The mayor attended a meeting in DeSmet with South Dakota Legislators. The Mayor and Marshal met with the nursing home representative. It does not seem to be a fit for the city to purchase, but perhaps a developer.

Other business: The floors in the city hall will be stripped and polished on Jan. 10<sup>th</sup>. As wine is charged at 11%, the Finance Officer will contact our attorney to be sure that SD wines are included in that description and if so, will be contacting those who sell wine to discuss.

Motion to adjourn was made by Johnson, seconded by Mutziger. All in favor—Carried.

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Stephanie Damm, Finance Officer

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Curt Lundquist, Mayor

The City of Arlington is an equal opportunity provider and employer.