

CITY HALL, CITY OF ARLINGTON, SOUTH DAKOTA

April 4, 2016

The City Council met as the Zoning Commission. There was no business. Meeting adjourned.

The City Council met in regular session in the Municipal Building. Present on Roll Call were Mayor Amiel Redfish and Council Members: Curt Lundquist, Terry Rowbotham, Garth Johnson, Todd Bunker, Keith Wendland and Jared Steffensen. Absent: None.

Motion was made by Bunker, seconded by Steffensen to approve the minutes of the March 7th and 21st meetings. All in favor—Carried.

Bills on file were submitted for consideration and on Motion by Lundquist, seconded by Wendland, the Finance Officer was instructed to issue payment for same. All in favor on Roll Call Vote—Carried.

Bills approved as follows:

23521-23527	Salaries	General Fund	101	4423.05
		Water	602	1397.91
		Electric	603	3693.70
		Sewer	604	350.00
23528	Birch Communications	Phone Chges		181.80
Auto Debit	Citizens State Bank	EFTPS—Mar 15 th WH-SS-Medicare		3150.88
23529	DENR-Operator Certification	Water Distribution Exam fee—Chad Mohr		10.00
23530	Electric Fund	City Utility Bills		2802.74
23531	Heartland Consumer Power Dist	Energy		30847.86
23532	Kingsbury County Auditor	County Law Enforcement Contract		5655.00
23533	Mediacom LLC	Internet		148.30
23534	SD Municipal Street Maintenance	SDMSMA Registration—Marshal Mix		50.00
23535	SD State Treasurer	Sales Tax		6927.26
23536	Western Area Power Adm	Energy		22338.47
23537-23565	Salaries	General Fund	101	15628.24
		Water	602	1359.43
		Electric	603	3505.55
		Sewer	604	769.58
23566	AFLAC	Payroll Deductions		172.53
23567	AT&T	Cell Phone Chges		33.18
Auto Debit	Citizens State Bank	EFTPS—Mar 31 st WH-SS-Medicare		6088.44
23568	East River Electric Power Co	Energy		2976.85

23569	Governor's Office/Econ Dev	GOED Conference Registration/Mayor	150.00
23570	Northwestern	Service to Shop & Coop Shop Bldgs	222.98
23571	SD Retirement System	Mar Retirement	3092.30
23572	Sioux Valley Energy	Electricity @ Airport	46.00
23573	SD Supp Retirement	Supp Retirement/Steve Carlson	100.00
23574	The Health Pool of SD	April Health Insurance Premiums	4764.35
23575	Amaril Uniform Company	FR Clothing—Jason	226.00
23576	Amazon Credit Plan	Books/Library	36.18
23577	A-Ox Welding Supply Co	Cylinder Rent	117.75
23578	Arlington Hardware Hank	Tarps/power steering fluid/wet mops/angle grinder/ PVC pipe & cement/nipple/mailling tape/batteries/ shop towels/drill bits	223.47
23579	Arlington Sun	Publications	430.65
23580	Bangor Township	Gravel/blading	557.00
23581	Banner Associates	Surveying/platting/engineering service—substation expansion project	2779.46
23582	Brodart Company	Supplies/Library	39.30
23583	Bunker Auto Inc	Fuel	232.25
23584	Campbell Supply	Lined gloves—Lonnie	20.99
23585	Citizens State Bank	April Service Chge	20.00
23586	Consumer Reports	On Health subscription renewal/Library	24.00
23587	Cook's Wastepaper & Recycling	Feb Garbage	4810.04
23588	Dakota Supply Group	Knockout kits/15A breakers & meter sockets/lithium batteries/get switches/supplies	2138.51
23589	Dept of Revenue	Water testing	15.00
23590	DGR Engineering	Substation & preliminary design/review wheeling contract/project financing coordination/distribution/ preliminary design	14777.46
23591	Eighty-One Auto Clinic	Grease	21.35
23592	Electric Fund	Meter deposits app to RO bills	308.48
23593	L G Everist Inc	Pea rock/storm drain project	1556.53
23594	Harry's Septic & Sewer Service	Repair sewer problems @ Arlington Clinic	8149.50
23595	Hawkins Inc	Corrosion inhibitor	2796.30
23596	Infotech Solutions LLC	Monthly maintenance/backup/hosting/install battery- server/20" LED monitor & wall mount for security	

		cameras @ Pool	464.98
23597	Interstate All Battery Center	Pager Battery—FD	15.95
23598	Kingbrook Rural Water System	March Water & Lease	7415.58
23599	Lowes	Security cameras & shelf/mun bldg/circuit breakers/ storage/tool chest	942.39
23600	Macksteel Warehouse	Pipe tubes—playground equipment	780.41
23601	Macs Inc	Nuts/bolts/washers/etc bin stock	386.11
23602	Metropolitan Compounds Inc	Rust & corrosion protectant	436.69
23603	Mid-American Research	All weather road patch	72.60
23604	Nuco Industries Inc	Vehicle wash w/wax—FD	340.94
23605	Office Peeps Inc	Copy paper/pencil sharpener/service agreement- copier/ribbons & correction tape-Library	122.72
23606	Omni-Pro Software	180 Gateway AMI's	38160.00
23607	PCC Ambulance Billing Service	Ambulance billings Nov 2015 & Feb 2016	782.63
23608	Petty Cash	Postage	93.45
23609	Plagman's Food Center	Mr Clean & hand soap	7.98
23610	Prairie Ag Partners	2 tires & ball joints-ambulance/sweeper-payloader- yellow dump truck-one way plow repairs	1865.37
23611	Resco	Toggle latches/transformers	11499.20
23612	Runnings Supply Inc	Shirts-T-shirts/Steve Carlson	147.96
23613	SDML Worker's Comp Fund	Audited WC Premiums	2200.00
23614	Snap on Tools	Tools to disassemble & reassemble playground equipment	349.35
23615	Titan Machinery	Jib Boom/72' Harley rake	14540.00
23616	Michael Todd & Company	Gutter brooms/dirt shoe runner/work lamp	579.78
23617	Warnke Electric	Repair canopy light-install lites @ welding area/ install wall pack @ overhead door/panel upgrade @ city shop	3552.55
23618	Wesco Distribution Inc	Locator/meter pullers/electric inventory	5765.60
Auto Debit	Rural Development	Water Improvement Loan	1343.00
Auto Debit	Rural Development	Wastewater Improvement Loan	2859.00

Now was the time for the hearing of the Special One (1) day Malt Beverage applications and Special Liquor applications as advertised on March 23, 2016.

Edgar L. Herrick Post #42 American Legion—Lot 3, Block 3, Original Plat, City of Arlington, SD
Special One (1) Day-Malt Beverage Licenses and Special One (1) Day Liquor On-Sale Licenses for April 9th, April 30th and May 1st

events.

Motion was made by Bunker, seconded by Johnson to approve these special licenses for the events to be held April 9th, April 30th and May 1st. All in favor—Carried.

Further discussion was held on the operations of the ambulance service even though no one from the ambulance crew was in attendance at the meeting. The council advised that they feel that the staff that goes on an ambulance run should be paid after the paper work has been correctly submitted to the state rather than waiting until at least a partial payment has been received for the run. The Finance Officer stated that their office would have to check with PCC who does the billing to see how this can be accomplished.

Since the billing was turned over to PCC more funds have been collected on the runs, however; the ambulance department operates in the red since a majority of the runs are Medicare/Medicaid and the City receives only a percentage of what is actually billed out on those runs. There was further discussion regarding the possibility of establishing an Ambulance District rather than it being operated by the City. That however is not an easy task as it would need to go to a vote of the people in the City plus any townships that would be included in the district. Todd Wilkinson advised that he would do some checking on other districts and bring that information to the next meeting.

Once again there was a discussion regarding the utility ordinance regarding rental properties. The decision was made to increase the electric meter deposit to \$150.00 and after the total deposit is applied to an outstanding rental property account—the balance due is the responsibility of the landowner and must be paid before the account is put into a new tenants name.

Motion was made by Bunker, seconded by Steffensen to approve the first reading of the revision to the utility billing ordinance. All in favor—Carried.

The council reviewed the building permit application that had been received from Janet Arneson to build a privacy fence around her patio. Motion was made by Bunker, seconded by Lundquist to approve the building permit for a privacy fence at the E 40' Lot 6 & All Lot 7, Block 5, Lieske's 2nd Addn—414 S 4th Street. All in favor—Carried.

The Mayor gave a report on the Heartland Board Meeting with the Customer Committee and there is a plan to establish a new subdivision on their Board of Directors which would give the customers an opportunity to have a voting member on the board of directors. Also, the City is currently advertising for bids for street lighting equipment and another bid for a couple of transformers. These bid openings are both scheduled for the middle of April.

Motion was made by Johnson, seconded by Lundquist to approve the Employee Overtime. All in favor—Carried.

The council reviewed the Revenue/Expense, Cash & Utility Reports. Marshal Mix reported that it appears that the amount of the water loss for this past month is approximately what is believed to be the amount of water that was used to battle the Top Lot building fire.

Scott Mohror met with the council to discuss some additional road blocks encountered on the Main Street Project. The plans were sent out to Pierre quite some time ago for their approval to take the project to bid. They however, have come back with various areas of the project that do not meet their ADA specifications. Scott did not include those areas since we were not doing construction in those intersections—but they say that doesn't matter. They are also having a problem with the step in front of the duplex on Ash Street—but since there is no longer a business there it should not matter on a residential property and it is not located

in the right-of-way. Scott advises that he will continue to have conversations with them and hopefully we will still be able to do the project this summer.

Jason Uphoff, ACDC, gave his monthly report. There were no new items—just an update on the progress regarding Midwest BioAg and Rembrandt Foods.

The City had advertised for quotes to shingle the old city shop—labor only. Only one quote in the amount of \$2800 was received from Marshal Mix. Motion was made by Johnson, seconded by Lundquist to approve the bid as received from Marshal Mix. All in favor—Carried.

Motion was made by Rowbotham, seconded by Johnson to declare the following items as surplus property and an auction sale will be set up at a later date. 1989 Mack Truck, sections of snow fence, approximately 20 assorted power poles. All in favor—Carried.

Discussion continued regarding short term disability for the full-time city employees. Motion was made by Bunker, seconded by Rowbotham to purchase the short term disability insurance coverage for five employees at a monthly premium of \$194.92. All in favor—Carried.

The Finance Office received an application for summer employment from Elizabeth Donovan after the last council meeting. Motion was made by Johnson, seconded by Lundquist to offer a lifeguard position to Elizabeth at the rate of \$11.25/Hr. All in favor—Carried.

Marshal Mix advised the council that there is an issue with the lake fountain. The motor has already been repaired/replaced and couple of times and the fountain is over 10 years old and putting more money into it is not cost effective. Marshall has phone calls in to a couple companies in South Dakota to see if they handle fountains, however the rest of the investigating so far has been done on the computer. The council instructed Marshal to go ahead and order a new fountain if he finds one at a reasonable price that will work for our situation.

Motion to adjourn was made by Steffensen, seconded by Wendland. All in favor—Carried.

Sue Falconer, Finance Officer

Amiel Redfish, Mayor

The City of Arlington is an equal opportunity provider and employer.