

CITY HALL, CITY OF ARLINGTON, SOUTH DAKOTA

September 3, 2019

The City Council met as the Zoning Commission. There was no business. Meeting adjourned.

The City Council met in regular session in the Municipal Building. Present on Roll Call were Mayor Amiel Redfish and Council Members: Curt Lundquist, Terry Rowbotham, Garth Johnson, Jesse Steffensen, Rob Achterberg and Cory Falconer. Absent: None.

Addition item: Brad Bunker—burning permit request/trees

Motion was made by Lundquist, seconded by Achterberg to approve the minutes of the August 5th & 19th meeting. All in favor—Carried.

Scott Mohror, Banner Associates, presented Pay Request #5 for the Street Project in the amount of \$113,416.78. Banner has approved this request and advises that the milling around the park and the boulevard work along the streets should be done during the week of September 2nd but that the asphalt work will not be done along the park until the 3rd week in September.

Motion was made by Lundquist, seconded by Rowbotham to approve paying Pay Request #5. All in favor—Carried.

Motion was made by Achterberg, seconded by Rowbotham to approve that the City make payment to Glacial Lakes in the amount of \$2,968.75 for the Visitors Guide and the Regional Guide with a portion of the advertising expense be reimbursed from various businesses in town. All in favor—Carried.

Bills on file were submitted for consideration and on Motion by Lundquist, seconded by Falconer, the Finance Officer was instructed to issue payment for same. All in favor on Roll Call Vote—Carried.

Bills approved as follows:

27788-27810	Salaries	General Fund	101	10574.28
		Water	602	414.98
		Electric	603	3905.80
		Sewer	604	763.89
Auto Debit	Citizens State Bank	EFTPS—Aug 15 th WH-SS-Medicare		4990.24
27811	East River Electric Power Coop	Energy		3605.06
27812	ECSBDA	League Tournament fee		75.00
27813	Electric Fund	City Utility Bills		5666.30
27814	Heartland Consumer Power Dist	Energy		35181.22
27815	Kingsbury County Auditor	County Law Enforcement Contract		5655.00
27816	Mediacom LLC	Internet		242.80

27817	Petty Cash	Baseball Umpire Fees	200.00
27818	SD State Treasurer	Sales Tax	5956.08
27819	SDWWA	Annual Conf Registration—Marshal	120.00
27820	Western Area Power Adm	Energy	13482.30
27821-27834	Salaries	General Fund	101
		Water	602
		Electric	603
		Sewer	604
27835	A T & T	Cell Phone Chges	108.64
Auto Debit	Citizens State Bank	EFTPS— Aug 30 th WH-SS-Medicare	5606.65
27836	Colonial Life	Payroll Deductions	199.24
27837	Northwestern	Service to Shop & Coop Shop Bldgs	20.00
27838	PLIC-SBD Grand Island	Short Term Disability	236.93
27839	SD Retirement System	August Retirement	3351.52
27840	Sioux Valley Energy	Electricity @ Airport	85.00
27841	SD Supp Retirement	Supp Retirement/Steve	400.00
27842	The Health Pool of SD	Sept Health Insurance Premiums	4715.87
27843	Visa/Cor Trust	Electric chge	9.00
27844	A-Ox Welding Supply Co	Cylinder Rent	143.19
27845	Arlington Comm Dev Corp	Loan Payment-Street	30000.00
27846	Arlington Sun	Publications	160.89
27847	Bobcat of Brookings	Scarifier-skid loader/safety glasses	484.65
27848	Bound Tree Medical	Infant pulse oximeter sensor	34.99
27849	Bowes Construction Inc	Pay Request #5/Street Project	113416.78
27850	Citizens State Bank	Sept Service Chge	20.00
27851	Cook's Wastepaper & Recycling	July garbage/dumpster-Arlington Days	5091.21
27852	Core & Main	Storm drain corner	1076.90

27853	Dakota Pump & Control Co	Service calls Pumps #2 & #3/base elbow inspection	
		Lagoons	1821.44
27854	Dakota Supply Group	Hub cover	8.84
27855	DENR-Fiscal Mgmt Div	Storm water invoice permit	100.00
27856	Dept of Revenue	Water testing	15.00
27857	Dufek, Stacey	Refund meter deposit	200.00
27858	Electric Fund	Meter deposits app to RO bills	1012.46
27859	L G Everist	Crushed Quartzite	623.04
27860	Fusion Cloud Services	Phone Charges	263.57
27861	Glacial Lakes & Prairies Tourism	SD Vacation & Regional Guide Ads	2968.75
27862	GovPayNet	Refund payment-error	137.00
27863	Handi Mart	Fuel-Fire Dept	199.08
27864	Hawkins Inc	Chemicals-pool	2362.76
27865	Justin Hofland	Umpire-baseball	40.00
27866	Infotech Solutions LLC	Monthly maintenance/backup/hosting	563.50
27867	Kibble Equipment LLC	Light switch—JD Tractor	65.36
27868	Kingbrook Rural Water System	August Water & Lease/Addt'l Lease pymt	14153.38
27869	Trevor Larsen	Personal auto use	170.00
27870	Lowes	Cleaning supplies/paper holder/sprayers/pool supplies/misc inventory-shop	320.81
27871	Jennifer Manie	Refund bal meter deposit	35.97
27872	Maynards Food Center	Paper products/water/supplies	47.02
27873	McLeod's Printing	Receipt books	179.90
27874	Rachel Miller	Reimbursement-WSI cert	331.85
27875	Nelson Drug	Batteries	5.02
27876	Office Peeps Inc	Service agreement-copier/copy paper	109.50
27877	PCC Ambulance Billing Service	Ambulance billings July 2019	784.35

27878	Prairie Ag Partners	Fre-Flo/repairs-bucket truck/welding supplies/ Repairs-farm truck	390.24
27879	Runnings Supply Inc	Rubber boots-cemetery	39.98
27880	Schein Inc	Pillow case/Zoll pad/clippers/hose/dressings/nail polish remover/charcoal	250.42
27881	Roselyn Sjolie	Sprayed pine trees @ cemetery	345.00
27882	Eldon Smith	Refund bal meter deposit	1.57
27883	Spilde Electric Inc	Labor & materials to hook up power for concert at ball park	3239.70
27884	Matthew Steffensen	Reimbursement-Lifeguard cert	239.63
27885	Lynsey Stevens	Reimbursement-WSI cert	331.85
27886	Topkote Inc	Chip Seal-46,011 sq yds	58525.99
27887	Truenorth Steel	Culvert-Adam Street	333.20
27888	US Post Office	Stamps	460.00
27889	Van Diest Supply Co	Biomist	2880.00
27890	Wesco Distribution Inc	Label BMP/BMP kit/15KV elbow-junction/15KV elbow-size B/silicone lubricant/ground sleeve/wire/ ground connectors/splice kits	3285.23
Auto Debit	Rural Development	Water Improvement Loan	1343.00
Auto Debit	Rural Development	Wastewater Improvement Loan	2859.00

Motion was made by Lundquist, seconded by Achterberg to adopt Resolution #2582 as follows:

RESOLUTION #2582

BE IT RESOLVED, that \$172,565.81 be transferred from the 2nd Penny Fund to the General Fund for street project, rock and seal coating expenses. All in favor—Carried.

Now was the time as advertised to open the bids for the three year leases for the ag land at the Rubble Site, Cemetery and Airport.

The bids received for the Rubble Site land were—Brady Josephsen: \$150.00/acre.

The bid received for Cemetery Land—None. Carried forward to October meeting.

The bids received for the Airport Land were from David Josephsen: \$165.35/acre.

Motion was made by Lundquist, seconded by Falconer to accept the bid from Brady Josephsen for \$150.00/acre for the rubble site land and David Josephsen for \$165.35 for the airport land. All in favor—Carried.

David Josephsen asked the council if the acreage at the airport could be measured as there are not as many tillable acres as when he began farming the ground due to the slough area along the highway. Todd Wilkinson advised that he would check into it and he number of acres would be adjusted accordingly.

Bud Nemitz came to the meeting looking for information as to what was going to happen with the abandoned mobile home on the lot next to his house. Todd Wilkinson will check to see how it is being taxed and the building inspector will be contacted to check out the condition of the property. This item will be re-visited in October.

The following building permit applications were reviewed by the council:

Jeff & Linda Stewart—1728 sq feet finished residence with full unfinished basement and 30 X 30 attached garage at Lot 6, Block 6, Johnson's Addition—201 West Hickory Street. Motion to approve by Lundquist, seconded by Achterberg. All in favor—Carried.

Gary Kaufmann—2100 sq feet residence with a full finished basement and 1108 sq foot attached garage located at Lot 2, Block 5, Johnson's Addition—304 West Hickory Street. Motion to approve by Rowbotham, seconded by Lundquist. All in favor—Carried.

Richard & Penny Kopfmann—14 X 16 bedroom addition plus 24 X 16 deck on the back of current residence at Tract 8B, Ecklein's 1st Addition—410 East Ash Street. Motion by Falconer, seconded by Achterberg to approve permit if the setbacks are verified by the property owner. All in favor—Carried.

Spencor Luze—remove current shed and fence on the property and replace with a 24 X 32 shed at Lots 4-9, Block 8, Lieske's 3rd Addition—404 S Plum Street. Motion by Lundquist, seconded by Achterberg to approve permit if the setbacks are verified by the property owner. All in favor—Carried.

Several members of the American Legion Post met with the council to discuss the drainage problem in the alley behind their new building. They were told that there is a minimum amount of cover over various utilities and if the elevation of the alley is changed—that could cause a problem with the buried lines. The best place to start is to call in locates for the alley and ask for the utilities to meet. The legion members are considering digging a trench on private property right behind the business places along Main Street to take care of the water issue. Todd Wilkinson advised that they could do that, but they would need to obtain permission from each business owner. Another solution that was brought up is to raise the new legion building by six inches before the floor is poured.

Tom Bunker was also in attendance and is concerned about the water that is draining down the alley because of the amount of gravel that has been put in the alley over the years and two drops that were abandoned several years ago causing an indoor swimming pool in the basement of the old body shop building.

These drainage issues will be addressed again at the October meeting after the locates etc have been done in the alley.

Motion was made by Steffensen, seconded by Johnson to approve the burning permit for the School for Homecoming on September 23rd. All in favor—Carried.

Motion was made by Lundquist, seconded by Falconer to approve a burning permit for Brad Bunker to burn some cottonwood trees on his ag property. All in favor—Carried.

Electric Report—The Mayor and Tom Bacon attended the second summer study meeting in Pierre on the Municipals versus the Rural Electrics. The Mayor advised that there will be another meeting in either October or November.

ACDC Report—Marshal gave the financial reports from last month to the council members. He advised that the papers had been signed for the purchase of a lot in the Industrial Park for a trucking business that hopes to construct a building yet this year. Marshal asked the council members if they would be interested in having a joint planning meeting with members of the Dev Corp. A meeting is tentatively set for October 15th at 6:00.

Motion was made by Lundquist, seconded by Achterberg to approve the employee overtime and police report. All in favor—Carried.

Motion was made by Falconer, seconded by Achterberg to approve the following changes to the Arlington Fire Department. Add Mike Warborg and Randel Shirley and remove Raymond Bickett, Rick

Lozano and Steven Weddle. All in favor—Carried.

A member of the ambulance squad asked if the City would be willing to reimburse someone for the cost of an Advanced EMT Training Course. The cost of the course is \$1000.00. The council is concerned if the ambulance service has equipment that would require this training and if it would be used. The finance officer was instructed to contact Jay DeVries and have the discussion at their next monthly ambulance meeting before a decision is made on the request.

There was a short discussion on the operation of golf carts, side-by-sides, 4-wheelers, etc on city streets by unlicensed drivers. There have been some close calls as the drivers are not obeying the traffic signs and going thru intersections without looking for oncoming traffic. The sheriff's office will be contacted about issuing tickets. Further discussion will continue in October.

Prairie Ag Partners has removed the corn pile and the city is waiting for the results of the water testing. The pit will still need to be dealt with to be filled in with clay, etc. Item tabled until October.

Motion was made by Johnson, seconded by Falconer to approve the re-appointment of Les Rowen to the HRC Board for a period of 5-years. All in favor—Carried.

The council reviewed the Revenue/Expense, Cash and Utility Reports.

The annual Appropriation Ordinance #570 for 2020 received the second reading and on Motion by Lundquist, seconded by Rowbotham same was adopted with all voting Aye—Carried.

ANNUAL APPROPRIATION ORDINANCE

NO. 570

An Ordinance appropriating funds for the necessary expenditures and liabilities of the City of Arlington, Kingsbury County, South Dakota, for the fiscal year of 2020; transferring funds from the earnings of the City owned utilities for the payment of a portion of such expenditures and liabilities, and levying a tax for the balance and declaring an emergency:

BE IT ORDAINED BY THE CITY OF ARLINGTON, KINGSBURY COUNTY, SOUTH DAKOTA.

SECTION 1. It is hereby deemed necessary and therefore is hereby appropriated for the objects and purposes of the City of Arlington, Kingsbury County, South Dakota, during the fiscal year of 2020 follows:

101 GENERAL FUND – EXPENDITURES

411 Mayor & Council	\$	79,435
413 Elections		770
414 Finance Office		113,155
415 Attorney		5,500
416 Insurance		1,000
419 General Government Building		11,820
421 Police		70,200
422 Fire Department		30,050
431 Highway & Streets		498,300
432 Storm Drainage		27,905
435 Airport		8,570
436 Solid Waste		78,240
437 Cemetery		36,235
441 West Nile		5,710
446 Ambulance		48,455
451 Swimming Pool		82,255
452 Parks		25,300
453 Baseball		11,250
455 Library		20,950
456 Bata Services		1,000
465 Development Corporation		15,000

TOTAL TAX SUPPORTED FUNDS EXPENDITURES \$ 1,171,100

212 2ND PENNY SALES TAX 285,000

500 CAPITAL PROJECT FUNDS

502 Fire Equipment

504 Street Equipment 10,000

TOTAL CAPITAL PROJECT FUNDS \$ 10,000

600 SELF-SUPPORTED FUNDS-EXPENDITURES

602 Water Fund 206,650

603 Electric Fund 1,149,675

604 Sanitary Sewer Fund 120,270

TOTAL SELF-SUPPORTED FUNDS \$ 1,476,595

TOTAL 2020 APPROPRIATION \$ 2,942,695

SECTION 2. The following is a summary by fund of the appropriation amounts and the means of financing them.

TAX-SUPPORTED FUNDS

101 GENERAL FUND

3111 Taxes \$ 278,000

3112-3119 Other Taxes 2,400

3130 General Sales & Use Tax 285,000

Miscellaneous Revenue 278,300

Transfer from Electric Fund 292,270

Transfer from Sewer 32,130

	\$ 1,171,100
212 2 ND PENNY SALES TAX	285,000
500 CAPITAL PROJECT FUNDS	
502 Fire Equipment	
504 Street Equipment (10,000)	
Transfer from Electric	10,000
TOTAL REVENUE-CAPITAL PROJECT FUNDS	\$ 10,000
600 SELF-SUPPORTED FUNDS	
602 Water Fund	
3610 Interest Earned	\$ 50
3810 Disconnect/Reconnect Fees	750
3811 Metered Sales	205,000
3813 Bulk Sales	250
3814 Sales of Supplies	200
3816 Frozen Meters	400
603 Electric Fund	
3610 Interest Earned	1,000
3821 Metered Sales	1,406,000
3823 Sales of Supplies	200
3824 Pole Rental	245
3826 Disconnect/Reconnect Fees	500
3827 Penalties	17,000
3829 Electric Other	20,000
Less Transfers	295,270
604 Sanitary Sewer	
3610 Interest	2,400

3831 Sewer Charges	160,000
Less Addt'l Loan Payment/transfer	42,130

TOTAL APPROPRIATION REVENUE—2020 \$ 2,942,695

SECTION 3. All Ordinances or parts of Ordinances in conflict herewith are hereby repealed.

Passed First Reading August 5, 2019

Passed Second Reading September 3, 2019

Passed and Approved September 3, 2019

Amiel Redfish, Mayor

ATTEST:

Sue Falconer, Finance Officer

Additional Items: County Law Meeting in DeSmet—Sept 5th @ 10:00

Valley FiberCom Event @ Municipal Bldg—Sept 11th & 12th—Ambulance Fund Raiser

Fall City Cleanup Day—October 3rd

SDML Conference in Aberdeen—October 9th – 11th

Discussion on Sidewalk Liquor Sales Ordinance

Motion was made by Falconer, seconded by Johnson to enter into executive session at 9:40 P.M. for personnel matters and possible litigation. All in favor—Carried.

Motion was made by Steffensen, seconded by Falconer to come out of executive session at 10:02 P.M. All in favor—Carried. No further action taken.

Motion to adjourn was made by Rowbotham, seconded by Steffensen. All in favor—Carried.

Sue Falconer, Finance Officer

Amiel Redfish, Mayor

The City of Arlington is an equal opportunity provider and employer.